

---

## **NARRATIVE INFORMATION – DA 400**

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 1

---

### **AGENCY MISSION:**

The Kansas Bureau of Investigation (KBI) is dedicated to providing professional investigative, laboratory and criminal justice information services to Kansas criminal justice agencies for the purpose of promoting public safety and preventing crime in Kansas.

The KBI is committed to providing the highest level of quality service that we can by maintaining a highly trained and well experienced professional workforce. Our Investigations Divisions strive to enhance public safety by aggressively and efficiently investigating the most serious criminal violations and by providing proactive investigative, technical, and tactical services to the Kansas criminal justice community. Using science and modern technology, to meet the needs of law enforcement, prosecutors, defense attorneys and the courts, our Forensic Science Laboratory endeavors to provide our customers timely service. Our Information Services Division strives to collect and disseminate accurate and timely criminal justice information throughout our state and to criminal justice entities across the country. Together, we promote public safety and work to prevent crime in Kansas.

### **AGENCY PHILOSOPHY:**

We are committed to providing quality service to the citizens of Kansas. We affirm and respect the basic rights and freedoms afforded all persons by the Constitution of the United States and the laws of the State of Kansas. We accept and embrace the high standard of conduct that is expected of those who carry out the mission of the Kansas criminal justice system and will maintain the highest standards of fiscal responsibility in the expenditure of resources entrusted to us in furtherance of our important public safety mission.

### **PROGRAMS ESTABLISHED TO ASSIST WITH AGENCY MISSION:**

Administration Branch  
Investigations Branch  
Criminal Justice Services Branch  
Information Technology and Kansas Criminal Justice Information System  
Capital Improvements  
Off Budget

### **STATUTORY HISTORY:**

Through the efforts of the Kansas Bankers Association, the Kansas Stockman's Association and the Kansas Peace Officers Association, legislation was passed in 1939 establishing the KBI. The intent was to create a law enforcement organization with statewide jurisdiction to assist local agencies in dealing with more mobile and complex criminal activity. In keeping with that tradition, the KBI endeavors to provide local police and sheriff departments with investigative, forensic, legal, and technical assistance needed to deal with ever evolving criminal activity. Numerous statutes require or authorize the KBI to perform certain functions, and these statutes include:

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 2

---

### I. Authorization Statutes:

- A.     K.S.A. 75-711        Establishes the KBI as a division of the Attorney General's Office and provides for certain personnel appointments including, but not limited to, the director and "agents who shall be trained in the detection and apprehension of criminals."
- B.     K.S.A. 75-712        Establishes the powers and duties of the KBI which include:
  - (1)        Conducting investigations at the direction of the Attorney General.
  - (2)        Acquiring, collecting, classifying and preserving criminal identification and other crime records.
  - (3)        Requesting and accepting certain grants or donations and entering into contracts.
  - (4)        Conducting background investigations of appointees subject to senate confirmation and, at the direction of the governor, all judicial appointments.

### II. Additional Statutory Duties of the Director

- A.     The director (or designee) is statutorily required to serve as a member of the following:
  - 1.    K.S.A. 21-6901    Alvin Sykes Cold Case Task Force
  - 2.    K.S.A. 22a-243    State Child Death Review Board
  - 3.    K.S.A. 65-5721    Commission on Emergency Planning and Response
  - 4.    K.S.A. 74-5606    Kansas Commission on Peace Officers' Standards and Training
  - 5.    K.S.A. 74-5701    Kansas Criminal Justice Information System (KCJIS) Committee
  - 6.    K.S.A. 74-9501    Kansas Criminal Justice Coordinating Council and Substance Abuse Policy Board
  - 7.    K.S.A. 75-2251    Law Enforcement Officers Memorial Advisory Committee. *See also* K.S.A. 75-2250, which requires the director to notify the state historical society annually of any law enforcement officers killed in the line of duty.

