

Narrative Information—DA-400

Division of the Budget
State of Kansas

Agency: Kansas State Board of Technical Professions, 663

September 15, 2025

Mr. Adam Proffitt, Director
Division of the Budget
900 SW Jackson, Suite 504N
Landon State Office Building
Topeka, KS 66612

Dear Mr. Proffitt,

As executive director of the Kansas State Board of Technical Professions, I hereby submit for your consideration the Fiscal Years 2026 and 2027 budget document for the agency. To the best of my knowledge and belief, the information and explanation included in this budget request are correct and complete.

My staff and I are prepared to provide any additional information that you or our budget analyst may require.

Sincerely,

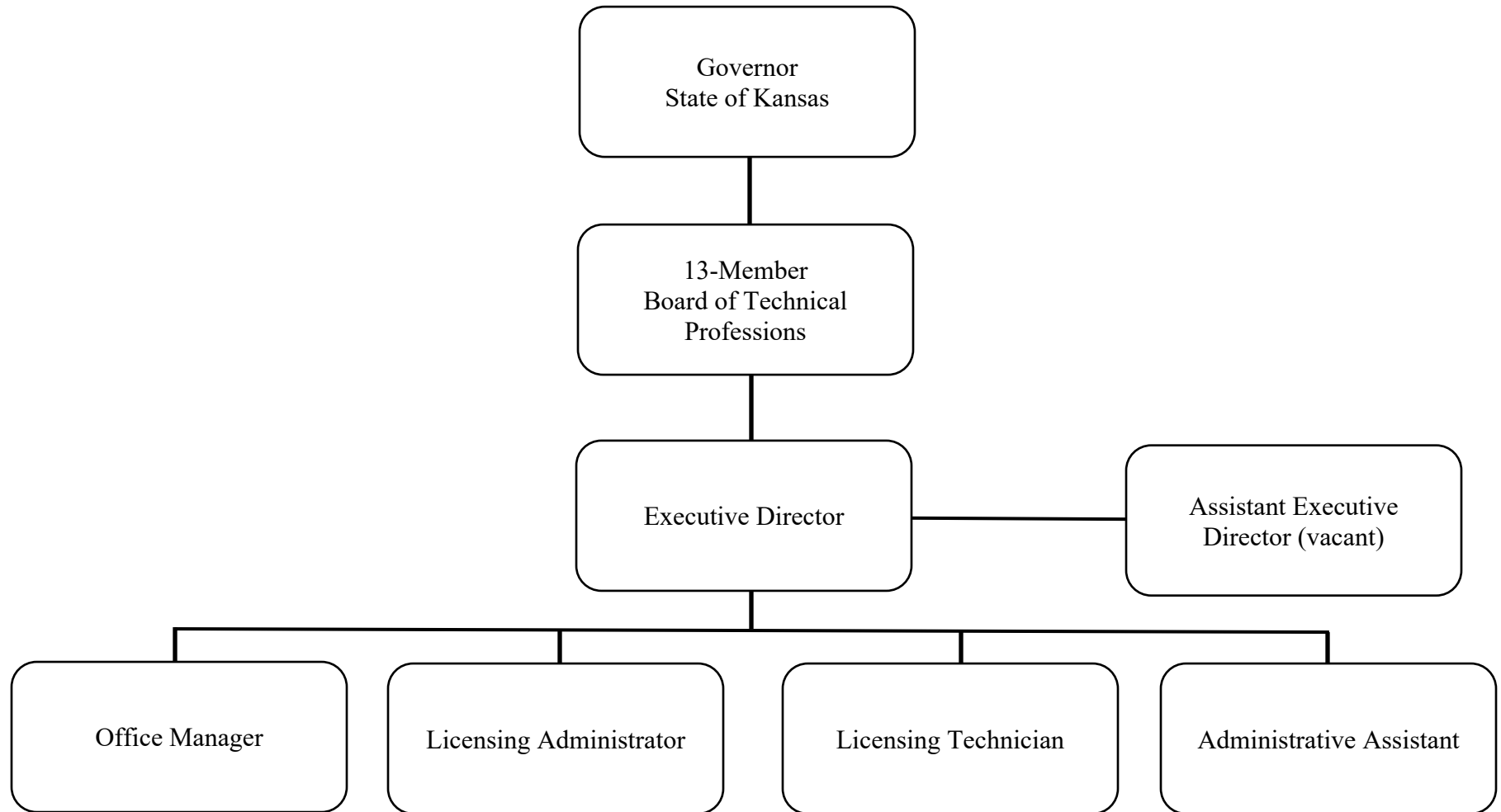


Brad Parker
Executive Director

Enclosure

**Kansas State Board of Technical Professions
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Agency Mission

The mission of the Kansas State Board of Technical Professions is to provide maximum protection of the health, safety, property, and welfare of the people of Kansas by assuring that the practices of architecture, engineering, geology, landscape architecture, and land surveying in the state are carried out only by those persons who are proven to be qualified as prescribed by the statutes and rules and regulations of the Board of Technical Professions.

Agency Philosophy

The Board of Technical Professions will carry out its statutory functions in an effective, fair, and timely manner. The Board believes in approaching its activities with a deep sense of purpose, responsibility, and efficiency and will continue to serve the public and the professions of architecture, engineering, geology, landscape architecture, and land surveying in a trustworthy manner. The public, industries related to the technical professions, and technical professionals alike can be assured of a balanced and responsible approach to regulation.

Programs Established to Assist with Agency Mission:

Licensing, Monitoring, and Regulation of Technical Professions

- Examine and Certify Intern Engineers, Intern Surveyors, and Intern Geologists
- License, Monitor, and Discipline Architects
- License, Monitor, and Discipline Professional Engineers
- License, Monitor, and Discipline Professional Geologists
- License, Monitor, and Discipline Landscape Architects
- License, Monitor, and Discipline Professional Surveyors
- Certify Business Entities according to statutes

Statutory History

