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## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

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### **AGENCY MISSION:**

The Kansas Bureau of Investigation (KBI) is dedicated to providing professional investigative, laboratory and criminal justice information services to Kansas criminal justice agencies for the purpose of promoting public safety and preventing crime in Kansas.

The KBI is committed to providing the highest level of quality service that we can by maintaining a highly trained and well experienced professional workforce. Our Investigations Divisions strive to enhance public safety by aggressively and efficiently investigating the most serious criminal violations and by providing proactive investigative, technical, and tactical services to the Kansas criminal justice community. Using science and modern technology, to meet the needs of law enforcement, prosecutors, defense attorneys and the courts, our Forensic Science Laboratory endeavors to provide our customers timely service. Our Information Services Division strives to collect and disseminate accurate and timely criminal justice information throughout our state and to criminal justice entities across the country. Together, we promote public safety and work to prevent crime in Kansas.

### **AGENCY PHILOSOPHY:**

We are committed to providing quality service to the citizens of Kansas. We affirm and respect the basic rights and freedoms afforded all persons by the Constitution of the United States and the laws of the State of Kansas. We accept and embrace the high standard of conduct that is expected of those who carry out the mission of the Kansas criminal justice system and will maintain the highest standards of fiscal responsibility in the expenditure of resources entrusted to us in furtherance of our important public safety mission.

### **PROGRAMS ESTABLISHED TO ASSIST WITH AGENCY MISSION:**

Administration Branch  
Investigations Branch  
Criminal Justice Services Branch  
Information Technology and Kansas Criminal Justice Information System  
Capital Improvements  
Off Budget

### **STATUTORY HISTORY:**

Through the efforts of the Kansas Bankers Association, the Kansas Stockman's Association and the Kansas Peace Officers Association, legislation was passed in 1939 establishing the KBI. The intent was to create a law enforcement organization with statewide jurisdiction to assist local agencies in dealing with more mobile and complex criminal activity. In keeping with that tradition, the KBI endeavors to provide local police and sheriff departments with investigative, forensic, legal, and technical assistance needed to deal with ever evolving criminal activity. Numerous statutes require or authorize the KBI to perform certain functions, and these statutes include:

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### I. Authorization Statutes:

- A. K.S.A. 75-711 Establishes the KBI as a division of the Attorney General's Office and provides for certain personnel appointments including, but not limited to, the director and "agents who shall be trained in the detection and apprehension of criminals."
- B. K.S.A. 75-712 Establishes the powers and duties of the KBI which include:
  - (1) Conducting investigations at the direction of the Attorney General.
  - (2) Acquiring, collecting, classifying and preserving criminal identification and other crime records.
  - (3) Requesting and accepting certain grants or donations and entering into contracts.
  - (4) Conducting background investigations of appointees subject to senate confirmation and, at the direction of the governor, all judicial appointments.

### II. Additional Statutory Duties of the Director

- A. The director (or designee) is statutorily required to serve as a member of the following:
  - 1. K.S.A. 21-6901 Alvin Sykes Cold Case Task Force
  - 2. K.S.A. 22a-243 State Child Death Review Board
  - 3. K.S.A. 65-5721 Commission on Emergency Planning and Response
  - 4. K.S.A. 74-5606 Kansas Commission on Peace Officers' Standards and Training
  - 5. K.S.A. 74-5701 Kansas Criminal Justice Information System (KCJIS) Committee
  - 6. K.S.A. 74-9501 Kansas Criminal Justice Coordinating Council and Substance Abuse Policy Board
  - 7. K.S.A. 75-2251 Law Enforcement Officers Memorial Advisory Committee. *See also* K.S.A. 75-2250, which requires the director to notify the state historical society annually of any law enforcement officers killed in the line of duty.

### III. Statutory Databases

- A. K.S.A. 21-2501 Fingerprint and palm print impressions to be taken by local law enforcement agencies on forms provided by the KBI or U.S. Department of Justice, then maintained by the KBI with a copy forwarded to the Federal Bureau of Investigation (FBI).
  - B. K.S.A. 21-2501a Law enforcement agencies required to file offense reports with the KBI. *See also* K.S.A. 22-2307 and 22-2310 which require that offense reports for all domestic violence calls and stalking allegations be sent to the KBI.
  - C. K.S.A. 21-2511 Requires the KBI to establish, implement and maintain a statewide automated DNA databank and DNA database. Designates the KBI as the state central repository for all profile records and samples.
  - D. K.S.A. 22-4705 Designates the KBI as the central repository for criminal history record information.
  - E. K.S.A. 22-4901 *et seq.* The Kansas Offender Registration Act requires the KBI to:
    - (1) Forward all additions or changes in information to any registering law enforcement agency, other than the agency that submitted the form, where the offender expects to reside, maintain employment or attend school.
    - (2) Transmit offender conviction or adjudication data, fingerprints, and palm prints to the FBI.
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- (3) Ensure all offender information required by the National Crime Information Center (NCIC) is transmitted into the national sex offender registry system within three (3) business days of such information being submitted to the KBI.
- (4) Ensure that offender information is immediately entered in the state registered offender database and the Kansas registered offender website, as provided in K.S.A. 22-4909, and amendments thereto.
- F. K.S.A. 38-2313 Requires juvenile fingerprints to be sent to the state repository in specified circumstances.
- G. K.S.A. 50-6,109a Requires the KBI to establish and maintain a scrap metal database.
- H. K.S.A. 60-4127 Requires the KBI to establish and maintain the Kansas asset seizure and forfeiture repository.
- I. K.S.A. 75-712b Requires the KBI to establish a missing and unidentified person system.
- J. K.S.A. 75-712d Requires the KBI to establish a missing and unidentified person information clearinghouse.
- K. K.S.A. 75-7c25 Requires orders of involuntary commitment for care and treatment to be sent to the KBI for entry into appropriate state and federal databases used in checking applicants for concealed carry permits.

### IV. Record Checks

- A. Pursuant to K.S.A. 22-4701 *et seq.*, the KBI has been designated as the central repository, maintains criminal history record information, and is responsible for various duties in the maintenance and dissemination of such records. The following statutes authorize or require the KBI to conduct criminal history record checks:

- 1. K.S.A. 2-3902 Licensure under the industrial hemp research program
  - 2. K.S.A. 2-3906 Licensure of hemp producers
  - 3. K.S.A. 2-3907 Registered hemp processors or applicants
  - 4. K.S.A. 7-127 Applicants for admission to practice law
  - 5. K.S.A. 8-2,151 Hazmat endorsement for a commercial driver's license
  - 6. K.S.A. 9-509 Money transmitter licensure
  - 7. K.S.A. 9-513e Money transmitter act; executive officers or directors
  - 8. K.S.A. 9-801 Applicant trust company; officers, directors, incorporators
  - 9. K.S.A. 9-1722 Trust company acquisition applicants
  - 10. K.S.A. 9-2209 Mortgage business applicants, registrants, licensees
  - 11. K.S.A. 12-1,120 Chiefs of police
  - 12. K.S.A. 12-1679 Merchants or security police
  - 13. K.S.A. 16a-6-104 Consumer credit lender applicants
  - 14. K.S.A. 17-2234 State Department of Credit Unions employees
  - 15. K.S.A. 19-826 Sheriff candidates
  - 16. K.S.A. 39-969 Adult care home operators
  - 17. K.S.A. 39-970 Adult care home employment
  - 18. K.S.A. 39-2009 Applicants for employment with a center, facility, hospital or provider of disability services
  - 19. K.S.A. 40-4905 Resident insurance agent license applicants
  - 20. K.S.A. 40-5504 Public adjuster license applicants
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| 21. | K.S.A. 41-311b   | Liquor retailer licensure of nonresidents  |
| 22. | K.S.A. 41-2610   | Liquor servers at establishments   |
| 23. | K.S.A. 46-1103   | Legislative Post Audit employment  |
| 24. | K.S.A. 46-3301   | Joint Committee on Kansas Security; committee staff members of Legislative Research and Revisor's Office   |
| 25. | K.S.A. 50-6,112b | Scrap metal dealer registration  |
| 26. | K.S.A. 50-6,126  | Roofing contractor registration  |
| 27. | K.S.A. 50-1128   | Credit service organization licensees  |
| 28. | K.S.A. 58-3039   | Real estate broker and salesperson license applicants  |
| 29. | K.S.A. 58-4127   | Real estate appraiser licensing  |
| 30. | K.S.A. 58-4709   | Appraisal management company (AMC) application for registration; ownership interest  |
| 31. | K.S.A. 58-4710   | AMC application for registration; controlling person   |
| 32. | K.S.A. 65-516    | Child care facilities; residents, employees, volunteers  |
| 33. | K.S.A. 65-1120   | State Board of Nursing; disciplinary proceedings   |
| 34. | K.S.A. 65-1505   | Optometry license applicants   |
| 35. | K.S.A. 65-1696   | Pharmacy license applicants  |
| 36. | K.S.A. 65-2402   | Kansas Department of Health and Environment (KDHE) Vital Statistics employees  |
| 37. | K.S.A. 65-2839a  | Board of Healing Arts; investigations and proceedings conducted by the board   |
| 38. | K.S.A. 65-28,129 | Board of Healing Arts; licensure   |
| 39. | K.S.A. 65-28b08  | Licensure of certified nurse-midwives engaging in the independent practice of midwifery  |
| 40. | K.S.A. 65-3407   | KDHE permits related to solid waste processing facilities and solid waste disposal areas   |
| 41. | K.S.A. 65-3503   | Adult care home administrator licensing  |
| 42. | K.S.A. 65-4209   | Mental health technicians; disciplinary actions  |
| 43. | K.S.A. 65-5117   | Home health agency employment  |
| 44. | K.S.A. 65-6129   | Applicants for certification as emergency medical service provider   |
| 45. | K.S.A. 73-1210a  | Veterans Affairs employment  |
| 46. | K.S.A. 74-1112   | State Board of Nursing; licensure  |
| 47. | K.S.A. 74-2113   | Kansas Highway Patrol appointments   |
| 48. | K.S.A. 74-4905   | Kansas Public Employees Retirement System (KPERS) Board of Trustees members  |
| 49. | K.S.A. 74-50,184 | Boxing Commissioner appointment  |
| 50. | K.S.A. 74-5605   | Kansas Law Enforcement Training Center (KLETC) applicants  |
| 51. | K.S.A. 74-5607   | Kansas Commission on Peace Officers' Standards and Training (KCPOST); applicants for certification and investigation of certified law enforcement officers |
| 52. | K.S.A. 74-7511   | Applicants for licensure by the Behavioral Sciences Regulatory Board   |
| 53. | K.S.A. 74-8704   | Kansas Lottery; employees working in sensitive areas   |
| 54. | K.S.A. 74-8705   | Kansas Lottery; major procurement contract vendors   |
| 55. | K.S.A. 74-8763   | Kansas expanded lottery act; employment under executive director of Kansas Lottery   |
| 56. | K.S.A. 74-8769   | Kansas expanded lottery act; employment under executive director of Kansas Racing and Gaming Commission  |
| 57. | K.S.A. 74-8803   | Kansas Racing and Gaming Commission appointees   |
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| 58. | K.S.A. 74-8804   | Racetrack employment and licensing  |
| 59. | K.S.A. 74-8805   | Kansas Racing and Gaming Commission; executive director and other personnel   |
| 60. | K.S.A. 74-8806   | Kansas Racing and Gaming Commission; animal health officers and assistants  |
| 61. | K.S.A. 74-8816   | Occupation licenses (parimutuel racing)   |
| 62. | K.S.A. 74-9804   | State Gaming Agency; executive director, director of enforcement, enforcement agents  |
| 63. | K.S.A. 74-9805   | State Gaming Agency employment or licensing   |
| 64. | K.S.A. 75-7b04   | Private detective licensing   |
| 65. | K.S.A. 75-7b21   | Private detective firearms trainer certification  |
| 66. | K.S.A. 75-7c05   | Concealed firearms licenses   |
| 67. | K.S.A. 75-7e03   | Bail enforcement agent licensing  |
| 68. | K.S.A. 75-712    | Gubernatorial appointments (e.g. cabinet, judges)   |
| 69. | K.S.A. 75-712i   | Employment by qualified entity providing care to children, the elderly or individuals with disabilities   |
| 70. | K.S.A. 75-3707e  | Office of information technology services infrastructure employees  |
| 71. | K.S.A. 75-4315d  | Nongubernatorial appointments subject to confirmation by senate   |
| 72. | K.S.A. 75-5133c  | Kansas Department of Revenue (KDOR); all persons having access to federal tax information received directly from the Internal Revenue Service (IRS) |
| 73. | K.S.A. 75-5156   | Personnel authorized to manufacture, produce, or issue drivers' licenses and identification cards   |
| 74. | K.S.A. 75-53,105 | Employment or participation in programs for vulnerable children or adults   |
| 75. | K.S.A. 75-5609a  | KDHE employees in the office of laboratory services   |
| 76. | K.S.A. 75-7241   | Executive branch agency employees or contractors who collect, maintain or access personal information   |

- B. Several statutes mandate the KBI to conduct full background investigations on persons being considered for sensitive positions in government service. Background investigations include interviews of former employers, references and other contacts, financial investigations, etc. The following statutes mandate the KBI to conduct background investigations:

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| 1.  | K.S.A. 46-3301   | Joint Committee on Kansas Security; committee staff members of Legislative Research and Revisor's Office |
| 2.  | K.S.A. 74-4905   | KPERS Board of Trustees  |
| 3.  | K.S.A. 74-50,184 | Boxing Commissioner appointment  |
| 4.  | K.S.A. 74-8705   | Kansas Lottery; major procurement contract vendors   |
| 5.  | K.S.A. 74-8803   | Kansas Racing and Gaming Commission appointees   |
| 6.  | K.S.A. 74-8805   | Kansas Racing and Gaming Commission; executive director and other personnel                              |
| 7.  | K.S.A. 74-8806   | Kansas Racing and Gaming Commission; animal health officers and assistants                               |
| 8.  | K.S.A. 74-9804   | State Gaming Agency: executive director, director of enforcement, enforcement agents                     |
| 9.  | K.S.A. 75-712    | Gubernatorial appointments (e.g. cabinet, judges)  |
| 10. | K.S.A. 75-4315d  | Nongubernatorial appointments subject to confirmation by senate  |
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### V.        Miscellaneous Duties

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| A. | K.S.A. 12-4516  | KBI required to enter expungements (received from the courts) for convictions of violations of city ordinances and related arrest records. KBI also require to notify the FBI, secretary of corrections and any other criminal justice agency which may have a record of the arrest, conviction or diversion.  |
| B. | K.S.A. 12-4516a | KBI required to enter expungements (received from the courts) for arrest records (city ordinance violations). KBI required to notify the FBI, secretary of corrections and any other criminal justice agency which may have a record of the arrest.  |
| C. | K.S.A. 19-1935  | KBI required to initiate investigation whenever death of an inmate occurs who is in the custody of a city or county and residing in a jail or facility contracted through the city or county, or both. Investigation not required if cause of death is natural. A report of the findings of the investigation shall be made available to the chairperson of the Senate Judiciary Committee and the House Corrections and Juvenile Justice Committee. |
| D. | K.S.A. 21-6614  | KBI required to enter expungements (received from the courts) for infractions, misdemeanor or felony convictions and related arrest records. KBI also required to notify the FBI, secretary of corrections and any other criminal justice agency which may have a record of the arrest, conviction or diversion.   |
| E. | K.S.A. 22-2410  | KBI required to enter expungements (received from the courts) for arrest records. KBI required to notify the FBI, secretary of corrections and any other criminal justice agency which may have a record of the arrest.  |
| F. | K.S.A. 22-2902c | Authorizes admission of controlled substances at preliminary hearing if substances have been subjected to field test approved by the KBI.  |
| G. | K.S.A. 22-4615  | Requires all wireless telecommunications carriers registered to do business in Kansas to annually notify the KBI of their emergency contact information and to immediately update the KBI of changes. The KBI is required to maintain a database of this information to be provided to public safety answer points during qualifying emergency situations.   |
| H. | K.S.A. 22-4618  | Requires the KBI to work with the office of the attorney general and state and local law enforcement to identify a process for reporting and tracking the number of sexually violent crimes where pornographic materials are seized or documented as evidence.   |
| I. | K.S.A. 22a-235  | Autopsy report forms for coroners to be approved by the KBI.   |
| J. | K.S.A. 38-2312  | KBI required to enter expungements (received from the courts) for certain juvenile records or files. KBI also required to notify every juvenile or criminal justice agency which may possess records or files ordered to be expunged.  |
| K. | K.S.A. 59-2966  | KBI required to enter involuntary commitment orders (mentally ill persons) into NCIC and other databases.  |
| L. | K.S.A. 59-29b66 | KBI required to enter involuntary commitment orders (alcohol/substance abuse) into NCIC and other databases.   |
| M. | K.S.A. 60-5004  | KBI required to expunge conviction and arrest information, and DNA samples and profile records, upon receiving orders for certificates of innocence. KBI required to provide confirmation of expungements to the court.  |
| N. | K.S.A. 65-448   | Sexual assault evidence collection kits to be approved by the KBI. KDHE, in cooperation with the KBI, is to establish procedures for gathering sexual assault evidence at medical care facilities. Anonymous kits required to be kept for five years in KBI evidence storage facilities, then destroyed.   |
| O. | K.S.A. 65-1689  | Prescription Monitoring Program Advisory Committee required to include KBI representative appointed by the AG.   |
| P. | K.S.A. 65-67a09 | Requires the collection of fetal tissue in all abortions where the patient is less than 14 years of age. Physician required to submit tissue to the KBI.   |
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Q.	K.S.A. 65-7001 <i>et seq.</i>	Sheriff Matt Samuels Chemical Control Act assigns numerous duties to the KBI: 1. K.S.A. 65-7004 Monitor law enforcement exclusions 2. K.S.A. 65-7005 Enter into agreements with KDHE 3. K.S.A. 65-7008 Develop educational and reporting system for Kansas retailers of regulated chemicals. 4. K.S.A. 65-7013 Assist KDHE in developing disposal contracts
R.	K.S.A. 74-5707	Criminal Justice Information System Line Fund: Money credited to this fund shall be used by the KBI to provide communication lines, outlets, and terminals to each county for the KCJIS as required by K.S.A. 74-5702.
S.	K.S.A. 74-8807	KBI required to conduct, or assist the Racing and Gaming Commission in conducting, investigations of Kansas Parimutuel Racing Act violations.
T.	K.S.A. 74-9806	KBI required to conduct, or assist in conducting, investigations of tribal-state gaming compact violations and other criminal activities related to tribal gaming.
U.	K.S.A. 75-722	KBI required to consult with other law enforcement agencies to gather information about drug trends and consult with the State Board of Pharmacy to develop recommendations concerning the most appropriate controls for ephedrine and pseudoephedrine; KBI required to submit recommendations annually to the Senate Judiciary Committee and House Committee on Corrections and Juvenile Justice.
V.	K.S.A. 75-757	Human Trafficking Advisory Board required to include KBI representative.
W.	K.S.A. 75-7c27	KBI required to enter, into state and federal databases, orders granting relief of firearm prohibitions.
X.	K.S.A. 75-52,147	KBI required to initiate investigation whenever death of an inmate occurs who is in the custody of the secretary of corrections and who resides in a correctional facility, boot camp or other institution operated by or contracted through the secretary (applies to adults or juveniles in custody). Investigation not required if cause of death is natural. A report of the findings of the investigation shall be made available to the chairperson of the Senate Judiciary Committee and the House Corrections and Juvenile Justice Committee.
Y.	K.S.A. 79-3397	At the request of the Director of Taxation, KBI required to enforce certain provisions of the Cigarette and Tobacco Products Act.
Z.	K.S.A. 79-3419	Violations of the motor-fuel tax law may be referred to the KBI at the discretion of the Director of Taxation.

### **AGENCY WIDE OVERVIEW:**

#### **CURRENT YEAR 2026**

During the 2024 session, the legislature passed SB 291 which required the agency to hire a Chief Information Technology Office and Chief Information Security Officer. The agency received sought and received funding for these two FTE's in FY 2026. The agency has both of these positions posted and are in the process of hiring both. Similarly, in the 2025 session the legislature passed HB 2134 pertaining to the Kansas Open Records Act (KORA). The agency submitted a fiscal note relating to the implementation of this bill and will seek funding to implement this requirement since there was no omnibus or reconciliation bill.

One other example of partnering with the Legislature, Governor's Office and KBI includes the Pittsburg Regional Crime Center and Laboratory (RCCL) which will be constructed on Pittsburg State University's campus. This project was approved for bonding and is set to break ground early September with a completion date of January 2027. The structure will copy our successful model in Topeka with Washburn University's campus. The RCCL will be approximately 53,000 square feet

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with space for KBI Special Agents and Scientists, partner space such as the Kansas Law Enforcement Training Center (KLETC), a 5 lane firing range, Pittsburg State University Police Department, and other law enforcement partners. Our Architect team is PGAV and general contractor is McCownGordon. They estimate an operating cost of \$885,545 for this facility which is included in this budget request.

The agency has also made significant efforts in addressing other infrastructure deficiencies and only seeks State General Funds if absolutely necessary and no other funding source exists within the KBI. For example, this submitted budget reflects an investment of ~\$1million in replacing miled out vehicles many of which are over 150,000 miles. The budget also provides ~\$532,000 in laboratory equipment replacement and ~\$574,000 in High Risk Warrant Team upgrades. All of which is one-time costs and being accomplished using agency funds without any enhancement requests.

Other crumbling infrastructure included the KBI headquarters located in the former Crane Junior High School building. This facility was built circa 1929 a full decade before the creation of the KBI. Last session we received authority to begin the process of looking for a replacement facility and have started that work. We are looking for a suitable structure to be renovated or space for a new facility to be built in the downtown Topeka area. We expect a full plan to be provided back to the legislature this spring which outlines additional details.

In FY 27, we are only asking for the most critical items facing the agency. This includes continued funding on the Career Progression Plan for Special Agents and Forensic Scientists, establishment of a forensic equipment and replacement fund—similar to the facilities rehab and repair, and operating expenses for the RCCL. Each of these are described in more detail throughout the budget narratives.

### **ACTUAL POSITION DATA:**

<u>PROGRAM</u>	<u>FTE POSITIONS</u>	<u>NON-FTE UNCLASSIFIED PERMANENT POSITIONS</u>
Administration	29	27.5
IT-KCJIS	7	34
Investigations	121	7
Criminal Justice Services	79.5	66.5
Off Budget	22	16
Total:	258.5	151

### **ENHANCEMENT PACKAGES 2027:**

1. Recruitment and Retention of KBI Personnel
  2. Pittsburg Regional Crime Center Operating Expenses
  3. Forensic Equipment Rehab and Replacement
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	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
<b>2044 - Record Check Fee Fund</b>	5,937,263	5,347,199	5,427,407

This fund was established to collect fees in order to recover all or part of the direct and indirect operating expenses for criminal history record checks conducted for non-criminal justice entities and private organizations. Expenditures may be made from the record check fee fund for operating expenditures of the KBI.

The KBI offers a variety of record check services, each with a different fee. Monies collected go to pay the Federal Bureau of Investigation (FBI) for fingerprint searches done at the national level.

<b>2077 - Forensic Laboratory and Materials Fee Fund</b>	1,870,342	1,850,000	1,887,000
Court Cost	1,426,423		
DL Reinstatement	443,919		

This fund was established to collect court costs for scientific analysis, which assists in the conviction of offenders. The fund is used to provide training and for the acquisition of equipment, materials, and other direct or indirect operating expenditures of the laboratory. Statutorily, 20% of money received from drivers license reinstatements are deposited to this fund. Also statutorily, 80% of excess money collected by the attorney general for concealed weapon licensure is deposited in this fund.

<b>2140 - General Agency Fees</b>	344,428	0	0
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Expenditures may be made from the KBI general fee fund for direct or indirect operating expenditures incurred for:

1. Conducting education and training classes for special agents and other personnel, including official hospitality.
2. Purchasing illegal drugs, making contacts and acquiring information leading to illegal drugs outlet, contraband and stolen property, and conducting other activities for similar investigatory purposes.
3. Conducting DNA forensic laboratory tests and related activities.
4. Preparing, publishing and distributing crime prevention materials.

<b>2283 - Agency Special Asset Forfeiture Fund</b>	5,329	-	-
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This fund represents the bureau's share from assets seized during state investigations. This fund shall not be considered a source of revenue to meet normal operating expenses.

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### 2344 - KBI Motor Vehicle Fund

46,331 25,000 25,000

This fund represents proceeds from the sale of agency owned vehicles. All proceeds are used to purchase replacement vehicles.

### 2457 - Criminal Justice Information System

663,340 675,000 675,000

This fund represents proceeds received from the disposition of district court fines, penalties and forfeitures. Monies in this fund are used to offset the costs of maintaining the Kansas Criminal Justice Information System (KCJIS). K.S.A. 74-7336(a) provides that 4.4% of each traffic fine is credited to this fund.

### 2676 - DNA Database Fund

819,622 825,000 849,750

This fund receipts money received from any person required to submit a DNA sample pursuant to K.S.A. 21-2511. The fee is \$200. Expenditures from this fund are made to support DNA operations of the KBI forensic laboratory.

### 3092 – E-citation National Priority Safety – CFDA # 20.616

242,085 345,428 346,675

This fund represents the agency's authority to receipt and expend federal funds for the above federal assistance program. These funds are sub-granted to the agency through the Kansas Department of Transportation and are used to staff a records manager for the eCitation system.

### 3189 - National Criminal History Improvement Program (NCHIP) – CFDA # 16,554

730,809 867,278 867,274

This fund represents the agency's authority to receipt and expend federal funds for the above federal assistance program. These funds are sub-granted to the agency through the governor's grants program and are used to staff employees performing data entry work on court records, arrest reports, offense reports, and doing document imaging on criminal history records.

### 3199 - Homeland Security Grant Program – CFDA # 97.067

110,384 114,669 107,733

This fund represents the agency's authority to receipt and expend federal funds for the above federal assistance program. These funds are sub-granted to the agency through the Kansas Highway Patrol and are used to staff an intelligence analyst at the Kansas Intelligence Fusion Center to assist in the analysis and dissemination of intelligence information with the State of Kansas.