### III. Statutory Databases

- A.     K.S.A. 21-2501        Fingerprint and palm print impressions to be taken by local law enforcement agencies on forms provided by the KBI or U.S. Department of Justice, then maintained by the KBI with a copy forwarded to the Federal Bureau of Investigation (FBI).
  - B.     K.S.A. 21-2501a       Law enforcement agencies required to file offense reports with the KBI. *See also* K.S.A. 22-2307 and 22-2310 which require that offense reports for all domestic violence calls and stalking allegations be sent to the KBI.
  - C.     K.S.A. 21-2511        Requires the KBI to establish, implement and maintain a statewide automated DNA databank and DNA database. Designates the KBI as the state central repository for all profile records and samples.
  - D.     K.S.A. 22-4705        Designates the KBI as the central repository for criminal history record information.
  - E.     K.S.A. 22-4901 *et seq.* The Kansas Offender Registration Act requires the KBI to:
    - (1)        Forward all additions or changes in information to any registering law enforcement agency, other than the agency that submitted the form, where the offender expects to reside, maintain employment or attend school.
    - (2)        Transmit offender conviction or adjudication data, fingerprints, and palm prints to the FBI.
-

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 3

---

- (3) Ensure all offender information required by the National Crime Information Center (NCIC) is transmitted into the national sex offender registry system within three (3) business days of such information being submitted to the KBI.
  - (4) Ensure that offender information is immediately entered in the state registered offender database and the Kansas registered offender website, as provided in K.S.A. 22-4909, and amendments thereto.
- F. K.S.A. 38-2313 Requires juvenile fingerprints to be sent to the state repository in specified circumstances.
- G. K.S.A. 50-6,109a Requires the KBI to establish and maintain a scrap metal database.
- H. K.S.A. 60-4127 Requires the KBI to establish and maintain the Kansas asset seizure and forfeiture repository.
- I. K.S.A. 75-712b Requires the KBI to establish a missing and unidentified person system.
- J. K.S.A. 75-712d Requires the KBI to establish a missing and unidentified person information clearinghouse.
- K. K.S.A. 75-7c25 Requires orders of involuntary commitment for care and treatment to be sent to the KBI for entry into appropriate state and federal databases used in checking applicants for concealed carry permits.

### IV. Record Checks

- A. Pursuant to K.S.A. 22-4701 *et seq.*, the KBI has been designated as the central repository, maintains criminal history record information, and is responsible for various duties in the maintenance and dissemination of such records. The following statutes authorize or require the KBI to conduct criminal history record checks:

- 1. K.S.A. 2-3902 Licensure under the industrial hemp research program
  - 2. K.S.A. 2-3906 Licensure of hemp producers
  - 3. K.S.A. 2-3907 Registered hemp processors or applicants
  - 4. K.S.A. 7-127 Applicants for admission to practice law
  - 5. K.S.A. 8-2,151 Hazmat endorsement for a commercial driver's license
  - 6. K.S.A. 9-509 Money transmitter licensure
  - 7. K.S.A. 9-513e Money transmitter act; executive officers or directors
  - 8. K.S.A. 9-801 Applicant trust company; officers, directors, incorporators
  - 9. K.S.A. 9-1722 Trust company acquisition applicants
  - 10. K.S.A. 9-2209 Mortgage business applicants, registrants, licensees
  - 11. K.S.A. 12-1,120 Chiefs of police
  - 12. K.S.A. 12-1679 Merchants or security police
  - 13. K.S.A. 16a-6-104 Consumer credit lender applicants
  - 14. K.S.A. 17-2234 State Department of Credit Unions employees
  - 15. K.S.A. 19-826 Sheriff candidates
  - 16. K.S.A. 39-969 Adult care home operators
  - 17. K.S.A. 39-970 Adult care home employment
  - 18. K.S.A. 39-2009 Applicants for employment with a center, facility, hospital or provider of disability services
  - 19. K.S.A. 40-4905 Resident insurance agent license applicants
  - 20. K.S.A. 40-5504 Public adjuster license applicants
-

