



**Kansas Historical Society
FY 2024 and 2025 Budget
Submitted September 14, 2023**

AGENCY MISSION:

The Kansas Historical Society actively preserves and shares Kansas history by providing citizens with the data and knowledge to set policies and make laws, as well as make personal decisions to enhance their lives and communities. By collecting, preserving, and interpreting state government, the state’s cultural resources, and the stories of Kansas history, the agency provides the public with the tools to understand what is happening today and make decisions for tomorrow.

AGENCY PHILOSOPHY:

The Kansas Historical Society ethically collects and preserves historic documents and artifacts, acts with integrity by presenting information truthfully, is transparent in the way in which it provides services and incentives to the public, and strives for innovation and excellence when developing educational opportunities for all Kansans.

PROGRAMS AND STATUTES:

State Archives:

The purpose of the State Archives is to collect, preserve, and provide access to the state’s records of enduring value to enhance government transparency, and educate the public about the state’s history and government through the preservation and sharing of manuscripts, photographs, and newspapers that tell the stories of Kansas.

State Archives Statutes and Regulations:

- K.S.A. 45-401 through 45-414 creates the official state archives.
- K.S.A. 64-106 through 64-107 allows the agency to certify records for counties in the case of lost records.
- K.S.A. 75-3501 through 75-3520 establishes and defines the state's records board.
- K.S.A. 45-215 through 45-223 encompasses the open records act.
- K.S.A. 58-2005 through 58-2011 establishes the handling of land survey records.
- K.S.A. 75-2250 through 75-2251 authorizes the law enforcement memorial on the Capitol grounds is the responsibility of the Kansas Historical Society as the keeper of the records of fallen officers.
- K.S.A. 75-104 relates to the transfer of Governor's records to the Kansas Historical Society.
- K.A.R.118-3 procedures and fees for land survey program.
- K.A.R. 118-1 procedures for deaccessioning of collections.

Cultural Resources:

The purpose of the Cultural Resources program is to recognize and protect historic structures and sites that reflect local, state, or national importance with the purpose of strengthening local economies, stabilizing property values, creating civic pride, and advancing the education and welfare of the state's citizens.

Cultural Resources Statutes and Regulations:

- Federal National Historic Preservation Act, P.L. 89-665 directs the state to survey and recognize the state's cultural resources, support Certified Local Governments, review federal projects in the state to ensure the protection of significant cultural resources.
- K.S.A. 75-2715 through 75-2725 makes historic preservation an official policy of the state.
- K.S.A. 75-2729 and 79-3107b establishes the Heritage Trust fund directing the agency to provide grants to owners of historic properties.
- K.S.A. 79-32,211 creates the state preservation tax credit program.
- K.S.A. 74-5401 through 74-5408 establishes the Kansas Antiquities Act which prohibits the gathering of antiquities without a permit.
- K.S.A. 75-2741 through 75-2754 regulates the excavation, study, and display of human remains and goods from unmarked burial sites.

- KSA 75-2726 sets the process for a property becoming a State Historic Site. State Historic Sites are those properties owned by the State of Kansas.
- K.S.A. 75-2711 establishes Pawnee Indian Museum State Historic Site.
- K.S.A. 76-2001 through 76-2002 establishes John Brown Museum State Historic Site.
- K.S.A. 76-2005 established Pawnee Rock State Historic Site.
- K.S.A. 76-2006 through 76-2007 establishes Fort Hays State Historic Site.
- K.S.A. 76-2002 through 76-2012 establishes Shawnee Indian Mission State Historic Site.
- K.S.A. 76-2017 establishes Hollenberg Pony Express Station State Historic Site.
- K.S.A. 76-2021 through 76-2022 establishes Marais des Cygnes Massacre State Historic Site.
- K.S.A. 76-2023 through 76-2024 establishes Kaw Mission State Historic Site.
- K.S.A. 76-2030 through 76-2031 establishes Grinter Place State Historic Site.
- K.S.A. 76-2034 through 76-2035 establishes Goodnow State Historic Site.
- K.S.A. 76-2040 through 76-2043 establishes Mine Creek Civil War Battlefield State Historic Site.
- K.S.A. 76-2052 through 76-2054 establishes Constitution Hall State Historic Site.
- K.S.A. 2057 established Red Rocks State Historic Site.
- Cottonwood Ranch State Historic Site, First Territorial Capitol State Historic Site, and the Last Chance Store State Historic Site were brought to the agency through the appropriations process.
- K.A.R. 118-1 procedures for deaccessioning of collections.
- K.A.R. 118-2 procedures for deaccessioning of human remains.
- K.A.R.118-4 procedures for historic preservation review.
- K.A.R.118-5 rules for state preservation tax credits.

Education

The purpose of the Education program is to ensure excellence in education in teaching Kansas history and government to students across the state and ensuring that all Kansas students have the materials to successfully meet this requirement; to collect, preserve, and interpret significant artifacts from Kansas history and to operate the state history museum providing educational opportunities for students, their families, and the public.

Education Statutes and Regulations:

- K.S.A. 72-1117 requires a course in Kansas history and government in all public schools.
- State curricular standards mandated by the State Board of Education require the teaching of state history.
- K.S.A. 58-4001 through 58-4013 govern the museum collections.
- K.S.A. 75-2728 allows the museum to maintain insurance for loss or damage to the collections.
- The building of the Kansas Museum of History and the operations at the Kansas State Capitol Visitor Center were designated through the appropriations process.
- K.A.R. 118-1 procedures for deaccessioning of collections.

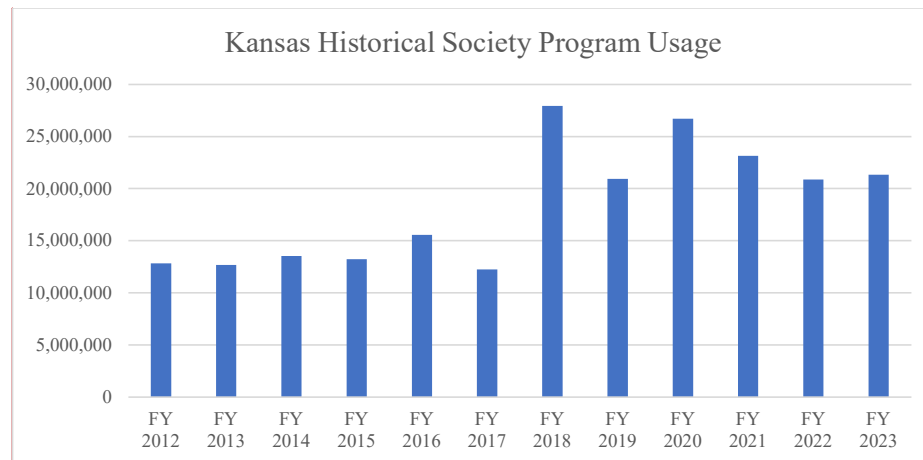
Administration

The purpose of Administration is to ensure the Kansas Historical Society is a well-run organization and that all program users are safe and informed. All indirect costs are addressed through the administration budget.

Administration Statutes and Regulations:

- K.S.A. 75-2701 through 75-2705 establishes the Kansas Historical Society as a state agency.
- K.S.A. 75-3148 gives the executive director the authority to hire staff. The enabling legislation also outlines specific duties such as collecting.
- K.S.A. 76-2056 allows for the Kansas Historical Society to rent space to outside groups for events and meetings and charge for the use of the space.
- The executive director is assigned by statute to sit on a variety of committees including the Capitol Preservation Committee (KSA 75-2268 through 75-2269), Council on Travel and Tourism (K.S.A. 32-1410 through 1411), and the Governor's Residency Advisory Commission (K.S.A. 75-129 through 131).