In 1976, K.S.A 74-7001 was established by the Legislature to create the Board of Technical Professions by combining the Engineering Examiners Registration Board (including land surveyors), the Architects Registration Board, and the Landscape Architects Registration Board. K.S.A. 74-7004 provides that the purpose of the Board of Technical Professions is to establish and maintain a high standard of integrity, skills, and practice in the technical professions and to safeguard the health, safety, property, and welfare of the public.

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The Board is authorized to collect licensing fees, renewal fees, and other fees as necessary to administer provisions of K.S.A. 74-7001 et. seq.

In the 1997 Legislature, H.B. 2490 created the licensing of geologists starting July 1, 2000, by the Board of Technical Professions. Effective July 1, 2000, a licensed geologist replaced a public member of the Board.

In the 2009 legislative session, S.B. 349 revised several statutes, which included changing the term “land surveyor” to professional surveyor and the term “geologist” to professional geologist. In the 2015 legislative session, the Legislature passed a clean-up bill to address further clarifications.

In July 2015, \$200,000 of the Board of Technical Professions Fee Fund was transferred to the State General Fund. In June 2005, with H.B. 2675, \$549,744 of the Board of Technical Professions Fee Fund was transferred to the State General Fund.

The Board lowered renewal fees in 2010 and in 2012. Biennial renewal fees were raised to \$70 for individuals and \$95 for business entities in 2016.

Agency Goal:

The Kansas State Board of Technical Professions shall assure that the technical professions of architecture, engineering, geology, landscape architecture, and land surveying are practiced only by qualified and competent individuals and business entities and shall ensure swift, fair, and effective enforcement of the Board of Technical Professions’ Practice Act.

Objective 1:

Ensure that only qualified individuals become licensed as architects, professional engineers, professional geologists, landscape architects, and professional surveyors to practice a technical profession in Kansas. The Board believes that a proactive position in establishing a high degree of qualification to practice the technical professions protects the public by alleviating subsequent disciplinary problems that may result if individuals who have lesser qualifications were licensed.