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 4

---

21. K.S.A. 41-311b            Liquor retailer licensure of nonresidents
  22. K.S.A. 41-2610            Liquor servers at establishments
  23. K.S.A. 46-1103            Legislative Post Audit employment
  24. K.S.A. 46-3301            Joint Committee on Kansas Security; committee staff members of Legislative Research and Revisor's Office
  25. K.S.A. 50-6,112b           Scrap metal dealer registration
  26. K.S.A. 50-6,126            Roofing contractor registration
  27. K.S.A. 50-1128            Credit service organization licensees
  28. K.S.A. 58-3039            Real estate broker and salesperson license applicants
  29. K.S.A. 58-4127            Real estate appraiser licensing
  30. K.S.A. 58-4709            Appraisal management company (AMC) application for registration; ownership interest
  31. K.S.A. 58-4710            AMC application for registration; controlling person
  32. K.S.A. 65-516              Child care facilities; residents, employees, volunteers
  33. K.S.A. 65-1120            State Board of Nursing; disciplinary proceedings
  34. K.S.A. 65-1505            Optometry license applicants
  35. K.S.A. 65-1696            Pharmacy license applicants
  36. K.S.A. 65-2402            Kansas Department of Health and Environment (KDHE) Vital Statistics employees
  37. K.S.A. 65-2839a            Board of Healing Arts; investigations and proceedings conducted by the board
  38. K.S.A. 65-28,129            Board of Healing Arts; licensure
  39. K.S.A. 65-28b08            Licensure of certified nurse-midwives engaging in the independent practice of midwifery
  40. K.S.A. 65-3407            KDHE permits related to solid waste processing facilities and solid waste disposal areas
  41. K.S.A. 65-3503            Adult care home administrator licensing
  42. K.S.A. 65-4209            Mental health technicians; disciplinary actions
  43. K.S.A. 65-5117            Home health agency employment
  44. K.S.A. 65-6129            Applicants for certification as emergency medical service provider
  45. K.S.A. 73-1210a            Veterans Affairs employment
  46. K.S.A. 74-1112            State Board of Nursing; licensure
  47. K.S.A. 74-2113            Kansas Highway Patrol appointments
  48. K.S.A. 74-4905            Kansas Public Employees Retirement System (KPERS) Board of Trustees members
  49. K.S.A. 74-50,184            Boxing Commissioner appointment
  50. K.S.A. 74-5605            Kansas Law Enforcement Training Center (KLETC) applicants
  51. K.S.A. 74-5607            Kansas Commission on Peace Officers' Standards and Training (KCPOST); applicants for certification and investigation of certified law enforcement officers
  52. K.S.A. 74-7511            Applicants for licensure by the Behavioral Sciences Regulatory Board
  53. K.S.A. 74-8704            Kansas Lottery; employees working in sensitive areas
  54. K.S.A. 74-8705            Kansas Lottery; major procurement contract vendors
  55. K.S.A. 74-8763            Kansas expanded lottery act; employment under executive director of Kansas Lottery
  56. K.S.A. 74-8769            Kansas expanded lottery act; employment under executive director of Kansas Racing and Gaming Commission
  57. K.S.A. 74-8803            Kansas Racing and Gaming Commission appointees
-

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 5

---

- 58. K.S.A. 74-8804            Racetrack employment and licensing
- 59. K.S.A. 74-8805            Kansas Racing and Gaming Commission; executive director and other personnel
- 60. K.S.A. 74-8806            Kansas Racing and Gaming Commission; animal health officers and assistants
- 61. K.S.A. 74-8816            Occupation licenses (parimutuel racing)
- 62. K.S.A. 74-9804            State Gaming Agency; executive director, director of enforcement, enforcement agents
- 63. K.S.A. 74-9805            State Gaming Agency employment or licensing
- 64. K.S.A. 75-7b04            Private detective licensing
- 65. K.S.A. 75-7b21            Private detective firearms trainer certification
- 66. K.S.A. 75-7c05            Concealed firearms licenses
- 67. K.S.A. 75-7e03            Bail enforcement agent licensing
- 68. K.S.A. 75-712            Gubernatorial appointments (e.g. cabinet, judges)
- 69. K.S.A. 75-712i            Employment by qualified entity providing care to children, the elderly or individuals with disabilities
- 70. K.S.A. 75-3707e            Office of information technology services infrastructure employees
- 71. K.S.A. 75-4315d            Nongubernatorial appointments subject to confirmation by senate
- 72. K.S.A. 75-5133c            Kansas Department of Revenue (KDOR); all persons having access to federal tax information received directly from the Internal Revenue Service (IRS)
- 73. K.S.A. 75-5156            Personnel authorized to manufacture, produce, or issue drivers' licenses and identification cards
- 74. K.S.A. 75-53,105            Employment or participation in programs for vulnerable children or adults
- 75. K.S.A. 75-5609a            KDHE employees in the office of laboratory services
- 76. K.S.A. 75-7241            Executive branch agency employees or contractors who collect, maintain or access personal information

B. Several statutes mandate the KBI to conduct full background investigations on persons being considered for sensitive positions in government service. Background investigations include interviews of former employers, references and other contacts, financial investigations, etc. The following statutes mandate the KBI to conduct background investigations:

- 1. K.S.A. 46-3301            Joint Committee on Kansas Security; committee staff members of Legislative Research and Revisor's Office
  - 2. K.S.A. 74-4905            KPERS Board of Trustees
  - 3. K.S.A. 74-50,184            Boxing Commissioner appointment
  - 4. K.S.A. 74-8705            Kansas Lottery; major procurement contract vendors
  - 5. K.S.A. 74-8803            Kansas Racing and Gaming Commission appointees
  - 6. K.S.A. 74-8805            Kansas Racing and Gaming Commission; executive director and other personnel
  - 7. K.S.A. 74-8806            Kansas Racing and Gaming Commission; animal health officers and assistants
  - 8. K.S.A. 74-9804            State Gaming Agency: executive director, director of enforcement, enforcement agents
  - 9. K.S.A. 75-712            Gubernatorial appointments (e.g. cabinet, judges)
  - 10. K.S.A. 75-4315d            Nongubernatorial appointments subject to confirmation by senate
-

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 6

---

### V.        **Miscellaneous Duties**

- A.        K.S.A. 12-4516            KBI required to enter expungements (received from the courts) for convictions of violations of city ordinances and related arrest records. KBI also require to notify the FBI, secretary of corrections and any other criminal justice agency which may have a record of the arrest, conviction or diversion.
  - B.        K.S.A. 12-4516a           KBI required to enter expungements (received from the courts) for arrest records (city ordinance violations). KBI required to notify the FBI, secretary of corrections and any other criminal justice agency which may have a record of the arrest.
  - C.        K.S.A. 19-1935            KBI required to initiate investigation whenever death of an inmate occurs who is in the custody of a city or county and residing in a jail or facility contracted through the city or county, or both. Investigation not required if cause of death is natural. A report of the findings of the investigation shall be made available to the chairperson of the Senate Judiciary Committee and the House Corrections and Juvenile Justice Committee.
  - D.        K.S.A. 21-6614            KBI required to enter expungements (received from the courts) for infractions, misdemeanor or felony convictions and related arrest records. KBI also required to notify the FBI, secretary of corrections and any other criminal justice agency which may have a record of the arrest, conviction or diversion.
  - E.        K.S.A. 22-2410            KBI required to enter expungements (received from the courts) for arrest records. KBI required to notify the FBI, secretary of corrections and any other criminal justice agency which may have a record of the arrest.
  - F.        K.S.A. 22-2902c           Authorizes admission of controlled substances at preliminary hearing if substances have been subjected to field test approved by the KBI.
  - G.        K.S.A. 22-4615            Requires all wireless telecommunications carriers registered to do business in Kansas to annually notify the KBI of their emergency contact information and to immediately update the KBI of changes. The KBI is required to maintain a database of this information to be provided to public safety answer points during qualifying emergency situations.
  - H.        K.S.A. 22-4618            Requires the KBI to work with the office of the attorney general and state and local law enforcement to identify a process for reporting and tracking the number of sexually violent crimes where pornographic materials are seized or documented as evidence.
  - I.        K.S.A. 22a-235            Autopsy report forms for coroners to be approved by the KBI.
  - J.        K.S.A. 38-2312            KBI required to enter expungements (received from the courts) for certain juvenile records or files. KBI also required to notify every juvenile or criminal justice agency which may possess records or files ordered to be expunged.
  - K.        K.S.A. 59-2966            KBI required to enter involuntary commitment orders (mentally ill persons) into NCIC and other databases.
  - L.        K.S.A. 59-29b66           KBI required to enter involuntary commitment orders (alcohol/substance abuse) into NCIC and other databases.
  - M.        K.S.A. 60-5004            KBI required to expunge conviction and arrest information, and DNA samples and profile records, upon receiving orders for certificates of innocence. KBI required to provide confirmation of expungements to the court.
  - N.        K.S.A. 65-448            Sexual assault evidence collection kits to be approved by the KBI. KDHE, in cooperation with the KBI, is to establish procedures for gathering sexual assault evidence at medical care facilities. Anonymous kits required to be kept for five years in KBI evidence storage facilities, then destroyed.
  - O.        K.S.A. 65-1689            Prescription Monitoring Program Advisory Committee required to include KBI representative appointed by the AG.
  - P.        K.S.A. 65-67a09           Requires the collection of fetal tissue in all abortions where the patient is less than 14 years of age. Physician required to submit tissue to the KBI.
-