EXTERNAL ASSESSMENT SUMMARY and CURRENT AGENCY ISSUES

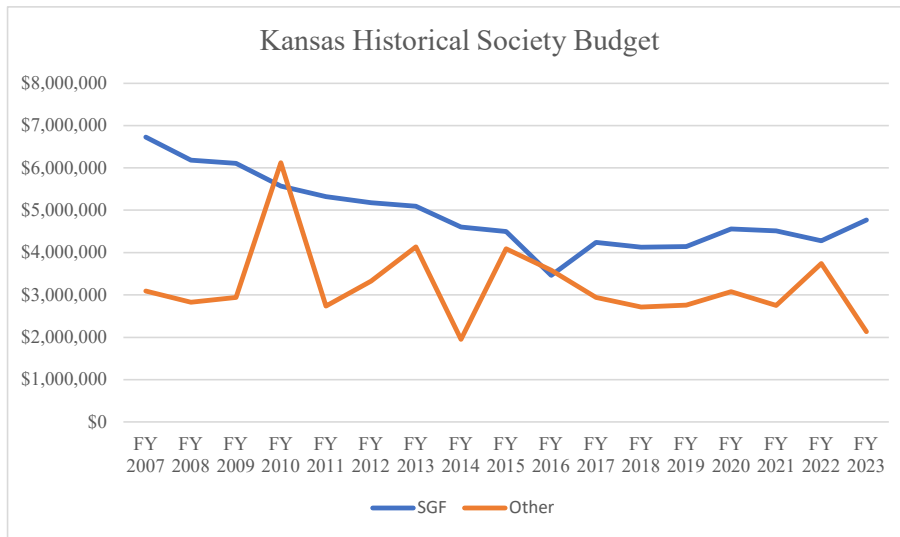


Commented [AB1]: New chart

Concern:

The Kansas Historical Society is concerned but hopeful with a return to more stable staffing numbers. The series of budget reductions in FY 2020 and FY 2021 from underestimated revenue projections, as well as a pandemic impact and natural attrition brought serious challenges to the agency. The FY 2023 budget, which restored some of these reductions, has allowed the agency to begin to fill key positions to address the growing demands in our statutory functions. The untimely loss of Jennie Chinn, executive director since 2004, has also required transitions amid the agency’s major project, new exhibits for the Kansas Museum of History (Topeka, Shawnee County). The Museum closed in FY 2023 as the next step in this major project, funded primarily through the nearly completed private capital campaign. The Museum’s closure was a necessary component of the development and construction of new exhibits. The closure does mean that the Museum will not contribute to the agency’s fee funds for some time.

Budget Issues:



Commented [AB[2]: Is Matthew adding a new chart here?

From 1875 through approximately 2000 most agency programs and services were offered to the public without fees. Beginning around 2008 the Kansas Historical Society began to see a significant drop in SGF funding, and the agency was encouraged to charge fees for public services. Today we continue to balance our budget using fees for services, federal funds, and private donations and grants. Donations and grants are donor restricted for specific projects and cannot be used for general operating expenses. We have had many successes diversifying agency funding. However, this strategy only works if there is a continued base of state support for costs such as utilities, maintenance, information technology, capital improvements, and staffing. The public and private supporters see these functions as the state’s responsibility.

Kansas Historical Society STRATEGIC PLAN FY 2024 – 2026

Goals and Objectives:

A. Goal: All Historical Society collections are transparent to the public.

Objective 1: Provide the public 24-hour access to the agency’s collections databases that describe collection items in the holdings of the Kansas Historical Society to allow researchers the opportunity to do preliminary searches for archival items and museum artifacts on their own allowing for a more efficient use of both the researcher’s and the staff’s time.

Strategy: Public records, manuscripts, photographs, and other items are processed at the series level, allowing the material to be included in the Archives Catalog online at <https://www.kshs.org/p/archives-catalog/16432>.

Strategy: The Museum Catalog is maintained and accessed at <https://www.kshs.org/p/museum-catalog/19685>.

Strategy: All collecting areas of the agency will answer specific inquiries from the public on a weekly basis.

Objective 2: Increase the number of primary source materials available to the public online by creating on average 40,000 digital images of primary source materials annually providing the public direct 24-hour access to individual collection items.

Strategy: Maintain, the agency digital repository, kansasmemory.org, in good working order, allowing the public to view collection items online. Currently kansasmemory.org contains 734,330 images of primary source documents, photographs, and artifacts. [Kansasmemory.org](http://kansasmemory.org) assists in the preservation of rare collection items by placing less stress on the item due to handling.

Objective 3: Assist the public with accessing original collection items in-person through the operation of the State Archives Research Room (Topeka, Shawnee County) for the public, open a minimum of four days a week and at least one Saturday a month throughout the year.

Strategy: To create a safe research environment in the time of Covid-19 the agency shifted operations to appointment and limited walk-in access allowing the agency to limit the number of people using the research room at any given time. The research collections are quarantined for a period after use to ensure safety. This procedure will be in place until it is no longer necessary. (completed)

B. Goal: A strategic approach is taken to build archive and artifact collections.

Objective 1: Develop an agency-wide plan by FY 2024 to proactively collect items of Kansas history, including artifacts, archival materials, photographs, and local newspapers.

Strategy: Concentrate collecting efforts on those items that illustrate specific Kansas events and people and represent all geographic areas of the state. An emphasis will be placed on collecting materials important to Kansas history that current collections do not illustrate.

Strategy: By FY 2023 create a partnership with existing organizations including the Kansas Hispanic & Latino American Affairs Commission, the Kansas African American Affairs Commission, and the Kansas Native American Affairs Office to develop an advisory group to help guide the agency's collecting policies among diversified groups. This advisory group should also be consulted on agency program development.

Objective 2: Annually collect and preserve selected digitally born materials pertinent to Kansas history including websites, social media, and digital publications.

Strategy: Using specialized commercial software that meets archival standards capture approximately 2 terabytes of born digital materials annually.

C. Goal: All state records of enduring value are properly preserved and accessible to the public unless restricted by statute.

Objective 1: Annually work with state agencies to ensure that records of enduring value are properly identified and preserved permanently.

Strategy: Review on a regular basis all records retention and disposition schedules. On average 132 series will be reviewed by the State Records Board annually.

Strategy: Provide online records training for all state agencies and provide agency specific consultation when advantageous for the smooth operation of state agencies.

Strategy: Process all government records series within one-year after transfer to the State Archives to provide easy public access. The agency receives 450 cubic feet of state records annually.

Objective 2: Ensure digital archives for public records continue to meet international standards for digital preservation ensuring born digital records are preserved according to state statutes.

Strategy: Review international standards and software specifications biennially to ensure compliance.

D. Goal: All state historic sites are properly preserved using the Secretary of the Interiors Standards for the Treatment of Historic Properties (www.nps.gov/tps/standards.htm) and made available to the public to the best of our resources. To implement the following objectives and strategies, the State Historic Sites staff will be reorganized as a full agency division similar to how it existed before 2012 when agency budget cuts reduced it to a department level under the Cultural Resources Division.

Objective 1: Increase number of visitors to sites thereby expanding our citizens' knowledge of important events in Kansas history.

Strategy: Beginning on April 19, 2023, when the seasonal sites opened, admission to the state historic sites was made free and a “donations appreciated” model instituted.

Objective 2: Complete regular inspections of each state historic site to assess the condition of structures and grounds to schedule routine repairs and prioritize the agency's five-year capital improvements plan.

Strategy: Agency will purchase and/or develop an interactive database that will provide a historical record of past conditions and projects and the current conditions assessment reports.

Objective 3: Annually review strategies for updating interpretation at the state historic sites using state funds, supplemented by private donations and grants.

Strategy: Using private funds from the community complete new interpretive exhibits for Kaw Mission and Last Chance Store State Historic Site (Council Grove, Morris County), which opened to the public on September 16, 2023.

Strategy: Partner with the City of Fairway and all tribes historically affiliated with the site to reinterpret the historic buildings at Shawnee Indian Mission State Historic Site (Fairway, Johnson County). Due to the expected lengthy consultation process, a reinterpretation plan is not projected to be completed until the end of FY 2025 or later. Considerable private fundraising will be needed to see the project to completion.

Strategy: Reinterpret Hollenberg Pony Express Station State Historic Site (Hanover, Washington County) focusing on an immersion experience for the visitor, projected to be completed by FY 2026.

E. Goal: Communities in Kansas recognize the economic and cultural impact of their local cultural resources and know how to preserve them.

Objective 1: Provide annual training and advice to Certified Local Governments (CLG) in Kansas, which serve as partners to the state and federal government in promoting community historic preservation. Current CLGs include Abilene, Arkansas City,

Dodge City, Doniphan County, Douglas County, Garden City,, Hutchinson, Independence, Kansas City (UG), Lawrence, Leavenworth, Manhattan, Newton, Olathe, Salina, Topeka, and Wichita.

Strategy: Provide access to a portion of the federal Historic Preservation Funds specifically for CLGs through annual competitive grants to assist with local preservation efforts.

Objective 2: Beginning in FY 2023 integrate preservation education and site stewardship into appropriate existing programs.

Strategy: In FY 2024 create a cultural resources outreach position to serve as a single point of contact for the public with general questions on historic preservation laws and programs. The position will act as an ombudsman to assist clients who have concerns and will coordinate public education across the state through workshops, conferences, and other means.(position filled)

Objective 3: Develop a program to “certify” workers in preservation trade skills such as historic window repair and stonework through a partnership with Kansas technical colleges to address the shortage of qualified tradespeople to work on historic buildings in Kansas.

Strategy: Develop a partnership with at least one technical school in the state by the end of FY 2025. KSHS will develop a curriculum that meets the standards for technical colleges in partnership with Northwest Kansas Technical College (Goodland).

Objective 4: By 2026 establish guidelines for a state and local historical markers program that is self-sustaining and meets the needs of the state’s various communities.