### 3214 - Violence Against Women Formula Grants (VAWA) – CFDA # 16.588

13,178 34,424 17,212

This fund represents the agency's authority to receipt and expend federal funds for the above federal assistance program. These funds are sub-granted to the agency through the governor's grants program. Monies in this fund are used to provide sexual assault evidence collection kits to hospitals throughout the state and to staff one administrative assistant to the KBI Incident Based Reporting Unit to enter offense and arrest data for all domestic violence, rapes, murders and violent crimes against women and children.

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**3218 - Public Safety Partnership and Community Policies Grants – CFDA # 16.710** 848,348 133,773 133,772

This fund represents the agency's authority to receipt and expend federal funds for the above federal assistance program. These funds are received directly from the federal government.

**3226 - Forensic DNA Backlog Reduction Program – CFDA # 16.741** 609,049 169,073 170,196

This fund represents the agency's authority to receipt and expend federal funds for the above federal assistance program. These funds are received directly from the federal government and are used to assist in the reduction of backlogged cases awaiting DNA analysis.

**3227 - Paul Coverdell Forensic Sciences Improvement Grant Program (NFSIA) - CFDA # 16.742** 560,743 73,511 73,511

This fund represents the agency's authority to receipt and expend federal funds for the above federal assistance program. These funds are sub-granted to the agency through the governor's grant program and are used to assist in the training of Forensic Scientists.

**3250 – Law Enforcement Victims Advocate – CFDA # 16.582** - - -

This fund represents the agency's authority to receipt and expend federal funds for the above federal assistance program. These funds are received directly from the federal government.

**3349 - High Intensity Drug Trafficking Area (HIDTA) – CFDA # 95.001** 3,549,902 3,729,457 3,400,602

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This fund represents the agency's authority as the HIDTA Fiduciary Agent to receipt and expend federal funds for the HIDTA program. These funds are received directly from the federal government and are passed through to support intelligence driven enforcement task forces to reduce domestic drug trafficking and availability.

**3350 - Marijuana Eradication – CFDA # 16.000** 44,704 7,896 -

This fund represents the agency's authority to receipt and expend federal reimbursement funds from the Drug Enforcement Administration. These funds are received directly from the federal government and are used to enhance investigations marijuana eradication.

**3506 - FBI Reimbursement – CFDA # 99.021** - - -

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This fund represents the agency's authority to receipt and expend federal overtime reimbursements received from the FBI. These funds are received directly from the federal government and are used on certain criminal investigations.

### 3580 – National Crime Statistics Exchange – CFDA # 16.734

- - -

This fund represents the agency's authority to receipt and expend federal funds for the above federal assistance program. These funds are received directly from the federal government and are being used to build an interface between a law enforcement records management system and the Kanas Incident Based Reporting System (KIBRS) to allow for electronic submission of offense and arrest data.

### 3671 – Coronavirus Emergency Supplemental Fund – CFDA # 16.034

- - -

This fund represents the agency's authority to receipt and expend federal funds for the above federal assistance program. These funds are received directly from the federal government.

### 3940 - Federal Forfeiture Fund

- - -

This fund represents the bureau's share from assets seized during joint state/federal investigations. Participation in a federal task force is used in the formula for disbursement of the monies acquired from forfeited assets. Federal regulations mandate recipient agencies of such asset forfeiture monies limit expenditures to the enhancement of the agency's operations. This fund shall not be considered a source of revenue to meet normal operating expenses.

### 6117 - Agency Motor Pool Fund

1,491,835 1,728,000 1,728,000

This fund was established for the agency's internal motor pool expenses. It is used for repairs and maintenance as well as for the replacement of vehicles. This fund is an off budget fund.

### 6119 - Intergovernmental Service Fund

4,397,681 4,377,801 4,443,468

This fund was established to collect fees in order to recover all or part of the direct and indirect operating expenses for criminal history record checks conducted for other state agencies. This fund is an off budget fund.

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### **PROGRAM MISSION:**

The KBI Administration is dedicated to providing KBI employees the best opportunity to succeed by supporting professional development, delivering advanced technical support, ensuring the highest quality workforce, and maintain efficient and collaborative operations.

### **PROGRAM OVERVIEW:**

KBI Administration includes several agency-wide support and oversight functions critical to the effective operation of a professional, statewide organization. These functions are explained below in sub-programs.

### **SUB-PROGRAMS:**

#### **Office of the Director:**

The Office of the Director provides the overall management of the agency. The Director is ultimately responsible for the efficient operation of the agency and administration of agency programs in alignment with the agency mission, overarching goals, and in fulfillment of statutory obligations. The Director of the KBI is appointed by the Kansas Attorney General.

#### **Office of Governmental Affairs:**

The Office of Governmental Affairs is responsible for coordinating intergovernmental relations activities to ensure the effective and accurate representation of the bureau in governmental affairs. The Executive Officer is the principle advisor to the Director and his Executive Staff with respect to legislative affairs and policy matters affecting state and local government.

#### **Office of General Counsel:**

The Office of General Counsel provides timely and efficient counsel and provides legal representation to the KBI Director and, as appropriate, to the executive staff, divisions, units and line employees, on legal matters relating to KBI operations.

#### **Office of Communications and Engagement:**

The Office of Communications and Engagement is responsible for internal and external communication initiatives as well as preparing and responding to external media inquiries. This office also coordinates and develops the agency's public service announcements.

#### **Office of Professional Standards:**

The Office of Professional Standards is responsible for developing and reviewing internal agency policies and ensuring agency officials adhere to those standards. This Office is staffed by one Special Agent in Charge who is tasked with conducting objective investigations when the agency receives a complaint or becomes

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aware of situations involving employee misconduct. Additionally, the Special Agent in Charge conducts audits and inspections of agency programs and processes to ensure adherence to established standards.

### **Human Resources Office:**

The Human Resources Office is responsible for personnel management and agency-wide recruitment. This Office manages the posting of vacant positions, receipt and processing of applications, and the background and hiring processes. Additionally, the Office is responsible for benefits management, payroll, and employee relations. Some of the challenges for this Office include the geographical distribution of the workforce with locations in six cities, complexity of the skills and education required to fill professional positions and the background process all newly hired employees are required to complete.

### **Fiscal Office:**

The Fiscal Office is committed to providing timely and accurate financial services to both internal and external customers using generally accepted accounting principles. This Office is responsible for maintenance of the accounting system and the financial records of the agency. It also manages the agency's budget by providing fiscal oversight of agency programs, monitoring the budget process, and preparing fiscal information. Additionally, the Office administers approximately 14 state or federal grants that are used to fund programs which enhance the criminal justice system or generally improve public safety in Kansas.

### **Office of Employee Engagement:**

The Office of Employee Engagement is responsible for connecting the workforce to the KBI mission and perpetuating the connection through the development of the employee's career. Their duties include: training all agents, in-service training for all employees, supervisor training, firearms range operations, quartermaster and fleet operations, and the mental health and wellness program. This requires the operation of initiatives across the state and training curriculum that spans every business unit in the organization.

### **Facilities Operations:**

The KBI is committed to providing a safe and welcoming environment for employees and agency visitors. Those in Facilities Operations are responsible for ensuring KBI facilities are clean, safe, secure, and well maintained. Custodial, maintenance, and security personnel at each KBI facility are included in this group.

### **OBJECTIVE # 1:**

Maintain a well-trained, fairly compensated, highly motivated and ethical work force at optimal staffing levels.

### **STRATEGIES:**

Maintain a vacancy level below 5% as compared to established staffing levels. This includes both FTE and Non-FTE positions.

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### **PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
1. Percent vacant	15%	16%	10%	8%	7.61%	5.62%	3.18%

### **OUTPUT MEASURES**

1. Number of positions authorized	394	398	344	356.5	407.5	409.5	409.5
2. Number of filled positions	333	332	296	323	376.5	386.5	396.5
3. Number of vacant positions	61	66	48	33	31	23	13
4. Number of positions hired by program	20	47	24	53	60	35	25
a. Administration	1	1	2	19	6	3	3
b. Information Services Division	7	11	5	6	9	5	5
c. IT / KCJIS	1	4	4	4	2	5	5
d. Investigations	6	14	9	15	30	14	14
e. Laboratory	5	5	4	9	13	8	8
5. Number of positions vacated by program							
a. Administration	1	1	4	13	0	1	1
b. Information Services Division	6	7	5	4	1	3	3
c. IT / KCJIS	5	6	2	7	1	1	1
d. Investigations	12	10	11	7	11	4	4
e. Laboratory	8	7	3	4	4	2	2

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### **EXPENDITURES JUSTIFICATION:**

#### **Account Codes 510100-519900: Salaries and Wages**

**Summary:** The positions in this program are funded through SGF and from special revenue or federal grant funds.

FY 2026:        \$6,618,133  
FY 2027:        \$6,751,049

#### **Account Codes 520100-529900: Contractual Services**

**Summary:** These operational costs support daily operations of Administration and the upkeep of the agencies facilities. These costs are predominately rents, utilities and repairs on the facilities.

FY 2026:        \$3,031,333  
FY 2027:        \$2,397,663

#### **Account Codes 530100-539900: Commodities**

**Summary:** Major expenditures in this category are for miscellaneous building maintenance materials, fuel for the diesel powered generator at headquarters, agency office supplies, multi-part prosecution disposition forms, legal and professional publications, parts for building and equipment repairs, and miscellaneous computer peripherals and supplies.

FY 2026:        \$ 144,740  
FY 2027:        \$ 145,640

#### **Account Codes 540100-541890: Capital Outlay**

**Summary:** These costs provide a minimum of replacement hardware systems, tools, and software. Most of these costs are from a federal grant that the agency receives.

FY 2026:        \$1,083,790  
FY 2027:        \$    64,790

### **Enhancement Request**

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### 2) Pittsburg Regional Crime Center Operating Expenses

Description: In 2024, the legislature approved \$40 million in bonding authority for a KBI Regional Crime Center on Pittsburg State University's Campus in Pittsburg, KS. The KBI has maintained a law enforcement and laboratory services presence in Pittsburg in order to serve the residents of the Southeast part of Kansas for more than twenty years. After more than a year of planning, programming, and designing the KBI and Pittsburg State University are pleased to advise that the groundbreaking of the new Pittsburg Regional Crime Center (PRCC) will commence on September 5<sup>th</sup>, 2025. Current projections indicate completion and occupancy of the 53,000 square foot facility in Fiscal Year 2027.

The PRCC will be the home of the KBI regional criminal investigations, including the newly established Southeast Child Victim Task Force and will accommodate state of the art capabilities and an expanded footprint for KBI forensic laboratory services in the area. Partner organizations include Pittsburg State University (PSU), the Crawford County Sheriff, the City of Pittsburg, the Attorney General, the Kansas Highway Patrol and the Kansas Law Enforcement Training Center (KLETC) as well as hoteling space for federal law enforcement partners when they have region specific operations.

PSU is the largest cooperative partner. The PRCC is located at 1212 Research Road on land owned and maintained by PSU. PSU's police department headquarters and emergency dispatch center will be a 24 hour a day seven day a week presence and service at the PRCC. PSU will utilize both prioritized and shared training and classroom space in the facility to enhance their academic programs that relate to criminal justice.

This funding request will be used to own and operate the facility which includes costs such as electricity, natural gas, water & sewer, HVAC maintenance, elevator service, firing range maintenance, janitorial cleaning and supplies, etc. The total estimated cost is \$885,545

#### Expenditures and Financing:

	Budget FY 2027	Budget FY 2028	Out Year 2 FY 2029	Out Year 3 FY 2030
Expenditures:				
Salaries and Wages	\$ 0	0	0	0
Contractual Services	\$ 885,545	\$885,545	\$885,545	\$885,545
Commodities	\$ 0	0	0	0
Capital Outlay	\$ 0	0	0	0
Financing:				
State General Fund	\$ 0	0	0	0
FTE / UNC Temporary				

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### **PROGRAM MISSION:**

The Criminal Justice Services Branch provides criminal justice information and forensic science services to our partners in order to increase public safety in Kansas.

### **PROGRAM OVERVIEW:**

The Criminal Justice Services Branch contains the Information Services Division, the Forensic Laboratory Division and the Criminal Intelligence and Analysis Unit (CIAU).

#### Information Services Division

The Information Services Division is statutorily responsible for the collection, maintenance, and dissemination of all incident and arrest data; the collection, maintenance, and dissemination of adult and juvenile criminal history record information; the collection and maintenance of asset seizure and forfeiture information; the administration of the Kansas Offender Registration Act; and the collection, maintenance of scrap metal information.

#### Forensic Laboratory Division

The KBI Forensic Science Laboratory system consists of four laboratories located in Topeka, Great Bend, Kansas City and Pittsburg. The Forensic Science Laboratory Division focuses on the following:

- Providing professional, timely and quality forensic science services to the criminal justice system in the interpretation of evidentiary materials.
- Providing expert courtroom testimony in support of forensic science examinations conducted by KBI laboratory personnel.
- Maintaining technical proficiency through continuous professional training and an on-going quality assurance program.
- Providing the Kansas criminal justice community with training which will assist them in the performance of their duties.
- Providing progressive leadership in the field of forensic science by introducing the latest, proven technology for the benefit of Kansas citizens.