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 7

---

- Q. K.S.A. 65-7001 *et seq.* Sheriff Matt Samuels Chemical Control Act assigns numerous duties to the KBI:
1. K.S.A. 65-7004 Monitor law enforcement exclusions
  2. K.S.A. 65-7005 Enter into agreements with KDHE
  3. K.S.A. 65-7008 Develop educational and reporting system for Kansas retailers of regulated chemicals.
  4. K.S.A. 65-7013 Assist KDHE in developing disposal contracts
- R. K.S.A. 74-5707 Criminal Justice Information System Line Fund: Money credited to this fund shall be used by the KBI to provide communication lines, outlets, and terminals to each county for the KCJIS as required by K.S.A. 74-5702.
- S. K.S.A. 74-8807 KBI required to conduct, or assist the Racing and Gaming Commission in conducting, investigations of Kansas Parimutuel Racing Act violations.
- T. K.S.A. 74-9806 KBI required to conduct, or assist in conducting, investigations of tribal-state gaming compact violations and other criminal activities related to tribal gaming.
- U. K.S.A. 75-722 KBI required to consult with other law enforcement agencies to gather information about drug trends and consult with the State Board of Pharmacy to develop recommendations concerning the most appropriate controls for ephedrine and pseudoephedrine; KBI required to submit recommendations annually to the Senate Judiciary Committee and House Committee on Corrections and Juvenile Justice.
- V. K.S.A. 75-757 Human Trafficking Advisory Board required to include KBI representative.
- W. K.S.A. 75-7c27 KBI required to enter, into state and federal databases, orders granting relief of firearm prohibitions.
- X. K.S.A. 75-52,147 KBI required to initiate investigation whenever death of an inmate occurs who is in the custody of the secretary of corrections and who resides in a correctional facility, boot camp or other institution operated by or contracted through the secretary (applies to adults or juveniles in custody). Investigation not required if cause of death is natural. A report of the findings of the investigation shall be made available to the chairperson of the Senate Judiciary Committee and the House Corrections and Juvenile Justice Committee.
- Y. K.S.A. 79-3397 At the request of the Director of Taxation, KBI required to enforce certain provisions of the Cigarette and Tobacco Products Act.
- Z. K.S.A. 79-3419 Violations of the motor-fuel tax law may be referred to the KBI at the discretion of the Director of Taxation.

### **AGENCY WIDE OVERVIEW:**

#### **CURRENT YEAR 2025**

In November 2023 the KBI reorganized to recognize operational efficiencies and collaboration throughout the organization. This involved the establishment of 3 distinct branches to support the KBI mission. Those branches include the Administration Branch, Investigations Branch, and Criminal Justice Services Branch.

The Administration Branch was developed to providing the best opportunity to succeed by supporting professional development, delivering advanced technical support, ensuring the highest quality workforce, and maintaining efficient and collaborative operations. The Criminal Justice Services Branch was created to provide criminal justice information and forensic science services to our partners in order to increase public safety in Kansas. Finally, the Investigations Branch mission is to conduct criminal investigations and provide case support and other specialized technical and operational expertise to the criminal justice community, while building trust and accountability through integrity and impartiality. Our budget submission reflects this organizational change.

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 8

---

In spring of the 2024 legislative session, and with the support of the Governor and Legislature, the KBI received funding to address identified deficiencies throughout the organization.

These partners came together to address lagging salaries for the Special Agents and Forensic Scientists classifications. The agency was experiencing significant difficulties in being able to attract qualified applicants. However, in October 2024 the KBI held one of the largest Special Agent academies with a class of 16. A portion of these newly sworn agents will be focused on combating the tidal wave of fentanyl entering the State of Kansas. Another portion of the new agents will be focused on standing up the Southeast Child Victims Task Force in Pittsburg which is a replication of the Northeast Child Victims Task Force (Topeka) and West Child Victims Task Force (Garden City). This Task Force already has an extensive list of tips waiting to be assigned for work to investigators and has been extremely successful in the other regions of the state.

The KBI has also made it a priority in addressing antiquated software and hardware throughout the organization.

The KBI initiated the replacement of the Automated Fingerprint Identification System (AFIS) which is a fingerprint and palm print repository that contains finger and palm prints of Kansas register offenders and certain arrestees. This system is being replaced with an Automated Biometric Identification System (ABIS) which utilizes multiple mission critical technologies and software that benefit the Kansas criminal justice community. The project included a three-year building process and went live May 2024.