Strategy: Working with Kansas Department of Transportation (KDOT) develop easily accessed guidelines for state historic markers by FY 2026, including a process by which the public can request a marker.

F. Goal: Owners of properties in the National Register of Historic Places and/or the Register of Historic Kansas Places can access financial incentives provided through state and federal programs.

Objective 1: Actively assist property owners who wish to pursue listing in the National Register of Historic Places or the Register of Historic Kansas Places by providing timely advice and ensuring application materials are successful in achieving listing of historic properties at least 90% of the time.

Strategy: By the conclusion of FY 2024 evaluate state materials that assist citizens through the National Register process and redevelop to make them easier to follow.

Strategy: Increase Kansas listings in the National Register of Historic Places by 5% by FY 2026, allowing more communities access to state and federal financial incentives.

Strategy: Support the work of the Kansas Historic Sites Board of Review, which is responsible for recommending the eligibility of Kansas properties to be placed in the National Register of Historic Places, as well as evaluating grant applications. Meetings are held on a quarterly basis.

Objective 2: Annually offer financial incentives to property owners to assist in the preservation of listed historic properties through grants and tax credits.

Strategy: Develop quarterly webinars to clarify the process for obtaining financial assistance through Heritage Trust Fund grants and state and federal tax credits by the end of FY 2022 (completed and ongoing).

G. Goal: The Kansas Historical Society assists local citizens, tribes, and communities in protecting archeological sites of cultural importance.

Objective 1: Administer the Kansas Antiquities Act that recognizes the need to conserve significant archeological remains on state, county, and municipal lands. The Act prohibits uncontrolled excavation or vandalism of archeological sites and controls scientific excavation by issuing permits.

Strategy: Member of the Kansas Antiquities Commission review applications for excavations upon receipt.

Objective 2: The Kansas Unmarked Burial Sites Preservation Act protects human remains and associated objects that come from burials that do not have headstones, are not in demarcated cemeteries, and are not noted in maps, deeds, or other records.

Strategy: The State Archeologist investigates all unmarked burial cases upon notification and calls a meeting of the board when necessary to determine the outcome.

Objective 3: Oversee agency compliance with the Native American Protection and Repatriation Act (NAGPRA).

Strategy: Receipt of NAGPRA grant allows the hiring of a NAGPRA coordinator for the agency for two years. The State Archeologist oversees NAGPRA inventories and notices and consultation with Tribal Nations.

Objective 4: The Kansas Historical Society maintains a cooperative agreement with the Kansas Department of Transportation (KDOT) to evaluate the potential impact of highway projects on cultural resources ensuring the state of Kansas is following federal and state regulations.

Strategy: The agency is available to survey, complete ground testing, and initiate major excavations when necessary in consultation with KDOT's schedule.

H. Goal: The Kansas Historical Society is recognized as an asset to the state of Kansas that preserves and promotes the state's history and creates measurable economic activity.

Objective 1: Using private funds, develop all new exhibits for the Kansas Museum of History (Topeka, Shawnee County) that explore the lives of real Kansans to tell stories that are unique to the state's history.

Strategy: Complete the exhibit scripting and conceptual design in FY 2023, with fabrication and installation projected to be completed by the end of calendar year 2024.

Strategy: The current galleries of the Kansas Museum of History closed to the public on September 4, 2022, to allow for the dismantling and artifact storage of current exhibits as well as the building and installation of new features. This is a necessary step for the project but will result in a loss of economic activity for the period of closure.

Strategy: Work with teachers across the state to develop new school tours both in-person and virtually with the reopening of the museum, using the new exhibits to assist teachers in meeting state curriculum standards.

Strategy: Train agency Information Technology (IT) staff and others to maintain any exhibit features that contain IT components before opening new exhibits. Digital interactives will be designed by the contractor that will also produce an extensive manual. Agency IT staff will be informed and able to comment on contractor's work in advance to ensure all exhibit systems work within state IT systems and maintain state standards of IT security.

Objective 2: By FY 2026 dramatically increase overall visitation numbers at the state operated historic sites to better impact the state's tourism economy. The agency is committed to removing financial barriers to Kansans wanting to access their history, and we have implemented free admission at the state historic sites.

Strategy: As funds permit, return a small number of state historic sites to full-time hours prioritizing those that have the capacity to draw visitors from more than 100 miles. Kaw Mission and Last Chance Store State Historic Site (Council Grove, Morris County) will reopen full-time on September 16, 2023, after reinterpretation. Grinter Place State Historic Site (Kansas City, Wyandotte County) in the metropolitan area is being studied as the next most likely candidate for year-round visitation.

Strategy: Taking a multi-faceted approach, the agency will promote visitation to the sites through our newly produced, bimonthly agency newsletter, *Zephyr*, and through increased cooperation and coordination with Kansas Tourism and the Kansas Department of Commerce. Staff will work with local friends groups and partnership site partners to develop new programming at the state historic sites. Finally, agency staff are working to develop more frequent and regular temporary exhibits, beginning this November with a General George Custer temporary exhibit at Fort Hays State Historic Site (Hays, Ellis County).

Objective 3: Reopen the historic Potawatomi Mission (Topeka, Shawnee County) to coincide with the new museum gallery opening in FY 2025.

Strategy: Reopen the mission and offer various programming to meet the educational needs of the public.

I. Goal: The Kansas Historical Society develops specialized programs in all areas of responsibility to engage the public in the history of Kansas.

Objective 1: Provide easy access to information on state government through the Kansas State Capitol Visitor Center (Topeka, Shawnee County) by updating all informational formats, including tours, electronic kiosks, and brochures at the beginning of each legislative session.

Strategy: By 2023, produce a short orientation video on the Capitol for those taking self-guided tours. (completed)

Strategy: Work with Kansas Tourism to develop a plan in FY 2024 to better showcase the attractions of Kansas in the Capitol.

Objective 2: Annually, partner with the Kansas Anthropological Association to conduct an archeology field school to offer a unique opportunity for the public to assist archeologists in surveying for archeological sites, excavating sites, and cleaning/cataloging artifacts.

Strategy: As funding permits, offer one field school annually moving to different locations around the state.

Strategy: Publish research conclusions and process all artifacts to share information with the public no later than three years after the conclusion of the fieldwork.

Objective 3: Annually develop a variety of adult and family programs at Kansas Historical Society facilities across the state to engage the public in “doing history” by providing immersive and educational programs.

Strategy: As funding permits develop an annual schedule of programming announced on January 1 of each new year. Programming will be offered both in-person and virtually.

J. Goal: Public, private, and homeschools view the Kansas Historical Society as the best source for curriculum materials on Kansas history and government.

Objective 1: Annually provide schools and families in Kansas with original student readings, textbooks, and resource trunks to highlight Kansas history and government, while meeting state curricular standards.

Strategy: In FY 2023 work with the Humanities Program Manager at the Kansas State Department of Education to assess the needs of teachers and students in Kansas history, producing a strategic plan for agency curriculum development over the next five years.

Objective 2: Maintain and evaluate current curriculum activities and develop new pieces as needed to meet the needs of teachers and students.

Strategy: By FY 2025 complete at least three focus groups with seventh-grade Kansas history teachers and curriculum specialists from across the state to determine the best way to strengthen students' critical thinking skills through Kansas history curriculum materials.

Objective 3: Support Kansas teachers and homeschool parents by providing them access to training and knowledge that can be used to teach Kansas history and government while meeting state curricular standards.

Strategy: By FY 2025 create a webinar prototype to train teachers on specific topics in Kansas history using a variety of KSHS materials. Consider partnering with a Kansas university or college to provide in-service or college credits.

K. Goal: The Kansas Historical Society successfully connects its message of public value to the people of Kansas.

Objective 1: Create a new bimonthly agency newsletter to better inform Kansans of their history and our agency's efforts to preserve it.

Strategy: A new print and digital format newsletter, *Zephyr*, blending popular components of previous newsletters the *Mirror* and *Kansas Preservation*, debuted in September/October 2023. Partially funded with federal and fee funds, it is being distributed to Kansas officials, local historical societies, and constituents free of charge.

Objective 2: Create a continuing internet presence that employs contemporary standards and best practices for usability, accessibility, design, and content management.

Strategy: Launch an updated agency website in FY 2025 that is mobile friendly, transparent, and easy to use.

Strategy: Create new web content quarterly that is historically accurate, easy to understand, and relevant to today's audiences to attract continuing attention to the agency.

Objective 2: Enhance agency access to targeted audiences through social media.

Strategy: Continue to evolve the agency's social media efforts on the audience as storyteller, which can be integrated with posts by KSHS reflecting its status as a trusted source for Kansas history.

L. Goal: As budgets allow, the Kansas Historical Society uses current technology to enhance productivity and customer service.