The services provided by the Forensic Science Laboratory are outlined below. Each laboratory division sub-program is critical to public safety as they seek to reveal the truth through the scientific analysis of physical evidence recovered from the scene of a crime. The information gathered is used to establish connections between victims, suspects, and crime scenes to demonstrate guilt or innocence.

#### Criminal Intelligence and Analysis Unit (CIAU):

The Criminal Intelligence and Analysis Unit (CIAU) is comprised of intelligence analysts that work to collect and analyze criminal and homeland security information across the state and disseminate relevant information internally or to federal, state, and local law enforcement. CIAU has a direct relationship with the Midwest High Intensity Drug Trafficking Area (Midwest HIDTA) and the Kansas Intelligence Fusion Center (KIFC). The CIAU is responsible for the statutorily required Missing Person's Clearinghouse and maintains service provider records in accordance with the Kelsey Smith Act. The CIAU has an analyst assigned to the National Integrated Ballistic Information Network (NIBIN) in a full-time capacity.

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The CIAU is the primary resource within the KBI for vetting information and providing intelligence documents pertinent to state law enforcement operations, including the KBI investigative branch and command staff. In the event of a major threat to national and state security, the unit may be tasked with monitoring critical events and evaluating the risk to Kansas law enforcement and the public.

### **ISD SUB-PROGRAMS:**

#### **Management and Support:**

The ISD's Management and Support Unit is responsible for the oversight of personnel, development and implementation of policy, and accountability for established performance measures. The ISD is managed by one Director. Included in this group are support personnel assigned to the Reception Desk, and Document Imaging.

#### **Incident Based Reporting (IBR) Unit:**

The Incident Based Reporting Unit maintains the Kansas Incident Based Reporting System (KIBRS). KIBRS is a statewide crime data repository containing information collected from all offense and arrest reports. Information from these reports is used to create a yearly statistical profile of state crime data. KIBRS is one of the most important systems the State of Kansas has for developing a clear picture of the crime problems in our state but its functionality is extremely limited. It currently lacks the ability to provide the information necessary to help guide resource allocation, public policy, operational and investigative decisions. Because the current KIBRS is well beyond the end of its effective life-cycle and in need of replacement, we completed a needs assessment in FY 2017 and have established a replacement schedule. Programming on the first module of the new KIBRS began in the 3<sup>rd</sup> quarter of FY 2021. The first module went into production in the middle of 3<sup>rd</sup> quarter of FY 2022. Programming of the second module of the new KIBRS began in the 3<sup>rd</sup> quarter of FY 2022. The second module is expected to go into production at the end of the 4th quarter of FY 2026.

The IBR Unit also maintains the electronic citation (eCitation) repository. eCitation is not mandated by statute or regulation, so submission to this repository is voluntary. Agencies can submit their citations electronically through a web form or by an interface with their 3<sup>rd</sup> party vendor. The citations are then available for criminal justice agencies to search for investigative purposes.

The IBR Unit maintains the Kansas Asset Seizure and Forfeiture Repository, which was statutorily mandated by legislation passed during the 2018 Legislative Session. The repository contains asset seizure and forfeiture information submitted to the KBI by all law enforcement agencies in the state. Year ending reports are provided to the Kansas Legislature in April of each year for the prior calendar year.

#### **Offender Registration Unit:**

Pursuant to K.S.A. 22-4901, *et seq.*, the KBI is required to maintain the offender registration repository for sex, violent, and drug offenders in the State of Kansas. Registrations are submitted quarterly from sheriffs' offices for each offender based upon the month of birth. The Division has worked diligently over the last few years to create an electronic submission interface that allows for timelier processing of offender registrations.

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KBI manages the registrations with a system called KsORT (Kansas Offender Registration Tool). KsORT is also offered, at no charge, to local law enforcement to submit registrations electronically. Across the state, 85 agencies use KsORT to submit registrations. In 2016, the registry began accepting electronic submissions for registrations through an interface with a third party vendor. Currently there are 17 counties using an interface from the 3<sup>rd</sup> party vendor. In total, there are 102 agencies that submit registration forms electronically either through KsORT or the interface. There are only 3 agencies that still submit paper registration forms. The Offender Registration staff approved over 120,000 electronic registration forms for the year, or approximately 40,000 quarterly. Electronic registrations also update the public website an average of 2 days sooner than mailed registrations.

### **Criminal History Records Unit:**

Pursuant to K.S.A. 22-4701, *et seq.*, the KBI is required to maintain the repository for criminal history records for the state of Kansas. The records in the repository include fingerprint-based arrests, filings, court dispositions, and prison confinements.

Beginning July 2014 state statute required courts to submit dispositions electronically for seven specific crimes. Those crimes include DUI, criminal refusal to submit a breath test, sale of sexual relations, purchase of sexual relations, promotion of sexual relations, human trafficking, and commercial exploitation of a child. In FY 2023, the KBI received nearly 380,454 electronic dispositions for all crimes from all the district courts, prosecutors, and municipal courts.

The Unit also maintains the Automated Biometric Identification System (ABIS). ABIS is a fingerprint and palm print repository which contains the fingerprints and palm prints of Kansas registered offenders and certain arrestees. Pursuant to K.S.A. 21-2501, the arrest fingerprints and palm prints include all felonies, class A and B misdemeanors, and class C assaults. ABIS identifies offenders by the patterns of the fingerprints to determine if they are a new or recidivist offender. The data detailing the individual and the crime on the fingerprint card is then electronically submitted to the Criminal History Records repository based upon the fingerprint identity.

Fingerprints are also processed for civil applicants based upon state and federal statutes authorizing for specific reasons. The reasons include employment, licensing, child placement, visa applications, and more. Fingerprints are compared to the criminal fingerprints to determine whether an applicant has a criminal history. The results of the fingerprint search are sent to the appropriate agency so they can determine eligibility for the reason the fingerprints were submitted.

ABIS is the system upon which all criminal history records are created and maintained and the principle mechanism for all identifications within the Kansas criminal justice system.

The Criminal History Records Unit also maintains the Scrap Metal Data Repository, which was statutorily mandated by legislation passed during the 2019 Legislative Session. The Scrap Metal Data is submitted by local scrap metal dealers for law enforcement to query the data to find stolen items and sellers for investigational purposes.

### **High Intensity Drug Trafficking Area (HIDTA) Operations:**

For several years, the KBI has enjoyed a successful partnership with Office of National Drug Control Policy's (ONDCP) Midwest High Intensity Drug Trafficking Area (HIDTA) Program. HIDTA provides drug enforcement resources that are critical to the ability of state and local law enforcement to combat drug crimes and associated violence. The KBI acts as the fiduciary agent for the Midwest HIDTA program and has hired eight employees whom are assigned to directly support the Midwest

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HIDTA program; including, fiscal, information technology, administrative, and analyst roles. This state-federal relationship improves intelligence gathering and information sharing capabilities within the state, which, in turn, enhances public safety in Kansas.

### OBJECTIVE #1:

Provide oversight of personnel, development and implementation of policy, and accountability for established performance measures.

### STRATEGIES:

1. Continue to expand the document imaging system to minimize reliance on paper documents, improve automated data management, and electronically archive documentation.
2. Receive, sort, and deliver mail for headquarters buildings.

### PERFORMANCE MEASURES:

<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
6. Percent increase of imaged documents	3%	3%	3%	2.9%	1.9%	1.9%	1.9%

### OUTPUT MEASURES

1. Number of new documents electronically imaged	220,054	273,076	253,023	245,033	165,504	164,531	167,657
2. Number of all documents electronically imaged	7,800,755	8,052,517	8,319,357	8,502,844	8,659,546	8,824,077	8,991,734

### OBJECTIVE #2:

Install and implement the latest ABIS technology to improve and increase functionality within the Kansas Central Repository and provide more complete and effective identification support to all criminal justice and non-criminal justice clients at the local, state, and national level.

### STRATEGIES:

1. Improve efficiencies through electronic submission of fingerprints.
  2. Maintain ABIS operations in support of criminal justice enterprises, specifically:
    - a. Continue providing to state law enforcement agencies an image library database within the ABIS that will support the receipt, storage, and dissemination of digital images of mug shots, scars, marks, and tattoos.
    - b. Continue accepting palm print images accompanying fingerprint records, placing them in ABIS for use in identifying latent prints.
    - c. Continue providing two-finger identification services in local and state law enforcement agencies, courts, and confinement facilities.
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- d. Continue providing inter-state connectivity for the automated exchange of fingerprint records for the purpose of identification of records and latent images from the other states' ABIS databases.
3. Participate in the national processing of fingerprint records in support of non-criminal justice background checks and facilitate the automated data exchange with the federal government and with other state criminal justice entities under the provisions of the National Crime Prevention and Privacy Compact, U.S. Public Law, and Kansas statutes.

### **PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
1. Fingerprint collection							
a. Percent received manually							
i. Criminal fingerprints	8%	7%	9%	5%	6%	5%	5%
ii. Civil fingerprints	80%	78%	73%	66%	65%	70%	70%
iii. Palm prints	8%	7%	9%	5%	7%	6%	5%
b. Percent received electronically							
i. Criminal fingerprints	92%	93%	91%	95%	94%	95%	95%
ii. Civil fingerprints	20%	22%	27%	34%	25%	30%	30%
iii. Palm prints	92%	93%	91%	95%	93%	94%	95%
2. Fingerprint-based civil record requests							
a. Percent processed manually							
i. Criminal justice agencies	63%	61%	55%	44%	49%	48%	47%
ii. Non-criminal justice agencies	81%	80%	75%	69%	65%	63%	61%
b. Percent processed electronically							
i. Criminal justice agencies	37%	39%	45%	66%	51%	50%	50%
ii. Non-criminal justice agencies	19%	20%	25%	31%	35%	35%	36%
 <u>OUTPUT MEASURES</u>	 <u>Actual FY 2021</u>	 <u>Actual FY 2022</u>	 <u>Actual FY 2023</u>	 <u>Actual FY 2024</u>	 <u>Actual FY 2025</u>	 <u>Projected FY 2026</u>	 <u>Projected FY 2027</u>
1. Records collection							

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a. Criminal fingerprints collected							
i. Submitted manually	7,375	6,897	8,858	4,984	5,284	5,000	4,800
ii. Submitted electronically	83,988	87,399	84,474	85,831	93,529	90,000	90,000
b. Civil fingerprints collected							
i. Submitted manually	51,849	52,320	47,369	45,097	42,874	47,000	48,000
ii. Submitted electronically	13,089	14,803	17,669	23,054	23,049	24,000	25,000
2. Number of new records created							
a. Criminal fingerprints	42,737	33,877	40,163	40,595	35,223	37,000	39,000
b. Civil fingerprints	39,492	39,829	37,009	39,107	48,708	50,000	52,000
c. Palm prints	18,880	19,101	20,269	25,263	22,730	23,000	24,000
3. Fingerprints submitted electronically from KBI to FBI							
a. Criminal fingerprints	28,648	28,158	29,493	29,061	29,834	30,000	30,000
b. Civil fingerprints	55,736	57,642	56,301	59,285	58,511	60,000	62,000
4. Compliance							
a. Agencies							
i. Total agencies submitting criminal fingerprints	420	420	420	420	420	420	420
ii. Total agencies NOT submitting criminal fingerprints	15	15	15	15	15	15	15

### OBJECTIVE #3:

Improve service to Kansas criminal justice agencies and non-criminal justice customers by increasing the electronic collection and dissemination of adult criminal history, juvenile justice information, and record check requests; improving the accuracy and timeliness of these operations; replacing manual activity with automation; and decreasing the volume of paper documents received, maintained, reproduced, and distributed.

### STRATEGIES:

1. Improve efficiencies through electronic submission of information and create and use interfaces, networks, and data processes to allow      and      encourage authorized agencies to submit fingerprint records and dispositional information electronically.
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2. Use automated data processing, maintenance, and dissemination within the KBI's Central Repository to reduce manual intervention, expedite dissemination, simplify workflow, and increase staff efficiencies.
3. Continue efforts to automate all active criminal history records.
4. Improve service to non-criminal justice individuals and agencies requesting criminal history records with faster response time to record requests.
5. Facilitate the automated data exchange with the federal government and with other state criminal justice entities under the provisions of the National Crime Prevention and Privacy Compact.
6. Increase the number of Kansas criminal history records controlled by the Kansas Central Repository rather than by the national database at the Federal Bureau of Investigation (FBI).