Strategies for Objective 1:

1. Review and evaluate applications for licensure by examination and by reciprocity.
2. Administer professional exams.

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3. License individuals found to be qualified according to minimum requirements prescribed by law.
4. Process renewals for individuals.
5. Maintain and retrieve data.

Performance measures for Objective 1

	FY23	FY24	FY25	FY26	FY27
	Actual	Actual	Actual	Estimated	Estimated
No. of new Intern Surveyor, Engineer, & Geologist applications	261	240	309	325	350
Percent of Intern Surveyor & Intern Geologist examinees who passed	60%	80%	80%	80%	80%
No. of new “license by exam” applications— Professional Engineers, Professional Geologists, Architects, Landscape Architects, & Professional Surveyors	263	250	341	355	365
Percent of exam applicants licensed – Professional Engineers, Professional Geologists, Architects, Landscape Architects, & Professional Surveyors	65%	75%	82%	80%	80%
No of reciprocity applications	921	950	938	955	975
Percent of reciprocity applicants licensed	96%	96%	97%	95%	95%
No. of days for applicant to receive a file status	2	2	2	2	2
NO. OF CURRENT LICENSES:					
Architects	2,876	2,925	2,919	2,935	2,950
Professional Engineers	12,377	13,238	13,317	13,350	13,400
Professional Surveyors	533	530	526	530	535
Landscape Architects	328	332	332	335	340
Professional Geologists	510	501	493	495	500
TOTAL	16,626	17,526	17,587	17,645	17,725

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NO. OF RENEWALS (for ½ alphabet)

Architects	1,204	1,326	1,184	1,200	1,250
Professional Engineers	5,364	6,643	5,519	6,700	5,600
Professional Surveyors	239	305	231	310	240
Landscape Architects	161	156	153	161	155
Professional Geologists	209	260	192	265	200
TOTAL	7,177	8,690	7,279	8,636	7,445

Objective 2

Ensure that all business entities obtain a certificate of authorization to practice a technical profession in Kansas legally. The Board makes licensees aware of the statutory requirement of having their business entities certified and keeping the certificate in good standing through the renewal process. K.S.A. 74-7036 was revised in July 2009 to include all business entities and split the alphabet for renewal windows.

Strategies for Objective 2:

1. Inform reciprocity applicants that, to practice a technical profession through a business entity, the business entity needs a KSBTP Certificate of Authorization.
2. Provide assistance, review, and evaluation of applications for all business entities.
3. License business entities found to be qualified as prescribed by law.
4. Publish website and newsletter articles dealing with compliance of statutes for business entities.
5. Process renewals for business entities.
6. Maintain and retrieve data.
7. Ensure that applications are acted upon in a timely manner.

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Performance measures for Objective 2

	FY23	FY24	FY25	FY26	FY27
	Actual	Actual	Actual	Estimated	Estimated
NO. OF CURRENT CERTIFICATES					
Architecture Business Entities	664	680	694	690	700
Engineering Business Entities	1,875	1,949	2,011	1,975	2,020
Surveying Business Entities	184	184	181	185	185
Landscape Architecture Business Entities	69	71	77	75	80
Geology Business Entities	76	73	68	75	75
TOTAL	2,868	2,957	3,031	3,000	3,060
Number of Business Entity Applications	202	214	209	210	210
Number of days for a business entity to receive a file status report	2.0	2.0	2.0	2.0	2.0
Percent of business entity applications certified	98%	98%	95%	96%	97%
Number of business entities renewing	1,484	1,128	1,527	1,150	1,550

Objective 3

Only qualified persons should be licensed in Kansas. Licenses are renewed every two years. After H.B. 2138 passed in 1995, the Board adopted rules and regulations to require continuing education and to monitor the continued professional development of all licensees.