Objective 1: Establish a clearly defined and consistently implemented process for setting information technology (IT) project priorities within the agency.

Strategy: As audiences shift from accessing agency collections, programs, and services in-person to online, reevaluate resource allocations on an annual basis.

Strategy: By FY 2026 integrate stories of *Kansapedia* and primary sources of *Kansas Memory* to provide easier access to basic information on Kansas history.

Strategy: Apply for grant funds to implement a new museum collection's database by FY 2025.

M. Goal: State collections are secured in climate-controlled spaces to assist in their preservation.

Objective 1: Keep all collections in restricted climate-controlled storage spaces accessed through key card entrances.

Strategy: Maintain 24-hour security on-site to protect the state's assets.

Objective 2: Always ensure that the agency's information technology infrastructure is protected and secured.

Strategy: For the long-term safety of the state's digital records implement additional redundant storage by the end of FY 2023. (completed)

N. Goal: The annual operations of the Kansas Historical Society are securely funded through a sound financial plan.

Objective 1: Collect fees for services when appropriate and provide the public clear and concise information on agency fees.

Strategy: Reevaluate all fees in FY 2025 with the opening of the new exhibits at the Kansas Museum of History.

Objective 2: Work with the Kansas Historical Foundation to raise money annually through grants and private donations to assist the state agency in meeting its mission.

Strategy: Foundation will complete major fundraising campaign for new exhibits for the Kansas Museum of History by the end of FY 2022 and serve as fiscal agent of the exhibit design and installation at the Kansas Museum of History.

Overall project management will be completed by the state agency. (ongoing)

O. Goal: The Kansas Historical Society is a well-run organization.

Objective 1: The agency continues to operate clean and safe facilities and grounds for the use of the public.

Strategy: The agency will continue to follow KDHE and CDC standards to assure the safety of the staff and the public.

Objective 2: The agency adheres to all federal, state, and local laws and follows all policies of the State of Kansas.

Strategy: The agency will pass all audits.

Objective 3: The Kansas Historical Society is viewed as an ethical institution that represents the needs of all Kansans.

Strategy: As an ongoing priority the agency will collect data on user experiences and audience opinions, using the data to continually update and improve the performance of the agency.

Objective 4: The agency will review the strategic plan on an annual basis to make sure it is meeting the current needs of the public and the resources of the agency.

Strategy: Make changes as needed by September of each year when preparing the agency's budget.

ACTUAL POSITION DATA:

The Kansas Historical Society is authorized for 66.5 FTE and 8 non-FTE. The following chart reflects the actual positions filled at the end of FY 2023.

FY 2023 Positions				
Program	Classified FTE	Unclassified FTE	Full-time, Permanent Unclassified Non-FTE	Temporary, Part-Time & Intermittent
State Archives	13	0	1	2
Cultural Resources	13	5	3	33
Education	8	2	2	10
Administration	16	1	1	5
AGENCY TOTAL	50	8	7	50

FY 2024 & FY 2025 Positions

Program	Classified FTE*	Unclassified FTE	Full-time, Permanent Unclassified Non-FTE	Temporary, Part-Time & Intermittent**
State Archives	16	0	0	3
Cultural Resources	15.5	6	3	35
Education	10	3	0	10
Administration	19	1	1	7
AGENCY TOTAL	60.5	10	4	55

*The increase in FTEs between the end of FY 2023 and FY2024 is the result of the lapse in time between retirements/resignation and filling positions. and the reinstatement of the FY 2022 10% budget decrease. Included in FY 2024 are the 1.5 FTE from HB 2337(Tax Credit) from the 2022 Legislative Session. 3 Unclassified Non-FTE position had been approved in FY23 for one year to fulfill a Federal NEH Grant obligation and will be removed prior to end of FY 24.

**Temporary, part-time and intermittent employees are mostly seasonal and can vary from year to year depending on agency needs and workforce availability.

AGENCY OVERVIEW OF FY 2024 and FY 2025:

The **FY 2024 and FY 2025** budgets submitted here are closely aligned to previous agency budgets especially regarding State General Fund (SGF) except for the FY 2024 supplemental and FY 2025 enhancement. The current budget includes some small internal adjustments that reflect current needs. The agency is focusing its State General Fund (SGF) request on statutory requirements only. Additional activities that enhance the agency’s programs are as always funded from private individuals and foundations or agency-earned fee funds.

Current Year FY 2024

Estimated expenditures for the current year total **\$9,129,978** from all funds. Of this amount **\$5,378,449** is SGF.

In addition to SGF, the budget is comprised of federal funds, fees for services, designated revenue sources, grants, and gifts. Federal funds come from the National Park Service and are restricted to historic preservation activities. The federal funds require a 40% match. The agency is dependent on fees for services particularly in the Museum where admission fees are charged. Some of the operating budget for the State Archives is also fee based. Copying fees, photographic use fees, and research fees help sustain this division. The agency normally rents its facilities to third parties to earn money for the maintenance of the properties. The closure of the museum for redesign has ceased the ability to collect rental fees at this time.

Much of the agency's base budget is used for salaries. To meet budget allocations, some authorized FTE positions are left open for a period of time to study its needs and reallocates positions to those functions that are most critical to the agency mission and current initiatives. The other major expenses for the agency are fixed costs such as utilities, SMART and OITS fees, communications, and security costs.

FY 2025 Budget Year

The agency's budget request is **\$9,966,927** from all funds for FY 2025. Of this amount **\$6,984,112** is SGF. State General Funds represent 70 percent of the agency's requested funding. The use of fee funds is reduced due to the agency collecting fewer fees during the Covid-19 pandemic and the closure of the Museum. The budget represents a similar budget to FY 2024 without the enhancement mentioned below.

The agency is submitting two change packages. One is a capital improvement **supplement package** for new roofs at Shawnee Indian Mission State Historic Site (Fairway, Johnson County). The other is a capital improvement **enhancement package** for the refurbishment and upgrade of the Air Handling Units and Chiller.

1. (Change package FY 2024 #1) Shawnee Indian Mission Roofs Capital Improvement Supplement

Supplement Summary:

The Shawnee Indian Mission served as a manual training school for boys and girls from the Shawnee, Delaware and other Indian tribes from 1839 to 1862. In 1854 Kansas Territory was established. [Andrew Reeder](#), newly-appointed territorial governor, had his offices at the mission. Following their adjournment from the first territorial capitol, now part of Fort Riley, the first territorial legislature met at the mission. It was during this legislative session that the so-called "bogus laws" were passed in an attempt to perpetuate slavery in Kansas. The manual training portion of the school ceased in 1854. In 1858 Reverend Thomas Johnson turned the school over to his oldest son, Alexander, who ran the mission until it closed in 1862. The site also served as a supply stop on the Oregon/California and Santa Fe Trails during the mission period and as barracks for Union troops during the Civil War.

The Kansas Historical Society partners with the City of Fairway to operate Shawnee Indian Mission. As owner of the property, the Kansas Historical Society remains responsible for capital improvements at the mission, which was listed as a National Historic Landmark, the highest historical designation in the country, in 1968.

All three mission buildings have cedar shingle roofing installed in 2002 and are at end of life. This project was originally scheduled for consecutive years for each building in 2025, 2026, 2027; however, recent storm damages and heightened public scrutiny has accelerated the need for replacement.

All work will follow the Secretary of Interior's Standards for the Treatment of Historic Properties, and the cost includes the replacement of all three roofs with cedar shingles plus c.1930s utility building roof that matches the three main buildings. The cost also covers any special precautions needed to ensure the historic plaster in the East Building attic is not damaged by the installation.

The capital improvements include the following: Removal of cedar shingles and repairs of decking as needed; replacement with #1 cedar shingles and approved fasteners, flashing, sealants, leaf guards and protection of key features.

FY 2024 Capital Improvements Supplement

Purpose	FY 2024 Expenditure	Proposed Funding Source
New Roofs at Shawnee Indian Mission State Historic Site	\$350,000	State General Fund (SGF)

2. (Change Package FY 2025 #2) Kansas Museum of History (Topeka, Shawnee County) Main Air Handling Units(AHU) and Chiller Capital Improvement Enhancement

Enhancement Summary: This capital improvement project was initially introduced in our FY 2022 5-year Capital Improvement plan. The current AHU and Chiller have been in service since 1984, 39 years and service 44,800 square feet. The typical equipment life span of 20 years has been exceeded and essential upgrades to the obsolete control systems with Direct Digital Controls are needed.

This project will include the refurbishing of the air handling units for the museum, lobby, classrooms and collection storage areas. Much of the space covered by this system must be environmentally controlled to preserve the historic collections. Integration of new direct digital controls will replace the non-supported original pneumatic controls which will ensure the continued protection of our collections. Collections are utilized to teach the history of Kansas to K-12 children and our adult population.