### PERFORMANCE MEASURES:

OUTCOME MEASURES	Actual FY 2021	Actual FY 2022	Actual FY 2023	Actual FY 2024	Actual FY 2025	Projected FY 2026	Projected FY 2027
1. Records collection							
a. Percent of dispositions submitted manually	19%	16%	11%	14%	12%	9%	7%
b. Percent of dispositions submitted electronically	81%	84%	79%	86%	88%	91%	93%
2. Name-based records requests							
a. Percent of requests processed manually (vs electronic)							
i. Criminal justice agencies	0.1%	0.01%	0.002%	.001%	.001%	.001%	.001%
ii. Non-criminal justice agencies	2%	1%	.001%	.001%	.001%	.001%	.001%
b. Percent of requests processed electronically (vs manual)							
i. Criminal justice agencies	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%
ii. Non-criminal justice agencies	98%	99%	99%	99%	99%	99%	99%
OUTPUT MEASURES	Actual FY 2021	Actual FY 2022	Actual FY 2023	Actual FY 2024	Actual FY 2025	Projected FY 2026	Projected FY 2027
1. Records collection							
a. Dispositions collected							
i. Submitted manually	60,909	38,103	81,662	89,167	85,885	95,000	104,000
ii. Submitted electronically	259,823	243,179	545,995	526,065	603,108	905,000	1,357,000
2. Number of new criminal history records created	36,326	50,644	40,163	39,064	35,235	36,000	37,700
3. Number of new/existing criminal history records fully automated	47,213	35,045	40,563	43,349	42,561	45,000	47,000

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	1,700,799	1,732,972	1,771,734	1,808,529	1,839,407	1,895,000	1,950,000
4. Number of criminal history records in the central repository							
5. Number of criminal history records controlled by the central repository	633,033	652,449	722,736	741,358	760,963	799,000	839,000
6. Name-based record requests processed							
a. Criminal justice agencies							
i. Manually	1,120	1,770	2,060	2,342	2,465	2,200	2,000
	1,385,421	1,388,872	1,940,073	1,697,806			
ii. Electronically					1,727,871	1,780,000	1,830,000
b. Non-criminal justice agencies							
i. Manually	861	642	508	706	712	730	750
ii. Electronically	342,620	437,823	435,389	503,018	434,747	448,500	462,000
7. Criminal history record abstracts disseminated							
a. Criminal justice agencies							
i. Manually	18,240	11,606	15,531	20,596	24,761	26,000	27,300
		1,000,072	1,083,649	1,119,974			
ii. Electronically	970,796				1,223,023	1,284,000	1,348,000
b. Non-criminal justice agencies							
i. Manually	937	795	966	1,058	1,013	1,043	1,075
ii. Electronically	34,030	67,644	41,812	58,728	47,590	50,000	52,000
8. Compliance							
a. Agencies							
i. Total agencies submitting dispositions	723	720	720	720	714	720	720
ii. Total agencies NOT submitting dispositions	147	150	150	150	154	150	150

### OBJECTIVE #4:

Provide timely and accurate crime statistics via the Kansas Incident Based Reporting System (KIBRS) to the FBI, the criminal justice community, legislators, state and local planners, administrators, educators, and the public. Provide incident-based investigative data to state and federal criminal justice partners within the criminal justice community.

Provide electronic citations to the repository for investigative purposes.

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### **STRATEGIES:**

1. Improve efficiencies through electronic submission of incidents, arrests, and citations.
2. Provide the Kansas criminal justice community with access to incident based and citation data via the KCJIS network.
3. Submit state incident and arrest data to the National Incident Based Reporting System (NIBRS) for national statistical data.
4. Submit state incident and arrest data to the National Data Exchange (N-Dex) program to facilitate sharing of incident-based criminal justice data on a nationwide level.
5. Provide aggregate statistical incident based and citation data to the criminal justice community, legislators, and public.
6. Eliminate summary reporting process. The Federal Bureau of Investigation originally had a date of 2021; however, it has been extended. A new date has not yet been determined.

### **PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
1. Records collection							
a. Percent incidents and arrests submitted manually							
i. Law enforcement agencies	56.4%	53.7%	28.9%	26.7%	34.8%	34.0%	33.0%
ii. Incident and arrest reports	19.6%	16.7%	15.0%	23.6%	10.0%	9.0%	8.0%
b. Percent incidents and arrests submitted electronically							
i. Law enforcement agencies	43.6%	46.3%	71.1%	73.3%	65.2%	66.0%	67.0%
ii. Incident and arrest reports	80.4%	83.3%	85.0%	76.4%	90.0%	91.0%	92.0%
c. Percent submitted summary information							
i. Law enforcement agencies	0.2%	.26%	0%	0%	0%	0%	0%
 <u>OUTPUT MEASURES</u>	 <u>Actual FY 2021</u>	 <u>Actual FY 2022</u>	 <u>Actual FY 2023</u>	 <u>Actual FY 2024</u>	 <u>Actual FY 2025</u>	 <u>Projected FY 2026</u>	 <u>Projected FY 2027</u>
1. Records collection for IBR							

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a. Number submitted manually							
i. Incidents	30,537	24,659	24,218	19,366	15,609	12,643	10,241
ii. Arrests	18,785	15,588	13,896	11,978	9,508	7,606	6,085
iii. Law enforcement agencies	195	191	105	82	86	84	82
b. Number submitted electronically							
i. Incidents	136,199	138,156	150,663	149,497	162,209	175,186	189,200
ii. Arrests	65,222	62,164	64,717	51,727	64,702	77,642	93,170
iii. Law enforcement agencies	136	142	151	156	161	166	201
c. Number of summary submitted							
i. Law enforcement agencies	2	1	1	0	0	0	0
2. Compliance for IBR							
a. Total Agencies							
i. Total agencies submitting incidents	347	357	256	238	247	257	267
ii. Total agencies NOT submitting incidents	48	48	149	207	195	183	172
iii. Total agencies submitting arrest reports	347	357	256	238	247	257	267
iv. Total agencies NOT submitting arrest reports	48	48	149	207	195	183	172
3. Records collection for citations*							
a. Number submitted electronically	11,533	15,197	14,891	27,556	17,576	18,806	20,122
b. Law enforcement agencies	24	36	58	69	51	53	55

### OBJECTIVE #5:

Administer the Kansas Offender Registration Act by maintaining the central repository and providing accurate data to criminal justice agencies and the public regarding sex offenders, violent offenders, and drug offenders required to register pursuant to law within the State of Kansas.

### STRATEGIES:

1. Maintain a complete and accurate computer database on registered offenders, improving data quality, accuracy, and completeness.
  2. Process new and updated offender registrations in a timely manner, making maximum effective use of available technology.
  3. Assist Kansas sheriffs by identifying non-compliant offenders.
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4. Provide added support and training to local criminal justice agencies to better track offenders.

### **PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
1. Records collection							
a. Percent received manually							
i. Registrations received	.5%	.4%	.4%	.4%	.4%	.4%	.4%
ii. Law enforcement agencies	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%
b. Percent received electronically							
i. Registrations received	99.5%	99.6%	99.3%	99.3%	99.3%	99.3%	99.3%
ii. Law enforcement agencies	96.2%	96.2%	96.1%	96.1%	96.1%	96.1%	96.1%
2. Percent of non-compliant* offenders							
i. Sex offenders	5.4%	4.9%	5.6%	5.6%	-7.8%	-7.8%	-7.8%
ii. Violent offenders	6.5%	5%	6.5%	6.6%	-14.97%	-14.97%	-14.97%
iii. Drug offenders	13.2%	8.9%	11.5%	11.6%	-16.58%	-16.58%	-16.58%
iv. General offenders	0%	0%	0%	0%	0%	0%	0%
v. Total offenders	7.7%	4.6%	7.3%	7.4%	7.5%	7.5%	7.5%
3. Percent increase of registered offenders	8.1%	3.6%	7.9%	3.5%	2.08%	2.08%	2.08%

\*Non-compliance is counted for each type of offender – sex, drug and violent – so they may be counted more than once if they are required to register for more than one (1) reason.

<u>OUTPUT MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
1. Records collection							
a. Number received manually							
i. Registrations	238	277	445	271	164	116	82
ii. Law enforcement agencies	4	4	4	4	3	3	3
b. Number received electronically							

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i. Registrations	68,478	65,977	69,824	101,045	121,615	133,521	146,592
ii. Law enforcement agencies	101	101	101	101	102	102	102
2. Number of active registrants							
a. Sex offenders							
i. New offenders	674	589	830	865	800	737	679
ii. Total offenders	11,047	11,360	11,612	11,969	12,236	12,509	12,788
b. Violent offenders							
i. New offenders	335	281	503	538	447	427	408
ii. Total offenders	5,846	6,102	6,394	6,694	6,685	7,040	7,219
c. Drug offenders							
i. New offenders	489	428	570	758	619	970	970
ii. Total offenders	5847	6,094	6,247	6,448	6,524	6,601	6,679
d. General offenders							
i. New offenders	0	1	0	0	0	0	0
ii. Total offenders	6	7	7	7	7	7	7
e. Total offenders							
i. New	1,498	1,299	1,904	1,969	1,866	1,715	1,576
ii. Expired	243	213	391	256	374	447	534
iii. Total offenders	22,746	23,563	24,260	24,337	25,633	26,166	26,710
3. Number of non-compliant offenders							
a. Sex offenders	628	552	654	667	615	567	523
b. Violent offenders	333	306	417	441	375	319	271
c. Drug offenders	604	542	721	748	624	521	435
d. General offenders	0	0	0	0	0	0	0
e. Total offenders	1,565	1,400	1,792	1,856	1,614	1,407	1,229
4. Number of registered offenders on the public website	21,308	22,108	22,253	22,997	23,506	24,025	24,556
5. Compliance							
a. Agencies							

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i. Total agencies submitting registrations	105	105	105	105	105	105	105
ii. Total agencies NOT submitting registrations	0	0	0	0	0	0	0

### OBJECTIVE #6:

Collect seized and forfeited asset information from agencies in Kansas. Disseminate information to the public and provide financial reports to the Kansas legislature.

### STRATEGIES:

1. Maintain a database to maintain seized and forfeited assets by agencies in Kansas and report to the legislature.
2. Maintain a public website to report asset information.
3. Provide support and training to local agencies to submit asset information to the repository.
4. Process new and updated asset information in a timely manner, making maximum effective use of available technology.

### PERFORMANCE MEASURES:

<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
1. Records collection							
a. Increased percent of incidents received	36%	9%	-21%	-5%	-41%	-5%	-5%
b. Increase percent of annual reports received	99%	99%	99%	100%	100%	100%	100%
c. Percent of agencies submitted	99%	99%	99%	100%	100%	100%	100%

### OUTPUT MEASURES

1. Records collection							
a. Number of incident reports received	512	560	461	436	259	246	234
b. Number of annual reports received	358	363	373	379	381	381	381
2. Compliance							

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a. Total agencies submitting asset information	358	363	373	379	381	381	381
b. Total agencies not submitting asset information	5	3	5	0	0	0	0

### OBJECTIVE #7:

Collect information on regulated scrap metal sold to scrap metal dealers in the Kansas. Provide data to local law enforcement agencies to search for stolen scrap metal items for investigational purposes. Provide data to the Kansas Attorney General's Office regarding dealer's submissions so the Attorney General's office can determine compliance.

### STRATEGIES:

1. Create and maintain a database for scrap metal sold to scrap metal dealers.
2. Provide support and training to scrap metal dealers on how to report to the repository.
3. Provide support and training to local law enforcement agencies on how to query the repository.

### PERFORMANCE MEASURES:

	<u>Actual FY2021</u>	<u>Actual FY2022</u>	<u>Actual FY2023</u>	<u>Actual FY2024</u>	<u>Actual FY2025</u>	<u>Projected FY2026</u>	<u>Projected FY2027</u>
<u>OUTCOME MEASURES</u>							
1. Records collection							
a. Percent increase of scrap metal transaction received	100%	340%	29%	24%	17%	19%	20%
b. Percent increase of scrap metal items received	100%	413%	65%	21%	7%	10%	15%
2. Percent of scrap metal dealers submitting	56%	82%	82%	86%	85%	85%	85%
<u>OUTPUT MEASURES</u>							
1. Transactions received	44,533	195,873	253,331	184,415	172,433	175,000	177,000
2. Items received	763,002	3,912,309	6,483,551	3,741,880	1,487,846	1,500,000	1,500,000
3. Queries by law enforcement	1,170	4,757	2,757	1,651	1,792	2,000	2,000
4. Total scrap metal dealers submitting	45	82	82	81	86	90	94
5. Total scrap metal dealers approved to submit	81	135	154	167	175	180	185
6. Total number of scrap metal items	763,002	5,199,064	11,682,615	17,437,432	18,925,278	20,425,000	21,925,000

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### OBJECTIVE #8:

#### STRATEGIES:

1. Criminal Intelligence and Analysis:

- a. Develop a comprehensive understanding of the threat posed by criminal enterprises and identify trends in criminal activity affecting Kansas.
- b. Expand the intelligence and information knowledge base available to Kansas law enforcement through the collection and dissemination of criminal intelligence information within the KBI's Kansas Intelligence System (KIS).
- c. Disseminate pertinent and actionable criminal intelligence information via KBI Intelligence Unit reports, bulletins, and assessments all in accordance with the protections provided by federal and state law.
- d. Facilitate the internal and external information exchange of information necessary to aid in investigative, operational, and public policy decisions.