Strategies for Objective 3:

1. Inform licensees of continuing education requirements.
2. Respond to inquiries concerning continuing education requirements.
3. Require a statement of continuing education compliance on all license renewals.
4. Conduct compliance reviews of continuing education requirements on all reinstatement applications.
5. Conduct compliance reviews of continuing education requirements on all return-to-practice applications.
6. Audit the required number of licensees during the renewal process.

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Performance measures for Objective 3

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>
	Actual	Actual	Actual	Estimated	Estimated
Days of staff time provided to individuals who need assistance with the continuing education process	90	90	95	100	100
Percent of licensees audited	3%	3%	3%	3%	3%
No. of days per year staff and Board spend on audit process	100	100	105	110	110
Number of reinstatement applications reviewed for continuing education	126	143	187	198	193
Number of renewal applications reviewed for continuing education	167	211	219	167	211

Objective 4

To ensure effective enforcement of the Board of Technical Professions' Practice Act and ensure due process for any such reported violations.

Strategies for Objective 4:

1. Investigate reported violations of the Board of Technical Professions' Practice Act.
2. Reach final resolution of violations investigated.
3. Increase awareness on the part of the public and technical professions through website and newsletter, reporting information regarding the Board's laws and any infractions of the Board's Practice Act.

Performance measures for Objective 4

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>
	Actual	Actual	Actual	Estimated	Estimated
Percent of cases completed during Fiscal Year resulting in disciplinary action	20%	10%	1.37%	10%	10%
No. of unresolved files carried forward from previous years	5	9	1	5	5
No. of new inquiries received in fiscal year	46	57	94	80	80

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Total No. of files closed in fiscal year (includes a, b, and c)	56	92	62	60	60
(a) No. of files closed with no action taken	53	52	47	40	40
(b) No. of files closed with Informational correspondence, no formal discipline	1	30	10	2	2
(c) No. of files closed with formal disciplinary action	2	10	5	7	7
No. of files remaining open where disciplinary action taken, terms not yet met	2	2	4	2	2
No. of new inquiries with disciplinary action in the same fiscal year	2	5	3	5	5
No. of licenses revoked or surrendered because of disciplinary action	0	0	2	0	0
No. of formal hearings held	0	0	1	0	0
No. of complaint committee meetings held	5	5	5	5	5

Explanation of receipts estimates

Reciprocity Applicants	FY 2024			FY 2025			FY 2026			FY 2027		
	No.	Fee	Actual Totals	No.	Fee	Actual Totals	No.	Fee	Estimated Totals	No.	Fee	Estimated Totals
Arch	168	250	42,000	165	250	41,250	165	250	41,250	170	250	42,500
LA	20	250	5,000	18	250	4,500	16	250	4,000	20	250	5,000
PS	17	250	4,250	16	250	4,000	15	250	3,750	17	250	4,250
PE	706	250	176,500	723	250	180,750	710	250	177,500	725	250	181,250
PG	10	250	2,500	16	250	4,000	10	250	2,500	15	250	3,750
Sub-Total	921		230,250	938		234,500	916		229,000	947		236,750

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Exam Applicants	No.	Fee	Actual Totals	No.	Fee	Actual Totals	No.	Fee	Estimated Totals	No.	Fee	Estimated Totals
Arch	21	60	1,260	27	60	1,620	25	60	1,500	30	60	1,800
LA	2	60	160	2	60	120	3	60	180	3	60	180
PS	9	60	540	12	60	720	8	60	480	15	60	900
PE	270	60	16,200	289	60	17,340	275	60	16,500	290	60	17,400
PG	17	60	1020	11	60	660	20	60	1,200	15	60	900
Sub-Total	319		19,140	341		20,460	331		19,860	353		21,180