FY 2025 Capital Improvements Enhancement

Purpose	FY 2025 Expenditure	Proposed Funding Source
Capital Improvements to the Air Handling Unit and Chiller at the Kansas Museum of History	\$1,906,257	State General Fund (SGF)

KANSAS HISTORICAL SOCIETY PROGRAMS

PROGRAM 1 – STATE ARCHIVES

History:

The basic functions of the State Archives (Topeka, Shawnee County) have been part of the Kansas Historical Society since it was founded in 1875. The Land Survey Program and the Law Enforcement Memorial were transferred to the agency in the 1980s. All functions are mandated by statutes.

Program Goal:

The goal of the State Archives is to collect, preserve, and provide access to the state's records of enduring value to enhance government transparency and educate Kansans and others about the state's history and government.

Responsibility:

The essential role of government records in ensuring government transparency and accountability, protecting the legal rights of Kansas citizens, and documenting Kansas history is a major focus of this division through the preservation and accessibility of government records of enduring value. The major challenge today is managing, preserving, and providing access to electronic records as state government moves away from a reliance on paper documents. It is the responsibility of the division to work with the State Records Board to ensure that all government records are scheduled for retention or disposition. In addition to state records the division preserves and makes available Kansas newspapers and unpublished materials significant to Kansas history. The division collects manuscripts, photographs, maps, newspapers, and other documents and media that tell the stories of Kansas people. A major initiative of the division is to provide public access to the collections through such online resources as *Kansas Memory*, *Chronicling America*, *Ancestry.com* and *Newspapers.com*. As documents today are often created in a digital format the challenge is to find new ways of collecting and preserving this information for future Kansans.

State Archives staff have a variety of statutory responsibilities including the following:

- Collecting, preserving, and making available to the public paper-based Kansas state government records with enduring, or permanent, value housed in the State Archives.
- Collecting, preserving, and making available to the public electronic Kansas state government records with enduring value through the implementation of a digital state archives (formerly Kansas Enterprise Electronic Preservation or KEEP) that complies with international standards for trustworthy digital repositories.

- Collaborating with Kansas state and local government officials to draft and submit to the State Records Board new and revised records retention and disposition schedules that accurately reflect contemporary government business practices and provide records management training to Kansas state and local government officials.
- Reviewing plans for proposed state agency IT projects with costs above \$250,000 to ensure that adequate provisions are included for the management and preservation of long-term state government records (10+ year retention).
- Processing current land survey reference report filings and providing land surveyors with access to historical land survey records housed in the State Archives.
- Acquiring and preserving issues of the state's newspapers, including digital versions, as well as digitizing historical newspapers to make them accessible online. The agency has one of the most extensive collections of local newspapers in the country.
- Acquiring materials to increase the breadth and depth of historical resources available to the public. Preserving the content of collection holdings either in their original format or in a format with greater stability and requiring less physical storage space, including developing a collaborative approach to harvesting Kansas websites.
- Arranging, describing, and cataloging archival materials, and making the holdings themselves and/or information about them as widely available as possible. This includes integrating information from the various collection management databases and making them accessible to the public through a user-friendly interface.
- Digitizing selected collection items and making them available online 24 hours a day, seven days a week through *Kansas Memory* (kansasmemory.org). This includes operating an imaging lab to scan and digitize collection materials for the public.
- Operating the research room (Topeka) and providing reference assistance to genealogists, students, and the general public.

State Archives Performance Measures:

Performance Measures	Actual FY 2021	Actual FY 2022	Actual FY 2023	3 Year Average	Projection FY 2024	Projection FY 2025
Number of annual <i>Kansas Memory</i> (agency digital archives) page views	2,018,642	1,690,051	1,655,728	1,788,140	1,700,000	1,700,000
Average annual cost per request to answer research questions for the public	\$14.21 (3,427 requests) *Covid-19 limited interactions	\$14.22 (3,777 requests)	\$14.51 (2,833 requests)	\$14.31	\$14.30	\$14.30
Number of annual land survey requests filled	751 *Covid-19 limited interactions	607	1,018	792	800	800

EXPENDITURE JUSTIFICATION – STATE ARCHIVES (49600)

Account Code 5100: Salaries and Wages

Summary: Staffing for the program includes 16 FTE and 3 temporary positions. The following amounts reflect changes in the State Budget Indices and difficult in filling vacancies. Longevity bonuses are included for those eligible. No salary increase is budgeted. FY 2024 also includes 1 Non-FTE Unclassified temporary staff to fulfill the NEH Grant received and started in FY 2023. This position will be terminated during the FY 2024 year.

Current Year FY 2024: \$1,007,694
Budget Request FY 2025: \$981,111

Account Codes 5200 - 5290 - Contractual Services

Summary: Contractual service funds are used for service contracts and repairs on two microfilm cameras, a hybrid microfilm camera/scanner, the microfilm processor and duplicator, equipment for the photography and microfilm labs, digital scanners, mobile shelving, four reader-printers, 30 plus microfilm readers, and other equipment in the program. Other funds cover the monthly and activity charges for the online cataloging service (OCLC), and the costs associated with creating digital copies of motion picture film for the purpose of preservation and public access. The agency is part of a consortium of Topeka libraries (ATLAS) that work together to create an online public access catalog (OPAC) that has internet searching capabilities so that citizens throughout the state can access information about institutional holdings. Annual participation fees are paid. Subscription costs for the purchase of microfilm of Kansas newspapers produced by outside vendors are also contained under contractual services. The Kansas Historical Society is the only place in Kansas that has a comprehensive collection of newspapers published in Kansas. Other expenses include routine in-state travel and official hospitality for statutory board meetings.

Current Year FY 2024: \$52,250
Budget Request FY 2025: \$52,500

Account Code 5300 - 5390 - Commodities

Summary: The expenditures from these account codes are used for professional supplies that promote the long-term preservation of collections. Acid-free materials are used in preservation, as are other specialized supplies.

Current Year FY 2024: \$20,000
Budget Request FY 2025: \$20,000

PROGRAM 2 – CULTURAL RESOURCES

History:

State and federal laws enacted beginning in the 1960s were established to protect the state’s cultural resources. The National Historic Preservation Act of 1966 was amended in 1970 and 1980 and is the basis of some of these program activities. Federal money allocated to Kansas for these activities are matched by the state (60% federal and 40% state). The Heritage Trust Fund (1990) and the Historic Preservation Tax Credits (2001) were established by state statute. The State Historic Sites were acquired by the state between 1899 and 2015, by statute or through budget appropriations. All functions in this program are mandated by statutes.

Program Goal:

The goal of cultural resources is to recognize and protect historic structures and sites that reflect local, state, or national importance with the purpose of strengthening local economies, stabilizing property values, creating civic pride, and advancing the education and welfare of the state’s citizens.

Responsibility:

The Cultural Resources program exists to preserve the state’s archeological, architectural, and historic resources while at the same time assist communities and property owners in economic development through assistance in rehabilitating and repurposing historic structures. The division also has as its responsibilities the preservation and operation of the 16 state-owned historic sites.

The executive director of the Kansas Historical Society acts in the capacity of State Historic Preservation Officer (SHPO), and the director of the Cultural Resources Division is the deputy SHPO. The State of Kansas has adopted legislation that protects the state’s cultural resources. The state also provides incentives to property owners to rehabilitate their historic structures. These incentives include grants and tax credits. The federal government offers additional tax credits for historic preservation to income producing

properties. Many developers use both state and federal tax credits in combination to create jobs in Kansas. The Heritage Trust Fund is a designated fund set by statute and provides grants to historic property owners through a competitive process.

The archeology program is responsible for the state's archeological and ethnographic collections. The state archeologist oversees such programs as contract archeology (funded through fees), the implementation of antiquities and unmarked burial laws, and programs in public archeology. The State of Kansas has owned historic sites since 1899 with the acquisition of Pawnee Indian Museum State Historic Site in Republic. State statutes determine the legislative process for obtaining additional sites. Some of the historic sites are operated in cooperation with a local partner. The hours sites are open to the public varies by community. State Historic Sites are funded through SGF, fee funds, and partnerships.