#### PERFORMANCE MEASURES:

	Actual FY 2022	Actual FY 2023	Actual FY 2024	Actual FY 2025	Projected FY 2026	Projected FY 2027
<u>Outcome Measurements</u>						
1. Number of SARS received and evaluated	1,598			4,171	2,635	2,635
2. Number of Tips received/created	1,179			1,441	1,246	1,246
3. Number of Tasks Created	24	2,222	2,550	2	2	2
4. Number of KIS participants and entries		1,052	1,313			
a. Users	542	5	17	635	581	581
b. Agencies	58			61	60	60
c. Subjects	9,616	560	587	19,271	14,035	14,035
5. Intelligence Products Reviewed (Calendar Year) *Total by FY in FY25	1,337	59	60	3,344*	1,760	1,760
6. RFIs Created	N/A	11,803	15,453	235	235	235
7. CrimeLine Calls Received	N/A	1,149	1,211	2,088	2,088	2,088
8. Products Reviewed	N/A			3,344	3,344	3,344
9. Products Disseminated	N/A			2,249	2,249	2,249
10. Databases Queried	N/A			3,989	3,989	3,989
11. Intelligence Products Produced	14			64	34	34
12. NICS Denials	N/A			1,335	1,335	1,335
13. NIBIN		22	34			

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a. Cartridge Cases Reviewed	N/A			1,104	1,104	1,104
b. Total Cases Worked	N/A			366	366	366
c. Leads Generated	N/A			77	77	77
<b>TOTAL</b>	<b>14,368</b>	<b>16,872</b>	<b>21,225</b>	<b>43,776</b>	<b>35,140</b>	<b>35,140</b>

### FORENSIC LABORATORY SUB-PROGRAMS:

#### **Management and Support:**

The Forensic Science Laboratory's Management and Support unit is responsible for the administration and conformance of laboratory policies, procedures, quality assurance, facilities and supervision of laboratory support staff and supervisors. This Unit oversees the Laboratory Information Management System (LIMS) and the quality assurance program to ensure compliance with the accreditation, safety, and security programs within the laboratory. Administrative staff are responsible for managing thousands of case files and communications with external customers within the criminal justice system and schedule approximately 3127 subpoenas for testimony each year. The operation and function of the new Forensic Science Center are also included in this Unit.

#### **Biology/DNA Unit:**

The Biology/DNA Unit is responsible for the identification and analysis of biological materials and for developing DNA profiles from evidence and reference samples. The potential for developing a suspect or providing investigative leads make DNA a powerful tool for law enforcement and, for that reason, the services for this section are in high demand.

#### **Databank Unit:**

The DNA Databank Unit is responsible for the collection, maintenance and analysis of offender DNA samples pursuant to Kansas Law. This Unit also maintains the Combined DNA Index System (CODIS) to link forensic and offender profiles. Matches made between profiles can link crimes, identify serial offenders, and generate investigative leads in unsolved cases.

#### **Digital Evidence Unit:**

The Digital Evidence Unit is responsible for the collection, processing, examination and analysis of digital media which is stored on a wide variety of electronic devices, including, but not limited to, computer systems, mobile devices, external storage devices and removable media.

#### **Drug Chemistry Unit:**

The Drug Chemistry Unit is responsible for the analysis of controlled substances, clandestine laboratory, general chemical, and alcoholic beverage evidence. The section also analyzes evidence where drug product tampering, drug facilitated sexual assaults, or poisoning is suspected.

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### **Evidence Control Centers:**

The Evidence Control Centers are responsible for the safekeeping of all evidence submitted across the state to the laboratory for examination in criminal cases. Evidence control specialists at each of the four laboratory facilities ensure all evidence is properly sealed, documented, tracked and preserved for analysis by the laboratory. They perform daily transactions with a customer base of approximately 378 external customers and 90 internal customers, logging nearly 53 new cases each day.

### **Firearm and Toolmark Unit:**

The Firearm and Toolmark Unit is responsible for the examination of firearms, bullets, cartridge cases, ammunition components, tools, tool-marked surfaces, and gunshot damaged clothing.

### **Latent Print Unit:**

The Latent Print Unit is responsible for the development, recovery, and examination of latent prints from evidence. They compare latent prints removed from evidence to known prints of individuals and unidentified latent prints in the Automated Biometric Identification System (ABIS).

### **Toxicology Unit:**

The Toxicology Unit is responsible for the analyses of human biological materials for the presence and amounts of alcohol, drugs, or other toxic compounds. Case types examined by the Toxicology Section include driving-under-the-influence, drug distribution/possession, drug facilitated sexual assault, child endangerment, and death investigations.

### **Trace Evidence Unit:**

The Trace Evidence Unit is responsible for performing primer gunshot residue, physical fit, general chemical unknowns and fire debris testing. The section is in the process of developing capabilities in the trace disciplines of fiber, and paint analysis.

### **OBJECTIVE # 1:**

Provide timely forensic analysis of submitted evidence by attaining an average turnaround time (\*TAT) of 60 days. \*TAT is defined as the length of time between the time the evidence is dropped off to the laboratory for testing and the time a report is generated by a scientist and information is shared back to the customer.

### **STRATEGIES:**

1. Reduce current TAT each fiscal year where they exceed the objective of 60 days.
  2. Recruit and retain experienced forensic scientists through competitive compensation and by providing professional development opportunities to ensure continued service.
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3. Obtain additional resources, where needed, to meet TAT objectives in each discipline.
4. Triage submissions to maximize effective use of available resources.
5. Replace antiquated equipment and sustain an appropriate scientific instrumentation inventory to efficiently support laboratory services.
6. Use the Laboratory Information Management System (LIMS) to balance workloads in all laboratories.

### **PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
7. Total backlog	4,911	3,513	3860	4,799	3,987	4,300	4,100
8. Backlog over 60 days	2,790	1,394	1402	2,166	1,321	1,750	1,450
9. Percent of Backlog over 60 days	56.8%	39.7%	36.3%	45.1%	33.1%	41.7%	35.3%

Note: Backlog is defined as the number of assignments which are pending and have been sitting at the laboratory waiting for more than 30 days to be worked.

<u>OUTPUT MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
3. Turnaround Time*							
a. New assignments	19,300	18,263	17,694	16,427	15,852	16,000	16,500
b. Completed assignments	18,303	18,722	16,853	15,317	15,854	15,900	15,900
c. Number completed in 60 days	7,076	9,502	7,071	5,867	4,779	5,000	5,100
*Number represents casework only.							
4. New / Completed Assignments*							
a. New assignments	27,891	27,613	26,982	26,693	26,111	26,200	26,300
b. Completed assignments	27,640	26,729	25,318	24,774	25,288	25,500	25,600
c. Available scientists**	58	60	52	48	50	52	56

\*Numbers include casework and databank

\*\*Available Scientist excludes trainees, support, management.

### **OBJECTIVE #2:**

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The laboratory will provide the highest quality of forensic science services through strict and continued adherence to all applicable ANSI National Accreditation Board (ANAB) accreditation standards. KBI scientists will provide expert courtroom testimony in support of forensic analysis, by clearly and professionally communicating personal qualifications, technical foundation information, analytical methodology, analytical results, quality assurance information, and scientific interpretation of data.

### **STRATEGIES:**

1. Conduct audits to ensure compliance with laboratory policies and procedures.
2. Utilize the corrective action process to thoroughly characterize and correct issues related to the quality of services.
3. Communicate changes in laboratory policies to personnel in a timely manner.
4. Perform administrative and technical reviews for all laboratory reports prior to release.
5. Implement statistical evaluation of selected quality assurance monitors.
6. Maintain ANAB (ISO 17025) accreditation.

### **PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
1. Number of years the laboratory has maintained accreditation	23	24	25	26	27	28	28
2. Number of external accreditation assessments	5	7	1	4	1	7	1
3. Number of internal audits completed	264	293	284	297	290	300	300
4. Response rate for scientists' testimony feedback forms	97%	88%	91%	84%	80%	86%	86%

<u>OUTPUT MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
1. Number of times testimony was provided	30	163	141	172	139	140	145
2. Number of administrative/technical laboratory report reviews conducted	36,402	37,464	33,714	32,954	31,704	31,800	31,900
3. Number of case file reviews conducted	632	682	697	685	666	670	680
4. Number of testimony feedback forms received	52	167	113	179	104	120	130

### **OBJECTIVE #3:**

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Ensure best practices in the forensic science laboratory by providing professional development and technical proficiency of laboratory staff through training in the latest technological trends, collaborating with experts in the forensic science community, and participation in forensic science organizations.

### **STRATEGIES:**

1. Support and encourage certification in scientific disciplines from recognized certification boards.
2. Encourage participation in technical/professional organizations, seminars, and training programs.
3. Identify resources for training of forensic scientists and laboratory managers to maintain compliance with accreditation standards.

### **PERFORMANCE MEASURES:**

#### OUTPUT MEASURES

1. Number of scientists who are members of professional forensic/scientific associations	59	62	54	55	56	57	57
2. Number of scientists who are certified by a forensic science board or professional organization	30	32	32	38	38	38	38
3. Number of sessions of professional training/education received	233	202	297	251	251	270	270

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### **OBJECTIVE #4:**

Increase communication and customer satisfaction<sup>1</sup>.

### **STRATEGIES:**

1. Develop and implement customer satisfaction surveys to measure performance.
2. Distribute bulletins and/or newsletters to our customers.
3. Provide targeted training to improve customer communication and education in the proper handling/submission of evidence.
4. Use the KBI Forensic Science Laboratory and KCJIS websites as effective tools for the dissemination of information.

### **PERFORMANCE MEASURES:**

#### OUTPUT MEASURES

1. Number of customer satisfaction surveys	8	4	5	17	17	17	17
2. Number of customer satisfaction survey responses	577	170	132	460	460	200	200
3. Number of training sessions conducted	7	31	20	20	20	20	20
4. Number of bulletin/newsletters distributed	3	4	1	6	6	6	6

### **EXPENDITURES JUSTIFICATION:**

#### **Account Codes 510100-519900: Salaries and Wages**

**Summary:** ISD is overseen by one Division Director. This also includes salaries related to grant expenditures. The KBI Forensic Science Laboratory maintains the Forensic Science Center in Topeka, with regional laboratories in Great Bend, Pittsburg and Kansas City. It is overseen by one Director, four Assistant Directors, two Quality Assurance Managers, and a supervisor in each of the 9 scientific testing sections.

FY 2026: \$15,508,680

FY 2027: \$15,677,573

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<sup>1</sup> The KBI Forensic Science Laboratory periodically distributes surveys to our customers to gauge satisfaction.

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### **Account Codes 520100-529900: Contractual Services**

**Summary:** Expenditures in these object codes are critical to the operation of a forensic laboratory and are broken down into several categories:

1. Professional training and performance monitoring testing required to maintain expertise in the various forensic disciplines
2. Court ordered travel throughout the state to testify in court
3. Removal of biological hazards from the laboratory (on a weekly basis) such as contaminated gloves, blood vials, contaminated clothing, and contaminated laboratory supplies
4. Maintenance contracts for instrument repair and maintenance, scientific equipment service and calibration, and information management system fees
5. Maintenance of the LIMS, Laboratory Document Management System, and other laboratory software systems
6. Annual accreditation fees and periodic mandatory inspections to meet accreditation requirements

The KBI Forensic Science Laboratory is nationally accredited by ANSI National Accreditation Board (ANAB) and, as such, is required to meet stringent forensic standards. For example, once a year each KBI scientist is required to pass performance monitoring test as part of ANAB's quality assurance review. These performance monitoring tests cost, on average, \$300 each and are administered by a private scientific company. The annual testing requirement applies to the disciplines of chemistry, latent fingerprints, toxicology, firearms, trace, biology-DNA, digital evidence and bloodstain pattern analysis. Many of our scientists are required to pass multiple tests within their particular forensic discipline each year. The cost for the annual accreditation fees and performance monitoring testing alone is approximately \$49,000.00. As court-qualified experts, scientists are also required to demonstrate their expert qualifications and their professional standing as an expert in their particular field. This is accomplished by publishing articles in scientific journals, attending national scientific conferences, and/or presenting scientific training. It is essential that scientists also maintain membership with professional organizations within their areas of expertise such as: the American Academy of Forensic Sciences and the International Association for Identification; specialty organizations such as the Association of Firearms and Toolmark Examiners, the Society of Forensic Toxicologists, the Association of Forensic Quality Assurance Managers and the International Association of Bloodstain Pattern Analysis; and regional forensic groups such as the Midwest Association of Forensic Scientists and the Kansas Division of the International Association for Identification

Additionally, funds for travel and subsistence are expended for scientists to attend professional training in order to maintain their level of expertise. Continuing education is a necessary expenditure for the laboratory to maintain accreditation and certifications required to support qualifications as an expert witness in court.

The consequences of inadequate funding could have far reaching implications throughout the Kansas criminal justice system and the citizens of the state, including the possible loss of laboratory accreditation, the inability of the laboratory to maintain court qualifications and to adequately manage risk while conducting forensic examinations.

FY 2026:    \$3,453,194  
FY 2027:    \$3,480,504

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### **Account Codes 530100-539900: Commodities**

**Summary:** One of the most expensive and necessary expenditures of the laboratory, beyond salaries, are those costs associated with scientific supplies, chemicals, and other consumable commodities. Without funding for these necessities, a forensic science laboratory simply cannot function. There are a number of laboratory supplies used when conducting forensic analysis. For example, in order to conduct an analysis in a drug case, the following consumables are necessary: helium gas, pipettes, gloves, test tubes, a variety of solvents, glass vials, syringes, comparison drug standards, thin layer chromatography plates, pH test paper, ammonia test paper, evidence tape, and specialized locking bags. Each of the nine sections within the KBI laboratory has varying supply costs, depending on the type of examination being conducted. The cost of forensic examinations varies greatly within the laboratory, from section to section and even within sections, depending on the size and complexity of the specific case.