Reinstatements	No.	Fee	Actual Totals	No.	Fee	Actual Totals	No.	Fee	Estimated Totals	No.	Fee	Estimated Totals
Arch	45	100	4,500	47	100	4,700	53	100	5,300	50	100	5,000
LA	7	100	700	4	100	400	5	100	500	4	100	400
PS	8	100	800	6	100	600	5	100	500	5	100	500
PE	146	100	14,600	122	100	12,200	132	100	13,200	131	100	13,100
PG	4	100	400	8	100	800	3	100	300	3	100	300
Business Entities	67	100	6,700	55	100	5,500	60	100	6,000	60	100	6,000
Sub-Total	210		27,700	242		24,200	258		34,600	253		25,300
Comity/Reinstate/Exam Total	1,450		277,090	1,521		279,160	1,435		276,980	1,489		273,690

Renewals*	No.	Fee	Actual Totals	No.	Fee	Actual Totals	No.	Fee	Estimated Totals	No.	Fee	Estimated Totals
Arch	1,326	70	92,820	1,184	70	82,880	1,265	70	88,550	1,350	70	94,500
LA	156	70	10,920	153	70	10,710	160	70	11,200	158	70	11,060
PS	305	70	21,350	231	70	16,170	235	70	16,450	305	70	21,350
PE	6,643	70	465,010	5,519	70	386,330	6,360	70	445,200	5,640	70	394,800
PG	260	70	18,200	192	70	13,440	200	70	14,000	250	70	17,500
Late Fee	510	20	10,200	1,012	20	20,240	440	20	8,800	500	20	10,000
Business Entities	1,128	95	107,160	1,527	95	145,065	1,400	95	133,000	1,100	95	104,500
Renewal Revenue Total	10,328		725,660	9,818		674,835	10,060		717,200	9,303		653,710

New Business Entity	205	170	34,850	209	170	35,530	210	170	35,700	215	170	36,550
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Replacements	No.	Fee	Actual Totals	No.	Fee	Actual Totals	No.	Fee	Estimated Totals	No.	Fee	Estimated Totals
Certificates	17	20	340	13	20	260	10	20	200	10	20	200
Total 2110 Receipts			943,177			979,406			955,000			945,000
Less 10% to SGF			94,289			97,941			95,500			94,500
Difference			848,888			881,465			859,500			850,500
Refunds/Transfers to SGF												
Net Fee Fund 2729			848,888			881,465			859,500			850,500
*Renewal Fees increased to \$70 for individuals and \$95 for business entities on January 1, 2016.												
**Includes New and Retake Examinees												

Civil Fees												
100% to SGF			8,000			500			1,000			1,000

OVERVIEW OF AGENCY BUDGET AT EACH BUDGET LEVEL

Current Year:

The Board will continue to administer the technical professions of architecture, engineering, geology, landscape architecture, and land surveying by granting licenses to practice for individuals who have proven competency through the statutory requirements of education, experience, and examination and certificates of authorization for business entities. The Board staff will continue to administer the Kansas State Specific Exam required for Professional Surveyor applicants.

The Board is continuing to be proactive in the process of licensure and review of continuing education. The Board will continue its investigative work for the purpose of enforcing the Board's Practice Act.

FY 2025, FY 2026 and FY 2027

Within the current service level allocation, the Board will continue to administer the technical professions of architecture, engineering, geology, landscape architecture, and land surveying by granting licenses to practice for individuals who have proven competency through the statutory requirements of education, experience, and examination and certificates of authorization for business entities. The Board will continue to be proactive in the process of licensure and review of continuing education. The Board will also regulate the technical professions by investigating all inquiries and complaints regarding the practice of a technical profession brought forth by

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the general public or other licensees and will take appropriate disciplinary action or instigate criminal prosecution for any violations. The current appropriated level for FY '26 is \$870,715, and the Board is not requesting an increase. The current appropriated level for FY '27 is \$875,120, and the Board is requesting an \$89,000 increase – \$86,000 more for Salaries and Wages and \$3,000 more for Capital Outlay.

Application – All exam costs are paid by the applicant directly to the exam vendor. There is a \$60 fee to process the “by exam” application for all professions. Future exam fees are subject to change dependent upon the vendor. The reciprocity application fee for all professions is \$250, and the Certificate of Authorization for a Business Entity application fee is \$170.