Cultural Resources staff members participate in a variety of statutory responsibilities including the following:

- Administering the nomination procedures of the Register of Historic Kansas Places and the National Register of Historic Places and facilitating identification of historic resources in the state.
- Evaluating, in accordance with state and federal law, approximately 3,000 projects annually for potential effects on the state's historic and cultural resources.
- Providing technical assistance to owners of historic properties such as advice and information on appropriate construction techniques and materials for historic buildings.
- Providing incentives such as state and federal tax credits and Heritage Trust Fund grants for the rehabilitation of National Register and State Register properties.
- Complying with the Kansas Unmarked Burial Sites Preservation Act (UBS), the Native American Graves Protection and Repatriation Act (NAGPRA), and monitoring archeological work on non-federal public lands in Kansas as required by the Kansas Antiquities Commission Act (KAC).
- Providing contract archeological services to carry out cultural resource compliance for several state and federal agencies. This activity is fee based.
- Managing a collection of more than 1,000,000 archeological artifacts in the Kansas Historical Society's holdings and maintaining information on more than 15,000 recorded archeological sites.
- Providing public outreach through programs on the archeology of Kansas.
- Preservation and operation of Constitution Hall State Historic Site (Lecompton, Douglas County), First Territorial Capitol State Historic Site (Fort Riley, Geary County), Fort Hays State Historic Site (Hays, Ellis County), Grinter Place State Historic Site (Kansas City, Wyandotte County), Hollenberg Pony Express Station State Historic Site (Hanover, Washington County), Kaw Mission and Last Chance Store Museums State Historic Site (Council Grove, Morris County), Mine Creek Civil War Battlefield State Historic Site (Pleasanton, Linn County), Pawnee Indian Museum State Historic Site (Republic, Republic

- County), and Red Rocks State Historic Site (Emporia, Lyon County).
- Cottonwood Ranch State Historic Site (Studley, Sheridan County), Goodnow House State Historic Site (Manhattan, Riley County), John Brown Museum State Historic Site (Osawatomie, Miami County), and Shawnee Indian Mission State Historic Site (Fairway, Johnson county) are operated through partnerships with the local communities.
- Marais des Cygnes Massacre State Historic Site (Pleasanton, Linn County), and Pawnee Rock State Historic Site (Pawnee Rock, Barton County) are not staffed but grounds are interpreted and open to the public.

Cultural Resources Performance Measures:

Performance Measures	Actual FY 2021	Actual FY 2022	Actual FY 2023	3 Year Average	Projection FY 2024	Projection FY 2025
The annual economic impact of the state and federal historic preservation tax credits	Created 1,132 jobs and grew the Kansas economy by \$57,530,026	Created 1,706 jobs and grow the Kansas economy by \$69,300,200	Created 645 jobs and grew the Kansas economy by \$26,608,900	Created 1,161 jobs and grew the Kansas economy by \$51,146,375	Create 1,200 jobs and grow the Kansas economy by \$50,000,000	Create 1,200 jobs and grow the Kansas economy by \$50,000,000
Average annual cost per person to serve the visitor at the combined State Historic Sites	\$25 * Covid-19 shut down most visits	\$23.53	\$13.82	\$20.78	\$20	\$20
Number of contract archeology projects completed annually	240	225	275	247	250	250

EXPENDITURE JUSTIFICATION – Cultural Resources Division (49700)

Account Code 5100: Salaries and Wages

Summary: Staffing for the program includes 21.5 FTE, 6 full-time permanent unclassified non-FTEs, and 35 part-time or intermittent temporary positions. The following amounts reflect changes in the State Budget Indices. Longevity bonuses are included for those eligible. No salary increase is budgeted.

Current Year FY 2024: \$1,704,144
Budget Request FY 2025: \$1,773,460

Account Codes 5200-5290: Contractual Services

Summary: A major portion of the funds requested in this category is for travel. Extensive travel is done to inspect and evaluate historic properties for a variety of programs. Much of the statewide travel is associated with economic development activities. Federal law requires that any building project using federal funds must attempt to avoid destroying cultural resources, or mitigate the loss. Archeologists travel to review sites for road and other building projects. The agency out-sources some of this work to private contractors in the fields of historic preservation and archeology. Funds are also earmarked for printing necessary handouts and renting specialized equipment when needed in the field. In addition, the agency must advertise meetings, nominations, and deadlines for grants. Many of the historic sites have mowing and snow removal contracts and they also use professional fees to pay speakers and performers for public programs. Official hospitality for statutory board meetings and utilities for the state historic sites are also included here. FY 2024 includes services to re-engineer the archeology movable shelving/storage unit from electronic to mechanical assist. FY 2024 also includes one-time funding for conversion of archeology electronic records to a new collections management system.

Current Year FY 2024: \$425,250
Budget Request FY 2025: \$306,250

Account Codes 5300-5390 - Commodities

Summary: A major portion of requests in these account codes relate to repairs and servicing of equipment used in archeological investigations, professional and scientific supplies including photographic materials, publications, and U.S.G.S. 7.5-minute quadrangle maps. The photographic materials are used in survey work, national register nominations, and review and monitoring of grant projects. Other scientific supplies are used in processing archeological collections. Professional supplies are needed to operate historic sites.

Current Year FY 2024: \$18,500
Budget Request FY 2025: \$18,500

Account Code - 5400 - Capital Outlay

Summary: This request covers the replacement of Capital Outlay items at the State Historic Sites.

Current Year FY 2024: \$3,500
Budget Request FY 2025: \$3,500

Account Code 5500: Aid to Local Government Units and Other Assistance

Summary: Each year the agency gives out aid to local units in the form of the *Historic Preservation Fund* (HPF) and *Heritage Trust Fund* (HTF) grants. These grants are governed by state and federal statutes and are funded from designated and federal funds. For FY 2023 and FY 2024 the Kansas Historical Society will apply for special federal funding in the form of a National Park Service grant from the *Paul Bruhn Historic Revitalization Grants Program*.

Historic Preservation Fund grants: The U.S. Department of the Interior through the National Park Service allocates *Historic Preservation Funds* to the Kansas Historical Society to help the agency fulfill the state’s requirements in historic preservation under federal law. A portion of the funding is required to be given out in grants, with a specific percentage being given to Certified Local Governments (CLG) for appropriate projects. Current CLGs in Kansas include Abilene, Arkansas City, Dodge City, Doniphan County, Douglas County, Garden City, Haysville, Hutchinson, Independence, Kansas City, Lawrence, Leavenworth, Manhattan, Newton/North Newton, Olathe, Salina, Topeka, and Wichita. Project applications are evaluated by the Kansas Historic Sites Board of Review. Federal funds are passed through to the top-rated projects meeting state and federally established priorities. In the past, funds have been available for two different types of projects: (1) to engage in educational activities directed toward the preservation of historic buildings and archeological resources, including writing national register nominations and; (2) survey and planning grants for

local governments and organizations to conduct surveys of cultural resources in specific areas and to prepare preservation plans.

Heritage Trust Fund grants: The State of Kansas established the Heritage Trust Fund (HTF) to provide grants to owners of historic properties listed in the National and State Registers. This program has a designated funding source through legislation. It is estimated that annually up to \$900,000 could be granted to local governments, private non-profit organizations, homeowners, county and local historical societies, farmers and ranchers, businessmen, and others. The exact amount varies depending upon the revenue generated by mortgage filing fees. These grants are awarded on a competitive basis to qualified applicants whose applications are evaluated per the factors identified in the authorizing legislation (K.S.A. 75-2729 & K.S.A. 79-3107b). Many projects take more than two years to complete, therefore there are funds obligated to grants that are in progress. As of September 13, 2023, there is \$1,829,389.19 obligated (encumbered) in HTF grant projects. Funds in the HTF account above and beyond those currently obligated will be used to fund grant awards in the FY 2023 grant cycle. The chart below accounts for the encumbered projects that are in progress.

Project Name / Number	County	Amount of Grant	Remaining to pay out
Potter's Opera House 2018-14	Hamilton	\$43,878.00	\$36,499.35
Plaza Theatre 2019-10	Coffey	\$90,000.00	\$40,593.34
Carry Nation House 2020-01	Barber	\$38,008.00	\$38,008.00
Florence Deeble Rock Garden 2020-07	Russell	\$69,377.00	\$46,855.40
Ottawa Depot 2020-11	Franklin	\$100,000.00	\$100,000.00
Donaldson and Hosmer Bldg HTF 2021-16	Marion	\$89,700.00	\$61,985.25
Jayhawk Theater HTF 2021-40	Shawnee	\$90,000.00	\$90,000.00
Lincoln State Bank HTF 2021-28	Lincoln	\$90,000.00	\$90,000.00
Star Block HTF 2021-18	Osage	\$90,000.00	\$90,000.00
Strong City Opera House HTF 2021-17	Chase	\$90,000.00	\$85,500.00
Thacher Building HTF 2021-42	Shawnee	\$90,000.00	\$90,000.00
519 Marshall Street HTF 2022-01	Leavenworth	\$90,000.00	\$46,486.71
Douglas County Courthouse HTF 2022-04	Douglas	\$90,000.00	\$90,000.00
Eureka's Memorial Hall HTF 2022-05	Greenwood	\$90,000.00	\$90,000.00
Farmers Union Coop HTF 2022-06	Wabaunsee	\$81,912.00	\$30,441.96
German Evangelical Church HTF 2022-08	Pottawatomie	\$46,320.00	\$3,058.14