For example, it costs approximately \$407 to perform DNA analysis in a sexual assault case. The laboratory consumables involved in DNA analysis include extraction tubes, pipette tips, extraction plates, commercially manufactured kits (DNA extraction, quantitation, and amplification), and selected chemicals to operate the genetic analyzers. This example represents the cost of chemicals and supplies for examinations only in the biology section of the KBI forensic laboratory. Other sections require their own chemicals and supplies. The overall costs for the laboratory are substantial when the high volume of incoming cases is multiplied by the cost per analysis.

The changing landscape of both technology and the community served requires a forensic science laboratory to rapidly adapt. Some examples include the emerging opioid threat, proposed legislative changes to include the requirement to quantitate THC in Commercial Industrial Hemp, new technologies being promoted (DNA, firearms, toxicology, chemistry, and trace), inflation of specific supply costs greatly in excess of the national rate of inflation, continued disruptions in the supply chain for many of the scientific supplies used, etc.

FY 2026:    \$1,424,927  
FY 2027:    \$1,570,202

### **Account Codes 540100-541890: Capital Outlay**

**Summary:** The forensic scientists in our laboratory must have access to reliable, accurate, accreditation compliant instrumentation to analyze evidence for the Kansas criminal justice system. Only with the proper training and equipment, can the forensic scientists meet the needs of our customers and courts that rely on scientific examinations to assist in the investigation of crime in the state of Kansas. The laboratory has an inventory of equipment valued at a replacement cost of over approximately \$8 million. The laboratory has been fortunate to replace a few of our oldest instruments this fiscal year however, we still have equipment in use that has exceeded its normal life expectancy. This equipment is becoming less reliable, and is either not cost effective to repair or is not repairable when failure does occur due to unavailability of parts. It is critical that we continue to plan for repair and replacement of faulty equipment, as well as the implementation of new technologies as they become available for use.

The laboratory continues to seek, as requested in past years, a funded program for critical instrument replacement. Scientific instrumentation costs within the laboratory vary from \$80,000 to \$500,000 per instrument. An instrument replacement program will aid the laboratory in providing timely services by avoiding analytical

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bottlenecks created by unreliable or inoperative, unrepairable instrumentation. Accreditation criteria specifically requires the analytical instrumentation be maintained adequately. This means the laboratory must purchase a significant number of service contracts for the equipment. The costs for instrument service contracts continue to escalate each year and exceeded \$400,000.00 in each of the past three fiscal years. This amount continues to climb as instruments age and inflation increases. Many other instruments in the laboratory are not covered under a service contract as it is too expensive and we assume the risk with those not covered. Eventually all instrumentation needs to be replaced as it reaches its end of life cycle (wears out, technology changes or operating systems are no longer supported).

FY 2026: \$2,583,071  
FY 2027: \$2,018,271

### Enhancement Package

#### 3) Forensic Equipment Rehab and Replacement

##### Forensic Equipment – Laboratory and Special Agents

Description: The forensic scientists in the laboratory and Special Agents must have access to reliable, accurate, accreditation compliant instrumentation to analyze evidence for the Kansas criminal justice system. Only with the proper training and equipment, can forensic scientists meet the needs of our customers and courts that rely on scientific examinations to assist in the investigation of crime in the state of Kansas. The laboratory alone has an inventory of equipment valued at a replacement cost of over ~\$13 million.

The laboratory has been fortunate to replace a few of our oldest instruments this fiscal year however; we still have equipment in use that has exceeded its normal life expectancy (7-10 years). Specifically, some equipment in our inventory is 20+ years old. This equipment is becoming less reliable, and is either not cost effective to repair or is not repairable when failure does occur due to unavailability of parts. A large portion of equipment was purchased as a part of the Forensic Science Center construction located on Washburn University's campus in 2015. All of this equipment is now 10 years old and at the end of its life expectancy.

Additionally, we have no redundancy in a few of our testing platforms which creates a risk to halt work when the instrument is down and needs repaired or serviced. This halt in work leads to delayed turnaround times and delays charging and/prosecution in some cases. It is critical that redundancy is built in to each of our testing platforms to ensure the completion of cases within reasonable time. We continue to plan for repair and replacement of failing equipment, as well as the implementation of new technologies as they become available for use. Eventually all instrumentation needs to be replaced as it reaches its end of life cycle.

This enhancement would establish a Forensic Equipment Rehab and Replacement fund similar to a facilities rehab and repair account. Our facilities rehab and replacement fund has been critical to maintenance items at KBI owned properties. We are missing a similar investment to critical equipment housed within each of these facilities which support daily operations.

Specifically in FY 2027 these funds would be used to replace a LC-UV-MS or Liquid Chromatography Ultra Violet Mass Spectrometer, a Firearms comparison scope, a virtual comparison microscopy, and a Micro-FTIR (micro-Fourier Transform Infrared Spectroscopy). Equipment used by Special Agents would include replacement of a Forensic Crime Scene Truck.

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To establish a Forensic Equipment Rehab and Replacement the cost is \$750,000 annually.

**Expenditures and Financing:**

	Budget FY 2027	Budget FY 2028	Out Year 2 FY 2029	Out Year 3 FY 2030
Expenditures:				
Salaries and Wages	\$ 0	0	0	0
Contractual Services	\$ 0	0	0	0
Commodities	\$ 0	0	0	0
Capital Outlay	\$ 750,000	750,000	750,000	750,000
Financing:				
State General Fund	\$ 0	0	0	0
FTE / UNC Temporary				

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### **PROGRAM MISSION:**

The Investigations Branch is dedicated to enhancing public safety in Kansas by providing professional investigative services to the Kansas criminal justice community through the aggressive and efficient investigation of the most serious criminal violations.

### **PROGRAM OVERVIEW:**

The Investigations Branch will endeavor to provide professional investigative assistance to local, state, and federal law enforcement agencies in response to all requests for assistance that directly relate to the KBI's investigative priorities. With limited resources, the Branch has prioritized and will focus on the most severe criminal acts and organized criminal enterprises that pose the greatest threat to Kansas citizens included in the following areas:

- Drug Trafficking Organizations/Criminal Enterprises, with a focus on disrupting the importation and distribution of Fentanyl and Methamphetamine.
- Major Crimes, including homicide, cybercrime, and public corruption
- Crimes Against Children

In October of 2023, the KBI initiated an effort to reorganize the agency to increase efficiency and maximize resources where ever possible. As a part of this effort, the Special Operations Division and the Field Investigations Division were combined into the new Investigations Branch of the KBI. The Investigations Branch is divided into five sub-programs that are referred to as Groups or Regions. The Groups or Regions are inclusive of multiple units that reflect the three established priorities and any specialty units. The Branch has divided operational responsibility into three (3) regions across the state; the Northeast, Southeast, and West Regions. Aside from the management team, there are two Groups that provide support and special capabilities; the Investigative Support Group and the Tactical and Technical Group.

As a result of the organizational change, the performance metrics and the related narrative will be altered from previously submitted documents.

### **SUB-PROGRAMS:**

#### **Management and Support:**

The Branch's Management and Support program is responsible for the oversight of personnel, development and implementation of policy, and accountability for established performance measures. This program is responsible for coordinating and implementing the statutorily required continuing education and basic training for both of the KBI's Investigations Divisions. The leadership team of the Branch made up of an assistant director and the five (5) Special Agents in Charge, who oversee the units within each Group or Region.

#### **Investigative Support Group:**

The Investigative Support Group (ISG) provides support functions for the Branch that include; the Case Management Unit, the Agent Evidence Unit, the Case Support Analyst Unit, the Law Enforcement Victim Assistance Unit, and grants program. The Case Management Unit creates, maintains and disseminates all the investigative records for the Branch. The Case Support Analyst Unit provides criminal analyst support for all investigations within each region. The staff are imbedded with the

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Regional operations units. The Agent Evidence Unit maintains strict accounting of all physical evidence items collected during investigative operations. The unit is responsible for the legal disposal of all evidence upon conclusion of the investigation and/or adjudication of the case. The Law Enforcement Victim Assistance Unit provides victims of crime assistance with navigating the investigative process and connecting victims to resources. Finally, the ISG manages all grant activity and quality assurance efforts for the Branch.

### **Tactical and Technical Group:**

The Tactical and Technical Group (TTG) provides support to the investigative operations and to local law enforcement. The TTG is comprised of the High Risk Warrant Team, the Crime Scene Response Team, the Cyber Crimes Unit, the Emergency Alert Program, the K9 Unit, and our Joint Fentanyl Impact Team. The High Risk Warrant Team provides tactical support for investigative units and local law enforcement for the arrest of the most violent or potentially violent offenders. The team is managed by one Assistant Special Agent in Charge (ASAC) and is comprised of selected special agents who perform the function as a collateral duty. The K9 Unit focuses on interdicting the importation of illicit drugs, like Fentanyl, via all modalities. It is managed by one (1) ASAC and four (4) agent/K-9 partners. The Crime Scene Response Team provides expert crime scene reconstruction and documentation for investigative units in the KBI and for local law enforcement. The team is comprised of an ASAC with four (4) full time special agents and one (1) forensic scientist. The Cyber Crimes Unit provides investigative expertise related to cyber-enabled crimes. The unit is comprised of one ASAC and seven (7) special agents. JFIT is managed by one (1) ASAC, and additional agents will be allowed to transfer into this unit in the near future. The Emergency Alert Program provides various levels of emergency alert capabilities for the public and Kansas law enforcement. The program facilitates the Kansas AMBER Alert program, Blue Alert program, the Endangered Persons Advisory, and has oversight of the KBI's use of the FEMA Wireless Emergency Alert system.

### **Regional Investigative Operations:**

Branch investigative operations occur within the three geographic regions of the State; the Northeast Region, the Southeast Region, and the West Region. Each operational region is comprised of three units; a Child Victims Unit (CVU), a Major Crimes Unit (MCU), and a Special Operations Unit (SOU).

#### Child Victims Unit:

The Child Victims Units (CVU) have specially trained commissioned personnel assigned to conduct investigations of violent, sexually motivated, and exploitation crimes involving children. Specifically, the CVU investigates the most serious sexually violent crimes, which are designated as "Jessica's Law" violations pursuant to K.S.A. 21-6627, serious physical abuse of a child, exploitation and solicitation of sexual acts facilitated over the internet, and crimes committed by suspects who are designated as habitual sexual offenders pursuant to K.S.A. 21-6627. These crimes are among the most complex to investigate, present unique challenges, and are often defended as aggressively as capital murder cases.

#### Major Crimes Unit:

The Major Crimes Units are responsible for deploying special agent staff in sufficient numbers to effectively investigate crimes utilizing recognized best practices. The Units utilize a core group of specially trained special agents to respond to homicides, police use of deadly force incidents and/or crimes committed by public officials. Statutorily required investigations, including in-custody death investigations and cases conducted at the direction of the Kansas Attorney General are also conducted by these units.

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### Special Operations Unit:

The Special Operations Units provide the KBI and Kansas law enforcement with a proactive capability. The investigative work within this unit encompasses providing undercover activities, targeted investigative efforts, and the development of intelligence and information from human sources or other sources regarding organized criminal enterprises. In response to public concerns and the growing threat of fentanyl to Kansas citizens, the KBI prioritized all SOUs to focus primarily upon the disruption of organizations importing and distributing fentanyl in Kansas. Almost equally important are the efforts by the SOUs to disrupt the importation and distribution of methamphetamine. The Special Operations efforts are manpower intensive and are extremely high risk.

### **OBJECTIVE #1**

Provide professional investigative assistance to local, state, and federal law enforcement agencies in response to all requests for assistance that directly relate to the KBI's investigative priorities. The KBI will continue to focus on the following criminal acts:

1. Drug Trafficking Organizations.
2. Major crimes of violence and public corruption.
3. Crimes against children.
4. Cyber Crimes

### **STRATEGIES:**

To provide an efficient response to requests for criminal investigations and to assist in the timely arrest or charging of the suspect of a criminal act, the Investigations Branch will endeavor to substantially complete every criminal investigation within 90 days. To facilitate the substantial completion of every priority criminal investigation within 90 days, the Branch will focus investigative resources into four areas: drug trafficking organizations, major crimes, crimes against children, and cybercrimes. The Branch will strive to maintain a priority case declination level of 0%, maintain a 90 day substantial completion rate at or above 80%, and maintain a conviction rate at or above 90%.

1. Drug Trafficking Organizations
    - a. Through proactive investigative efforts, disrupt and dismantle the organized importation and distribution of fentanyl in Kansas.
    - b. Through proactive investigative efforts, disrupt and dismantle the organized importation and distribution of methamphetamine in Kansas.
    - c. Through proactive investigative efforts, disrupt and dismantle violent criminal organizations operating in Kansas.
  2. Major Crimes Focus
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- a. Respond to and fully investigate all requests for investigative assistance relating to homicide and major crimes of violence, cases wherein the local jurisdiction has a conflict of interest, and all cases referred to the KBI by the Attorney General.
  - b. Respond to and fully investigate all requests for criminal investigations related to governmental corruption and fraud.
3. Crimes against Children Focus
  - a. Respond to and fully investigate all requests for investigative assistance within Branch guidelines relating to crimes perpetrated against children.
  - b. Support Kansas law enforcement with continued development of unit member expertise through specialized certification programs and ongoing quarterly proficiency training.
4. Cyber Crimes Focus
  - a. Respond to and fully investigate all requests for investigative assistance relating to cybercrimes.
  - b. Support Kansas law enforcement and KBI investigative units with technological expertise and the use of technology.