With legislative support, the KBI will be replacing our Laboratory Information Management System (LIMS) which has been in place since the early 2000's. This system is responsible for the tracking, reporting, and dissemination of all laboratory casework. We are also starting work on the Central Message Switch replacement which acts as a hub for the Kansas Criminal Justice Information System. Both of these systems are critical infrastructure of the KBI.

The Kansas Incident Based Reporting System (KIBRS) is a statewide crime data repository used to collect information obtained from Kansas Standard Offense Reports (KSOR) and Kansas Standard Arrest Reports (KSAR), which are statutorily required to be submitted to the KBI by all law enforcement agencies in the state. While KIBRS is one of the most important information systems the State of Kansas has for developing a clear picture of crime occurring in our state, its functionality is extremely limited. It currently lacks the ability to provide the information necessary to guide resource allocations and operational, investigative, and public policy decisions. Because the current KIBRS was built using software technologies that are no longer supported, replacement is required.

Recognizing the critical nature of this system to the State of Kansas, the KBI is looking to replace the current KIBRS with a product that will efficiently support the submission of offense and arrest reports electronically by local users, expand the number of fields to be reported, expand the collection of information to include all crimes, provide real-time information back to local users, and report appropriate information to the associated national programs. We completed a needs assessment in FY 2017 and have committed \$150,000 in FY 2022 and FY 2024 to initiate the first of two phases of system construction. The actual replacement cost has been estimated at \$3 million. In July 2022, we were notified by the Department of Justice, receipt of a Justice Assistance Grant (JAG) through the discretionary grants program. The award will total \$3 million starting in October 2022 and ending in September 2025 which will fund the replacement of KIBRS.

In FY 26, we are only asking for the most critical items facing the agency. This includes continued funding on the Career Progression Plan for Special Agents and Forensic Scientists, cyber security concerns facing the agency, laboratory infrastructure needs, and aging software for offender registration compliance. We also

---



---

**NARRATIVE INFORMATION – DA 400**DIVISION OF THE BUDGET  
STATE OF KANSASAGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEWPAGE 9

---

provide a plan and high level estimate of a Topeka Headquarters replacement. A full detailed report will be provided at the end of October. All of these enhancements are discussed in more detail through the budget narratives.

**ACTUAL POSITION DATA:**

<u>PROGRAM</u>	<u>FTE POSITIONS</u>	<u>NON-FTE UNCLASSIFIED PERMANENT POSITIONS</u>
Administration	29.5	27
IT-KCJIS	10	29
Investigations	118	10
Criminal Justice Services	81.5	64.5
Off Budget	21	17
Total:	260	147.5

**ENHANCEMENT PACKAGES 2026:**

1. Recruitment and Retention of KBI Personnel
  2. KBI Cyber Security
  3. Laboratory Infrastructure
  4. Offender Registration Compliance
  5. State Law Enforcement Center
-

---

## **NARRATIVE INFORMATION – DA 400**

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 10

---

### **ADMINISTRATION BRANCH**

#### **PROGRAM MISSION:**

The KBI Administration is dedicated to providing KBI employees the best opportunity to succeed by supporting professional development, delivering advanced technical support, ensuring the highest quality workforce, and maintain efficient and collaborative operations.

#### **PROGRAM OVERVIEW:**

KBI Administration includes several agency-wide support and oversight functions critical to the effective operation of a professional, statewide organization. These functions are explained below in sub-programs.

#### **SUB-PROGRAMS:**

##### **Office of the Director:**

The Office of the Director provides the overall management of the agency. The Director is ultimately responsible for the efficient operation of the agency and administration of agency programs in alignment with the agency mission, overarching goals, and in fulfillment of statutory obligations. The Director of the KBI is appointed by the Kansas Attorney General.

##### **Office of Governmental Affairs:**

The Office of Governmental Affairs is responsible for coordinating intergovernmental relations activities to ensure the effective and accurate representation of the bureau in governmental affairs. The Executive Officer is the principle advisor to the Director and his Executive Staff with respect to legislative affairs and policy matters affecting state and local government.

##### **Office of General Counsel:**

The Office of General Counsel provides timely and efficient counsel and provides legal representation to the KBI Director and, as appropriate, to the executive staff, divisions, units and line employees, on legal matters relating to KBI operations.

##### **Office of Communications and Engagement:**

The Office of Communications and Engagement is responsible for internal and external communication initiatives as well as preparing and responding to external media inquiries. This office also coordinates and develops the agency's public service announcements.