Historic Frankfort School HTF 2022-09	Marshall	\$81,990.00	\$81,990.00
Prospect Park Farm HTF 2022-14	Dickinson	\$90,000.00	\$9,000.00
Rock Island Depot – Grier House	Seward	\$90,000.00	\$18,000.00
Sternberg Mansion HTF 2022-16	Sedgwick	\$85,800.00	\$85,800.00
Sunflower Theatre HTF 2022-17	Marion	\$85,656.00	\$39,576.00
First Presbyterian Church	Ellis	\$85,800.00	\$84,706.00
Historic Wolf Hotel	Barton	\$90,000.00	\$90,000.00
Howard National Bank	Elk	\$100,000.00	\$100,000.00
Old Sylvan State Bank	Lincoln	\$100,000.00	\$100,000.00
Smoky Valley Roller Mill	McPherson	\$87,350.00	\$8,734.64
Sol Miller Building	Doniphan	\$100,000.00	\$100,000.00
Vinland Grange Hall	Douglas	\$85,740.00	\$82,154.40
HTF			
Incumbrance			\$1,829,389.19

Paul Bruhn Historic Revitalization Grants Program: In the spring of 2023, the agency was awarded \$750,000 and will be used to assist more Kansans seeking to preserve the historic properties they own, to aid smaller, rural communities where funding can have a significant impact on economic development such as in downtown Main Street areas, and to showcase ways that rehabilitation of historic properties can address the priorities of rural communities. All funds will be granted out with no indirect cost pulled for the agency. The Kansas Rural Preservation grants whereby owners of properties listed in the National Register of Historic Places located in Kansas communities with populations less than 30,000 may receive a grant of up to \$75,000 for physical repairs and preservation of those properties. Grantees will be required to pay contractors fully for completed work and then request reimbursement from the program for up to 90% of eligible costs. No state general funds are utilized, and no additional match will be provided by the state. The federal funds must be used by September 30, 2025, and all grants closed out by December 31, 2025.

Total Aid to Local Government Units and Other Assistance

Current Year FY 2024: \$ 500,000
Budget Request FY 2025: \$ 350,000

Total Other Assistance

Current Year FY 2024: \$ 1,170,000
Budget Request FY 2025: \$ 570,000

PROGRAM #3 – EDUCATION

History:

The functions of the Education program have been part of the Kansas Historical Society since it was formed in 1875. The state history museum began originally in the Capitol and in 1914 moved to the Memorial Building. The current Kansas Museum of History opened its doors to the public in 1984. In 1988 when the state began requiring a course in Kansas history and government for all students there was an outcry from the schools asking for curriculum materials to satisfy this requirement. With the knowledge and support of the State Department of Education, the Kansas Historical Society agreed to take on this role. Kansas history, government, economics, and geography are included in state curricular standards.

Program Goal:

The goal of Education is to ensure excellence in teaching Kansas history and government to students across the state and ensuring that all Kansas students have the materials to successfully meet this requirement. To collect, preserve, and interpret significant artifacts from Kansas history and to operate the state history museum to provide educational opportunities for students, their families, and the public.

Responsibility:

The purpose of the Education Division is to interpret the people and events of Kansas history for students and the public. The program provides curriculum support for the teaching of Kansas history and government in K-12 classrooms. The teaching of Kansas history is required by statute and state curriculum standards. There is an increased emphasis on reading in the school curriculum, so materials developed meet this literacy need through Kansas history content. Select curriculum produced also meets STEM (Science,

Technology, Engineering, and Math) requirements. The program cares for the state’s historic artifact collection. These artifacts tell the story of Kansas through exhibits and programs. The Capitol Visitor Center is also part of this program.

Education and museum staff have a variety of statutory responsibilities including the following:

- Operating the Capitol Visitor Center and interpreting Kansas government to K-12 students and the public through thematic tours, programs, and exhibits. Programs seek to emphasize civic engagement.
- Operating a history lab with educational and hands-on resources for K-12 students and their families.
- Managing and promoting the *Read Kansas!* program that teaches reading and writing skills using Kansas history content to students in grades K-12.
- Providing support to teachers for implementing the state’s Curricular Standards for History, Government and Social Studies. The division produces curriculum materials that teach research skills that are practical and applicable to everyday life.
- Operating the Kansas Museum of History (Topeka) and developing and maintaining both permanent and temporary exhibits.
- The division develops and maintains school tours that are aligned to state curriculum standards.
- Developing and implementing public programs that address the heritage of Kansas to a wide and diverse audience.
- Maintaining the collection records to assure the legal transfer of ownership of donated objects. Work involves maintaining physical care of the 100,000+ artifacts.

Education Performance Measures:

Performance Measures	Actual FY 2021	Actual FY 2022	Actual FY 2023	3 Year Average	Projection FY 2024	Projection FY 2025
Annual cost to serve visitors to the Kansas Museum of History and Capitol Visitor Center combined.	\$13 Due to Covid-19 programs moved online	\$15.86	\$14.10	\$14.32	\$14.50 Museum will close for exhibit renovations	\$14.50
Annual number of curriculum materials distributed.	36,196	40,112	59,644	45,317	50,000	50,000
Annual number of artifacts loaned to other institutions.	38	41	39	39	40	39

EXPENDITURE JUSTIFICATION – Education Division (49500)

Account Code 5100: Salaries and Wages

Summary: Approved staffing for the program includes 13 FTE positions, 2 Non-FTE full-time temporary unclassified position, and 10 temporary or intermittent positions. FY 2024 includes 2 Non-FTE full-time temporary positions are a part of the NEH Grant which will terminate in FY 2024. The temporary employees serve as museum teachers and Capitol tour guides. Longevity bonuses are included where appropriate. No salary increase is budgeted.

Current Year FY 2024:	\$849,089
Budget Request FY 2025:	\$864,938

Account Codes 5200 – 5290 - Contractual Services

Summary: Expenditures in these codes provide for creating, printing, and disseminating curriculum materials to schools statewide. The largest expenditures for the Museum in these codes are in fees. This money is used to outsource selected exhibits work and some conservation treatments. The money is also used to cover speakers’ fees. Specialized equipment for K-12 programs is rented and funds are budgeted for limited staff travel.

Current Year FY 2024:	\$19,500
Budget Request FY 2025:	\$19,500

Account Codes 5300 – 5390 – Commodities

Summary: The major portion of requests in these codes are for materials and supplies related to the production of exhibits. Additional expenditures provide for professional supplies including design and exhibit fabrication supplies, conservation supplies, artifact storage materials, small tool replacement, and educational programming supplies.

Current Year FY 2024: \$3,500
Budget Request FY 2025: \$3,500

Account Code 5400 Capital Outlay

Summary: Capital outlay is used to purchase a limited number of special furniture items for student programs at the Kansas Museum of History, such as chairs and tables. Some exhibit furniture and equipment also comes out of capital outlay.

Current Year FY 2024: \$1,000
Budget Request FY 2025: \$1,000

IN-DIRECT COSTS - ADMINISTRATION

History:

The administrative functions have been part of the Kansas Historical Society since it was formed in 1875. In 1990 the agency obtained legislation to operate a third-party rental program for agency facilities.

Program Goal:

The goal of the Administration program is to ensure the Kansas Historical Society is a well-run organization and that all visitors and program users are safe and informed.

Responsibility:

Administration strives to create a working environment that allows Historical Society staff members and volunteers to function efficiently and creatively. This is done by providing support services to all Historical Society programs and ensuring that the agency uses state's resources in a responsible and productive way. It is also important to provide for the environmental and physical security of the staff, patrons, and collections of the Kansas Historical Society. Administration includes the office of the executive director, the business office, maintenance, information technology, and communications. The budget also includes capital improvements and pass-through funds for the Kansas Humanities Council, a non-profit organization.

Administration staff members participate in a variety of responsibilities including the following:

- Responsibility for oversight of the agency and responding to the priorities of the Governor and the Legislature. Agency planning is initiated through the executive director's office, as is the setting of priorities for the agency and the budget. A management team consisting of division and program directors assists the executive director. The executive director also works with the Kansas Historical Foundation (KSHS, Inc.) to supplement state funding with private dollars for specific projects. The executive director is the state agency liaison to the board of directors of the Kansas Historical Foundation.
- Coordinating the agency's communications with the public. The staff works to make effective use of current technologies, including social media. They oversee the content of the website and provide editorial and design services for all agency publications, newsletters, and brochures. This program is also responsible for writing interpretative signage and interpretive articles for the agency.
- Providing fiscal responsibility for the agency. A priority is to review all procedures to assure the agency is efficient in its approach to fiscal management. Some human resource functions are outsourced to the Department of Administration through an annual contract.
- Managing the agency facilities. The agency's Topeka facilities have specialized needs for temperature and humidity control due to the delicate nature of the state's collections. The agency is the repository of state records, as well as iconic items such as the State Constitution and the state's Civil War battle flags. Unlike an office building, the Topeka facility is in use between 80 to 90 hours a week, requiring extensive custodial services. The agency normally rents its facilities to third-party clients during non-public hours.
- Providing security for both people and collections. Because the agency's Topeka facilities are in use for both day and evening programs and the fact the facility houses the state's historical collections, the agency has 24-hour security. This function is outsourced to a private contractor and the contract is managed by the administration program.
- Providing the IT infrastructure (network, server, security, storage, staff computing devices), either on premises or through a service provider, needed to deliver all KSHS programs and services. Developing or acquiring and maintaining the computer software applications required to support all Historical Society programs is also part of this program.

