

STATE OF KANSAS



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GOVERNOR JEFF COLYER, M.D.
LARRY L. CAMPBELL, CHIEF BUDGET OFFICER

MEMORANDUM

TO: Cabinet Agencies

FROM: Division of the Budget and Department of Administration

DATE: February 27, 2018

SUBJECT: Executive Order 18-07: Evaluating and Measuring Government Performance

On February 8, 2018, Governor Colyer signed Executive Order 18-17: Evaluating and Measuring Government Performance (EO 18-07) to (1) ensure that Kansas has the essential performance measures to determine the efficiency and effectiveness of state programs; (2) provide Kansas citizens a clear and transparent view of state agency performance through easy to read data visualizations and dashboards; (3) and provide state agencies with similar data visualizations and dashboards as additional tools to help manage program operations and outcomes.

EO 18-07 set forth the following timeline and goals:

- Within 60 days of the order, cabinet agencies must develop performance metrics that measure the most critical functions of the department;
- Within 90 days of the order, cabinet agencies must develop a dashboard that reports the performance metrics; and
- Within 120 days of the order, the state must create a website to display the dashboard information.

To implement EO 18-07, cabinet agencies are required to complete the following tasks by **March 16, 2018**:

- **Download reporting template.** Go to the Division of the Budget website (<http://budget.ks.gov/>) and download the "EO 18-07 Performance Metrics Template";
- **Enter performance measures in template.** The template has a tab for Key Measures

which is followed by tabs for each program. Enter the **Program Name**, **Subprogram Name** and **Performance Measure Description**, and the **measures** for the designated fiscal years for each program tab. You may include your current performance measures and any changes, updates or new measures you have identified so far as part of Phase 3 of PBB.

If your agency does not have Subprograms, you may delete Column A on the program tab and Column B on the Key Measures tab. If you delete Column A on the program tab, make sure to re-enter the Program Name at the top. The template includes three program tabs. Please make as many program tabs as necessary.

- **Identify Key Measures.** Of the measures listed in each program tab, select the ones you believe are the key measures for each program and subprogram. Enter the key measures on the **Key Measures** tab in the template.
- Submit the completed reporting template to Brendan Yorkey (brendan.yorkey@ks.gov; 785-296-2436) the Division of the Budget by **March 16, 2018**.

It is recognized that cabinet agencies are undertaking an identical exercise for Phase 3 of PBB. The reporting template submitted for implementing EO 18-07 can be used to satisfy requirements for Phase 3 of PBB.

For questions, please contact Brendan Yorkey in the Division of the Budget (brendan.yorkey@ks.gov; 785-296-2436).



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Chief Budget Officer
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Sarah L. Shipman
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