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 11

---

### **Office of Professional Standards:**

The Office of Professional Standards is responsible for developing and reviewing internal agency policies and ensuring agency officials adhere to those standards. This Office is staffed by one Special Agent in Charge who is tasked with conducting objective investigations when the agency receives a complaint or becomes aware of situations involving employee misconduct. Additionally, the Special Agent in Charge conducts audits and inspections of agency programs and processes to ensure adherence to established standards.

### **Human Resources Office:**

The Human Resources Office is responsible for personnel management and agency-wide recruitment. This Office manages the posting of vacant positions, receipt and processing of applications, and the background and hiring processes. Additionally, the Office is responsible for benefits management, payroll, and employee relations. Some of the challenges for this Office include the geographical distribution of the workforce with locations in six cities, complexity of the skills and education required to fill professional positions and the background process all newly hired employees are required to complete.

### **Fiscal Office:**

The Fiscal Office is committed to providing timely and accurate financial services to both internal and external customers using generally accepted accounting principles. This Office is responsible for maintenance of the accounting system and the financial records of the agency. It also manages the agency's budget by providing fiscal oversight of agency programs, monitoring the budget process, and preparing fiscal information. Additionally, the Office administers approximately 14 state or federal grants that are used to fund programs which enhance the criminal justice system or generally improve public safety in Kansas.

### **Office of Employee Engagement:**

The Office of Employee Engagement is responsible for connecting the workforce to the KBI mission and perpetuating the connection through the development of the employee's career. Their duties include: training all agents, in-service training for all employees, supervisor training, firearms range operations, quartermaster and fleet operations, and the mental health and wellness program. This requires the operation of initiatives across the state and training curriculum that spans every business unit in the organization.

### **Facilities Operations:**

The KBI is committed to providing a safe and welcoming environment for employees and agency visitors. Those in Facilities Operations are responsible for ensuring KBI facilities are clean, safe, secure, and well maintained. Custodial, maintenance, and security personnel at each KBI facility are included in this group.

### **OBJECTIVE # 1:**

Maintain a well-trained, fairly compensated, highly motivated and ethical work force at optimal staffing levels.

### **STRATEGIES:**

---

---

**NARRATIVE INFORMATION – DA 400**DIVISION OF THE BUDGET  
STATE OF KANSASAGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEWPAGE 12

---

Maintain a vacancy level below 5% as compared to established staffing levels. This includes both FTE and Non-FTE positions.

**PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Percent vacant	15%	15%	16%	10%	8%	5%	5%

<u>OUTPUT MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Number of positions authorized	403	394	398	344	356.5	407.5	407.5
2. Number of filled positions	344	333	332	296	323	358	358
3. Number of vacant positions	59	61	66	48	33	48	48
4. Number of positions hired by program	34	20	47	24	53	25	25
a. Administration	2	1	1	2	19	3	3
b. Information Services Division	8	7	11	5	6	5	5
c. IT / KCJIS	6	1	4	4	4	5	5
d. Investigations	18	6	14	9	15	14	14
e. Laboratory	5	5	5	4	9	8	8
5. Number of positions vacated by program							
a. Administration	3	1	1	4	13	1	1
b. Information Services Division	5	6	7	5	4	3	3
c. IT / KCJIS	4	5	6	2	7	1	1
d. Investigations	11	12	10	11	7	4	4
e. Laboratory	3	8	7	3	4	2	2

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 13

---

### **EXPENDITURES JUSTIFICATION:**

#### **Account Codes 510100-519900: Salaries and Wages**

**Summary:** The positions in this program are funded through SGF and from special revenue or federal grant funds.

FY 2025:    \$6,119,517  
FY 2026:    \$6,554,743

#### **Account Codes 520100-529900: Contractual Services**

**Summary:** These operational costs support daily operations of Administration and the upkeep of the agencies facilities. These costs are predominately rents, utilities and repairs on the facilities.

FY 2025:    \$4,552,082  
FY 2026:    \$2,313,540

#### **Account Codes 530100-539900: Commodities**

**Summary:** Major expenditures in this category are for miscellaneous building maintenance materials, fuel for the diesel powered generator at headquarters, agency office supplies, multi-part prosecution disposition forms, legal and professional publications, parts for building and equipment repairs, and miscellaneous computer peripherals and supplies.

FY 2025:    \$ 144,625  
FY 2026:    \$ 139,125

#### **Account Codes 540100-541890: Capital Outlay**

**Summary:** These costs provide a minimum of replacement hardware systems, tools, and software. Most of these costs are from a federal grant that the agency receives.