Renewal – All renewal fees are due biennially (every two years). The Board lowered renewal fees in 2010 and in 2012. Renewal fees were raised in 2016 to \$70 for individuals and \$95 for business entities. The renewal fees continue at this level.

Reinstatement – The reinstatement fee for an individual license or a business entity is \$100 (K.S.A. 74-7025).

Replacement – To replace a lost, destroyed, or mutilated license or certificate, replacement fees are specifically established by statute at \$20 each (K.S.A. 74-7045).

Reissue – To reissue a suspended or revoked individual or business entity license or certificate, reissue fees are specifically established by statute at \$100 for individual and \$150 for business entity certificate (K.S.A. 74-7026(5)(c)).

Civil Fines – K.S.A. 74-7039 authorizes the Board of Technical Professions to assess civil fines against any person or entity for violations of the statutes, rules, and regulations or orders enforceable by the Board in any amount not to exceed \$5,000 for the first violation, \$10,000 for the second violation, and \$15,000 for the third and each subsequent violation. In FY '25, the Board collected \$500 in civil fines.

Object Code 51000: Salaries and Wages

The five (5) positions allocated to the agency provide for licensure, regulation, and discipline of technical professionals who violate the statutes, rules, and regulations of the Board of Technical Professions. The executive director heads the agency with the assistance of an office manager, licensing administrator, licensing technician, and administrative assistant. The Board of Technical Professions meets five times per year to make decisions and to set direction for the staff.

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Current year-The amount of \$455,773 has been funded for the five (5) full-time positions.

FY 2027 -The amount of \$445,781 represents the amount needed to maintain the current staffing positions. An additional \$86,000 is being requested to fund the assistant executive director's position, which the Board is authorized to appoint by K.S.A. 74-7008. The assistant executive director's primary duties will be in furtherance of objectives 3 and 4.

Object Code 52000-52900: Contractual Service

One of the agency's most important functions is the enforcement program, which provides protection for the public's health, safety, property, and welfare. Pursuant to K.S.A. 74-7008, the Board enters into contracts for legal counsel and technical investigators. The investigators are licensed in a technical profession and serve as technical experts and witnesses in providing evidence for the Board.

Based on previous year expenditures and allowing for cost increases, the request includes the costs of printing certificates for professional licenses and certificates of authorization. The request also includes expenditures for postage to mail renewal notices, exam score notifications, licenses, and other pieces of official correspondence. Travel expenditures are included for in-state Board meetings and hearings, as well as funding for attending out-of-state national council conferences for the five professions.

Other general expenditures in this object code have been adjusted according to the budget indices, including office rent, repairing and servicing office equipment, national council memberships, court reporting services, OITS services, cybersecurity, and hosting of the agency's licensure software.

Expenditures in this object code include \$2,000 for official hospitality, which will continue through FY26 and FY27. This fund is utilized to provide outreach to licensees regarding statute updates, changes to continuing education requirements, and promotion of the technical professions. Along with outreach, the fund provides a box lunch for the 13 board members during our five meetings each year. The meetings have always been a working lunch. With few of the appointed board members residing in Topeka, they would not complete all their tasks in one day if required to take a lunch break.

FY 2026 Current Resources - \$404,008 allows the agency to maintain current programs.

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FY 2027 Resources - \$418,077 allows the agency to maintain current programs.

Object Code 53000-53900: Commodities

The agency has expenditures in this category for supplies related to the operation of agency functions.

FY 2026 Current Resources - \$9,434 represents an amount for maintaining current service levels.

FY 2027 Resources - \$9,762 represents an amount for maintaining current service levels.

Object Code 54000: Capital Outlay

The agency maintenance schedule for desktop printers and document scanners is important for operational purposes. Capital Outlay funds have been set in the amount of \$1,500 for current FY 2026 and \$1,500 for FY 2027 to continue providing printing and scanning equipment on a scheduled cycle. A \$3,000 change package to increase FY 2027 Capital Outlay was added to purchase additional office furnishings and equipment for an assistant executive director.