- Keeping in good working order the agency’s 30 historic structures; 18 modern buildings; 3 bridges; and 6 restroom facilities across the state. Each year the agency must repair and rehabilitate at least a few of these structures. The agency receives state, federal, and private funds for this purpose.
- Administering pass-through monies. The Kansas Humanities Council, a not-for-profit organization, is appropriated State General Funds each year through the agency’s budget.

Administration Performance Measures:

Performance Measures	Actual FY 2020	Actual FY 2021	Actual FY 2022	3 Year Average	Projection FY 2023	Projection FY 2024
Annual cost per visit for total agency program usage	\$.29	\$.29	\$.38	\$.32	\$.38	\$.38
Annual social media followers	59,471	73,144	81,629	71,415	85,000	87,500
Number of formal complaints about the facilities received	0	0	0	0	0	0

EXPENDITURE JUSTIFICATION – Administration Division (01030)

Account Code 5100: Salaries and Wages

Summary: Staffing for the program includes 20 FTE positions, 1 full-time permanent non-FTE, and 7 temporary positions. These positions work in administration, information technology, maintenance, and public information. Longevity bonuses are also included were appropriate. No salary increase is budgeted.

Current Year FY 2024: \$1,380,300
 Budget Request FY 2025: \$1,448,160

Account Codes 5200 - 5290 - Contractual Services:

Summary: Most of the administration contractual services budget is fixed costs such as utilities, security, communications, and fees for SMART and OITS and bank transactions for all agency programs. The agency has worked to lower these costs but as costs increase the agency must cut other programs to cover increases. Travel is normally budgeted to allow the agency’s executive director and other administrative staff to attend to state business. Administration also maintains and services the agency vehicle fleet. Costs to support IT services purchased from the Kansas Office of Information Technology Services (OITS), IT hardware and software maintenance contracts are part of this budget. The administration budget also includes costs for communications, with all operating funds coming from fee funds. The agency budget is becoming more reliant on fees therefore it is extremely important to have some funds available to attract visitors. All advertising and communication expenses have been consolidated under administration for better tracking and evaluation.

Current Year FY 2024: \$949,250
Budget Request FY 2025: \$952,250

Account Codes 5300 - 5390 - Commodities:

Summary: This section of the budget contains office supplies for all programs and all locations as well as cleaning and maintenance supplies required to maintain the agency’s facilities. The agency maintains 57 buildings and structures across the state, with a combined 600-acres. Our Topeka facility is open to the public 356 days a year. This creates a high demand for supplies to maintain the facility. Both the interior of the buildings and the 80-acre grounds are heavily used throughout the year. The facility is unique as it operates as much more than an office building. Visitors use the facilities for research, educational programming, tourism opportunities, business meetings, and even weddings and anniversary celebrations. The diversity of uses places unusual wear and tear on the facilities and requires a wide range of supplies. The Administration Division is responsible for the upkeep of the grounds as well as the buildings.

Current Year FY 2024: \$106,500
Budget Request FY 2025: \$106,500

Account Code 5400 - Capital Outlay:

Summary: Each year it is necessary for the agency to replace essential equipment. The variety of equipment ranges from carpentry tools, cameras, computers, and a range of custodial and maintenance equipment. The agency also maintains computers, tablets, and video monitors for public use. The agency owns 10 motor vehicles.

Current Year FY 2024: \$79,000
Budget Request FY 2025: \$79,000

Aid to Local Units and State Aid – Account Code 5500

Humanities Kansas (formally Kansas Humanities Council)

Summary: Humanities Kansas (HK) is an independent nonprofit organization that connects Kansas communities to the history, traditions, and ideas that strengthen civic life. Kansans in communities of all sizes depend on Humanities Kansas to provide access to, and support for, grassroots cultural resources. Humanities Kansas is not a state agency but receives state funds annually through the budget of the Kansas Historical Society.

Humanities Kansas uses state funds to support Kansas communities in two ways:

1. Culture Preservation Grants assist in preserving local history and making it accessible to the community.
 - In FY25, \$35,000 will support up to 10 Culture Preservation Grants that preserve local history and make it available for schoolchildren, families, tourists, senior citizens, researchers, and others.
 - In HK’s Fiscal Year 2022, HK awarded 14 Culture Preservation Grants. 57% of these grants were awarded to communities with populations below 10,000. Preserving and sharing local history is valued by Kansans.
2. Community Resource assistance grants support grassroots continuing education opportunities focused on Kansas history and heritage.
 - In FY25, \$15,501 will support 50 in-person or online events reaching Kansans of all ages.
 - In HK’s fiscal year 2022, with funding from the state of Kansas plus other sources, HK supported 206 events across Kansas through the Community Resource Assistance grants. These events reached 6,622 Kansans. 65% of the events were held in communities with populations below 20,000. On average, 33 people attended each event. Kansans appreciate opportunities to discuss history.

**Humanities Kansas
Federal Fiscal Year 2023**

Attendance	Program Expense	Admin/Overhead	Total Expenses	State Funded	Percentage of Expenses Funded by State
414,762	\$625,650	\$281,794	\$1,023,236	\$50,501	5%

Chart Clarification:

- Expenses reflect the entire HK program budget, including federal, private, and state funds.
- State funds do not pay for any HK administrative or overhead expenses.
- The figure listed under Attendance is based on all programs funded through federal, private, and state funds.

Current Year FY 2024: \$50,501
 Budget Request FY 2025: \$50,501

Capital Improvements

Summary: The goal for capital improvements is to ensure the safety of the public as well as the long-term preservation and upkeep of the Kansas Historical Society's 57 buildings and structures throughout Kansas and 600 acres of land statewide. The historic buildings are preserved according to the national *Secretary of the Interior's Standards* (National Park Service). The agency does not acquire land directly but does so through legislation. The agency's headquarters in Topeka, including the Kansas Museum of History, State Archives, administrative offices, Potawatomi Mission, Stach schoolhouse, and a warehouse, sit on 80 acres of interpreted prairie and woodlands. The state acquired the land in 1973 for the specific use of the Kansas Historical Society whose functions were previously housed in the Capitol and Memorial Hall. The agency also owns 16 historic sites throughout the state.

Annually the agency is provided with \$375,000 of SGF for cyclical maintenance and emergency repairs. Other capital improvement projects are requested on an individual basis. The Kansas Historical Society annually submits a five-year Capital Improvements Plan to detail upcoming projects. Our top priority for capital improvement funding is always the \$375,000 of SGF for cyclical maintenance and emergency repairs. Whenever possible the agency tries to find private money or grants to help fund larger projects. To obtain outside funds, it is often necessary to have matching state funds. FY 2024 includes the supplemental change order #1, Shawnee Indian Mission Roofs. FY 2025 includes the enhancement change order #2, the AHU and chiller replacement.

Current Year FY 2024:	\$ 790,000
Budget Request FY 2025:	\$ 2,366,257

FY 2024 Capital Improvements			
Location	Funding	Amount	Project Description
Emergency Repairs (statewide)	SGF	\$375,000	This annual allocation covers routine cyclical maintenance and emergency repairs for 57 buildings.
Shawnee Indian Roof replacement	SGF	\$350,000	Replacement of shingles on all mission buildings due to end of life materials. Supplemental change order #1
Cottonwood Ranch State Historic Site (Studley)	Private Funds	\$65,000	Multi-year project to replace hail damaged roof on four ranch buildings. The house has been completed and the three out-buildings are now scheduled to be replaced.
FY 2025 Capital Improvements			
Project	Funding	Amount	Description
Emergency Repairs (statewide)	SGF	\$375,000	This annual allocation covers routine cyclical maintenance and emergency repairs for 57 buildings and structures.
Kansas Museum of History – AHU and Chiller replacement	SGF	\$1,906,257	Refurbish and update the AHU’s within the Kansas Museum of History. Original units installed in 1984 have become obsolete and new digital controls needed to maximize the protection of our historic collections. A new chiller is also needed as a part of this phased process. Enhancement change order #2
Red Rocks: Repoint exterior masonry and repairs	Private and Federal Funds	\$85,000	William Allen White’s mothers house has been vacant for 40 years and due to interior and exterior damage the foundation has shifted.