### **PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
10. Percent of priority investigations declined	39%	4%	2.2%	5.8%	5%	5%
11. Percent of cases substantially completed in 90 days	47.3%	29.47%	20.45%	37.6%	45.00%	45.00%
<u>OUTPUT MEASURES</u>						
5. Number of investigations initiated	516	594	477	471	450	450
6. Number of investigations declined	41	25	46	51	20	20

### **EXPENDITURE JUSTIFICATION:**

#### **Account Codes 510100-519900: Salaries and Wages**

**Summary:** The Investigations Branch is overseen by one Assistant Director, five Special Agents in Charge, and 14 Assistant Special Agents in Charge.

FY 2026: \$16,057,220

FY 2027: \$16,763,772

#### **Account Codes 520100-529900: Contractual Services**

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**Summary:** A major portion of the funding requested in this area is for vehicle costs, travel/subsistence costs, communications services, annual service costs for technical systems and printing costs for informational material.

A major portion of the contractual expenditures results from travel/subsistence and vehicle costs. KBI agents are highly mobile, cover large territories, and often travel long distances in the performance of their duties. Agents often must travel to locations away from their domicile to support other personnel during the investigation of major cases or travel to locations across the country to pursue investigative leads. The ability to remain highly mobile and pursue investigations wherever they lead is critical to the success of the program. The level of travel and subsistence funding directly affects the ability of the program to accomplish its goals. Appropriate vehicle travel is imperative to our continuing success.

Training costs, and the travel costs associated with training, is another important expenditure for the investigations program. It is imperative that personnel receive up to date and professional level training to maximize effectiveness in their duties. Funding for repair of the program's equipment is also included.

Most communications expenditures are for mobile telephone services. Mobile telephone capability significantly improves the efficiency of this program's operations by providing immediate contact with agency managers, local law enforcement, and the public. Mobile phones allow agents to remain highly mobile during the course of an investigation. Existing radio systems do not provide the necessary level of communications to allow investigative work to proceed at the most efficient and discreet levels. It also funds the ever increasing and recurring maintenance costs of technical equipment which acts as a force multiplier to investigative operations.

FY 2026:    \$2,713,257  
FY 2027:    \$2,700,331

### **Account Codes 530100-539900: Commodities**

**Summary:** A majority of the expenditures in this area relate to replacement of supplies consumed during the course of an investigation and in training. These supplies include digital media, batteries, evidence packaging/processing material, and disposable personal protective apparel for use during autopsy and crime scene procedures to protect personnel from biohazards. Scientific and professional supplies, which make up a large portion of the listed expenditures, are the basic tools that assist personnel with the safe and proper collection and storage of crime evidence. Appropriate packaging and collection materials are an expectation of the courts and are necessary to protect the integrity of the evidence collected.

General office supplies consumed by this program's personnel must be replaced and are a part of the request. Training supplies such as ammunition are also reflected.

FY 2026:    \$ 193,100  
FY 2027:    \$ 188,100

### **Account Codes 540100-541890: Capital Outlay**

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**Summary:** Expenditures within this account code will be used to replace professional/scientific equipment and vehicle purchase, as well as replacement of computers and computer systems.

FY 2026:        \$740,500  
FY 2027:        \$150,500

### Enhancement Package

#### 1) Recruitment and Retention of KBI Personnel

##### Continued funding for Career Progression Plan

To address recruitment and retention issues the agency proposed implementation of a Career Progression Plan (CPP), which was supported by both the Governor and Legislature, on Special Agent and Forensic Scientist classification.

For Special Agents the CPP provides step increases ever 2 – 3 years based on their years in rank. Similarly, Forensic Scientists receive merit adjustments for years in discipline, advanced degrees, certifications, and/or holding a technical leadership position. The initial cost of implementing these plans were provided by the Governor and Legislature. As the agency retains employees and those individuals advance throughout the progression plan additional funding is required to provide adjustments as outlined in the CPP. Continual funding of the plan which was recognized in FY 26 through support of the Governor and Legislature.

In FY 27, the agency is seeking \$229,386 to continue funding employee's progression of years of rank or merit adjustments as outlined by the Career Progression Plans.

This will impact 36 Special Agent positions for a total cost of \$177,304 which includes fringe. On average, those achieving a years in rank increase would receive an adjustment of \$3,902 plus fringe, or \$1.87/hour. The Forensic Scientist cost is \$52,082 which would result in 19 individuals receiving a years in discipline adjustment, merit adjustments for certifications/advanced degrees, or technical lead adjustments. On average, those advancing on the CPP would see an increase of \$2,270 or \$1.09/hour.

Continued funding for the Career Progression Plan is \$229,386.

##### Expenditures and Financing:

	Budget <u>FY 2027</u>	Out Year 1 <u>FY 2028</u>	Out Year 2 <u>FY 2029</u>	Out Year 3 <u>FY 2030</u>
<b>Expenditures:</b>				
Salaries & Wages	\$229,386	\$229,386	\$229,386	\$229,386
Contractual Services				
Commodities				

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Capital Outlay

**Financing:**

State General Fund	\$229,386	\$229,386	\$229,386	\$229,386
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### **PROGRAM MISSION:**

The KBI Information Technology Division's mission is to deliver high-quality information technology support and services that foster operational efficiency, improvement, and value for criminal justice stakeholders.

### **PROGRAM OVERVIEW:**

The Information Technology (IT) Division serves a diverse set of stakeholders and supports a wide range of technologies and solutions. The two main areas in which IT works are support of KBI initiatives and programs, and support of the Kansas Criminal Justice Information System (KCJIS). In order to accomplish this, IT is composed of several groups, outlined below under the sub-programs.

### **SUB-PROGRAMS:**

#### **KCJIS & IT Management and Support:**

The IT's Management and Support Unit is responsible for administrative support, resource management, leadership, governance, policy, and strategic planning for all other groups within the Information Technology Division. This group provides support for correspondence, mail, training, travel, scheduling, purchasing, reporting, and other administrative needs of the division. In addition, the group provides IT purchasing, risk management, security training and compliance, and IT policy development for the entire agency, manages the statewide KCJIS User Group community, assists with the yearly KCJIS Conference, and performs other outward-facing support tasks as needed.

#### **Technical Support and Data Center Operations:**

The Technical Support Unit is responsible for installing, maintaining, troubleshooting, and replacing all hardware and software for the KBI, as well as the platforms and secure datacenter within which KCJIS operates. They provide day-to-day support of desktops, laptops, printers, and a wide variety of specialized equipment. Management of network resources including shared data, account management for the KBI and collaboration systems are the responsibility of Technical Support. The KBI datacenter is fully virtualized, and Technical Support manages the datacenter and the systems that support it. Often this group is also involved in building projects which support the IT function within the KBI.

#### **IT Service Desk:**

The Service Desk Unit has a broad range of responsibilities, on a 24x7x365 schedule. The Service Desk provides a single point of contact for KBI users for all IT systems, as well as first-line support for approximately 12,000 KCJIS users who utilize KCJIS resources. This Unit is also responsible for monitoring and managing physical security systems for the KBI, assisting in the issuance of Amber Alerts and other critical communications, managing the on-boarding of KBI users, and support of mobile solutions utilized by KBI staff. KCJIS relies heavily on this Unit, as they provide a means of communication to other state and national partners when local

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agency systems fail. Initial contact regarding any KBI or KCJIS system is usually managed by this Unit; this includes application for access to the various services offered to KBI partners and KCJIS agencies.

### IT Security and Networking:

The IT Security Unit is responsible for installing, maintaining, and administering security hardware and software for the KBI and for KCJIS. This includes the core firewalls, mobile firewalls, vulnerability scanning, internet and email security, and virus protection. Additionally, this Unit maintains all secure connections to and from the KBI and KCJIS, including network access control, authentication, and securing services. There are over 500 concurrent Virtual Private Network (VPN) connections at any given time, and several dozen firewall-to-firewall VPNs which must be maintained. The IT Security Unit is also involved in network management for the KBI and KCJIS, disaster recovery, continuity of operations planning, and secure mobile access.

### Application Development and Data Management:

The Application Development Unit is responsible for supporting a large number of services offered to stakeholders both within the KBI and in the KCJIS community. Development and integration of new applications and services, as well as support and integration for legacy systems, are this Unit's responsibility. Many of the projects given to IT become part of the workload for Application Development. Additionally, Application Development is the primary line of support for partner agencies and stakeholders who have a need to integrate with KBI or KCJIS systems. This Unit is also responsible for supporting the many repositories and databases housed within the KBI or accessed through KCJIS systems, including data integration to and from other systems and agencies, and ongoing maintenance of existing systems.

### Architecture and Standards:

The Delivery Architecture and Standards team provides integration support for the many interoperable systems within and outside the KBI and KCJIS environments. This unit establishes and maintains compliance with standards for enterprise software architecture and data architecture. The development of new interfaces, support of existing and legacy interfaces, message transformation, as well as inter-system extract, transform, and load operations are the responsibility of this group.

### OBJECTIVE #1:

Improve and maintain Information Technology resources and capabilities in order to deliver quality solutions in a timely fashion.

### STRATEGIES:

1. Perform regular staffing assessments to identify optimal staffing levels.

### PERFORMANCE MEASURES:

<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
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12. Optimal staffing percentage	69%	67%	69%	69%	82%	82%	82%
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### OUTPUT MEASURES

7. Optimal staffing number	45	45	45	45	41	43	43
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### **OBJECTIVE #2:**

Improve customer service and outreach.

### **STRATEGIES:**

1. Consistently decrease turn-around time on service tickets

### **PERFORMANCE MEASURES:**

#### OUTCOME MEASURES

1. Overall service ticket turn-around time change	-15%	+8%	-2.6%	+6%	-10%	-10%	-10%
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#### OUTPUT MEASURES

1. Number of service tickets	9,843	9,845	13,079	16,227	15,000	15,000	15,000
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### **OBJECTIVE #3:**

Maintain and improve IT Security.

### **STRATEGIES:**

1. Improve KBI Security Awareness Training and Compliance.

### **PERFORMANCE MEASURES:**

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<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
1. Employee compliance with KBI Security Awareness Training	97.3%	97.5%	79.5%	88.6%	100%	100%	100%
2. Number of IT security incidents	0	0	4	0	0	0	0

### OUTPUT MEASURES

1. Number of KBI Employees requiring training	367	383	383	335	389	392	392
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### **OBJECTIVE #4:**

Improve system availability and capacity planning.

### **STRATEGIES:**

1. Develop, deploy, and maintain high availability solutions for critical systems.

### **PERFORMANCE MEASURES:**

#### OUTCOME MEASURES

1. Total average uptime for all critical systems	99.99%	99.99%	99.98%	99.99%	99.99%	99.99%	99.99%
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### OUTPUT MEASURES

1. Minutes of unplanned downtime	9	45	119	12	60	60	60
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### **OBJECTIVE #5:**

Improve project outcomes and capacity.

### **STRATEGIES:**

1. Maintain an effective project portfolio and resource management system.
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### **PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>	<u>Projected FY 2027</u>
1. Project closure rate	27%	24%	40%	32%	50%	60%	60%

### **OUTPUT MEASURES**

1. Number of active projects	14	16	14	16	15	15	15
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### **EXPENDITURES JUSTIFICATION:**

#### **Account Codes 510100-519900: Salaries and Wages**

**Summary:** IT is overseen by the Chief Information Officer.

FY 2026: \$4,017,286

FY 2027: \$4,758,291

#### **Account Codes 520100-529900: Contractual Services**

**Summary:** These operational costs support the daily IT operations of KBI and KCJIS as well as IT maintenance contracts on a variety of hardware and software systems used by the KBI and KCJIS. These include necessary maintenance for and training on data center and operational hardware, security systems, monitoring systems, and operational systems. All of these systems are necessary in order to provide services to the agency and the KCJIS community, which is composed of over 1,500 agencies and nearly 12,000 users. Other contractual obligations include communication costs for KBI telephone services, data transmission lines (including secure KCJIS circuits), and associated fees.

FY 2026: \$2,406,725

FY 2027: \$2,421,765

#### **Account Codes 530100-539900: Commodities**

**Summary:** Expenditures in this category are for miscellaneous building maintenance materials, office supplies, parts for data center and equipment repairs, and miscellaneous peripherals and supplies.

FY 2026: \$ 7,450

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FY 2027:     \$     7,450

### **Account Codes 540100-541890: Capital Outlay**

**Summary:** These costs provide a minimum of replacement hardware systems, tools, and software necessary for the maintenance of KBI and KCJIS IT systems. These include data center hardware replacements for KBI systems, security systems and appliances, business data protection systems, and major system software such as operating system licensing and core productivity software licensing. The inability to refresh, perform upgrades, or replace mission critical components of KCJIS and of the KBI puts the system as a whole at great risk of failure and to its security. Additionally, these costs provide upgrades to remain compliant with the Kansas Information Technology Architecture (as it is updated and kept up to date) and industry best practices.

FY 2026:     \$ 651,700

FY 2027:     \$ 39,000

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