FY 2025:    \$ 219,320  
FY 2026:    \$ 60,610

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 14

---

### Enhancement Package

#### 5) State Law Enforcement Center

The KBI currently occupies the former Crane Junior High School building located at 17<sup>th</sup> and Topeka Blvd, identified as Headquarters (HQ). This facility was built circa 1929 a full decade before the creation of the KBI. The building continued to be utilized as a Junior High School until 1981 when it was privately purchased and renovated. The KBI began leasing the space in 1984 for an estimated annual rent of \$337,305 (~\$1M in 2024 dollars) and purchased the property for \$3.5M in 1989.

In 2006, the agency needed additional capacity for our Information Services Division and purchased the nearby IMA insurance facility for \$1.1M, which we identify as the Annex. Our laboratory experienced similar space constraints on the 1<sup>st</sup> floor of HQ. To solve the problem the KBI constructed the Forensic Science Center (FSC) located on Washburn University's campus in 2015.

Due in part to our decades long occupation of the building numerous amounts of improvements and changes to the structures which are difficult to quantify. In recent years some of those improvements include but are not limited to ~\$350K roof replacement to the Annex (2015), ~\$600K in repairs to the attached parking garage (2016), ~\$500K for creation of the Northeast Child Victim's Task Force in old laboratory space (2019). ~\$286K HQ HVAC replacement (2020), and ~\$82K Annex HVAC replacement (2024).

Despite these efforts, the agency is still facing a significant amount of deferred maintenance or improvement projects. Some of these items include boiler replacement estimated at ~\$200K, parking garage repairs estimated at ~\$500K, roof repairs (estimated cost to be determined), and remodeling of space on the 1<sup>st</sup> floor left by the transition of laboratory staff to the FSC. The facilities also have little to no external security which in today's environment is considered a necessity. There is no functional way to bring up physical security up to appropriate level at this location.

Furthermore, even if these maintenance concerns are addressed, technology advancements and best practices for law enforcement have improved over the past 40 years since the agency occupied the facility, making it extremely difficult to retrofit existing space. For example is the lack of a command post for law enforcement incidents such as 2023 white powder letters, or dedicated space to train and educate our classes of Special Agents. We believe it is prudent and of imminent concern to begin exploring other permanent solutions for the KBI to operate its headquarters.

To address these concerns, the agency has partnered with local architect firm HTK to provide a budget estimate and conceptualized drawings of a new facility. Our budget submission contains a high level estimate of the cost for a new facility with the final budget document being completed October 31 2024. Once completed we will provide this final draft to the Division of Budget and Kansas Legislative Research Department.

Based on our engagement with HTK, to construct enough sufficient space for occupancy over the next 20+ years the KBI needs a headquarters with 103,000 square feet. This would be large enough to staff 260 employees and contain standard law enforcement needs which we currently don't obtain. This would include features such as agent equipment locker rooms, classroom style training for new Special Agents, a combative mat area, fitness room, indoor firing range, evidence processing room, command post, media production, kennel space for K9's, and an incinerator.

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 15

---

The high level cost estimate to construct a facility of this size for the KBI is \$93,000,000.

We also recognize our law enforcement partners at the Kansas Highway Patrol may have similar space constraints, security concerns, and are beginning the process of evaluating their needs.

Many features for the KBI and KHP may be duplicated due to needs of both agencies. Therefore we believe it makes financial sense to work collaboratively with KHP in the construction of a State Law Enforcement Center. Constructing a facility in this fashion would eliminate the duplication of the lobby/security, training rooms, a fitness room with lockers, break room, incinerator, media production, command post, and other mechanical portions of the facility.

The high level cost estimate for a State Law Enforcement Center is \$134,000,000.

We are still in the process of evaluating site selection. However, HTK believes a facility of this size with proper stand-off distance between fencing, the facility, and parking would require less than 10 acres depending on the height of the structure.

### Expenditures and Financing:

	<u>Budget FY 2026</u>	<u>Out Year 1 FY 2027</u>	<u>Out Year 2 FY 2025</u>	<u>Out Year 3 FY 2029</u>
<b>Expenditures:</b>				
Salaries & Wages				
Contractual Services				
Commodities				
Capital Outlay	\$93,000,000			
<b>Financing:</b>				
State General Fund	\$93,000,000			

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 16

---

### IT/KCJIS

#### **PROGRAM MISSION:**

The KBI Information Technology Division's mission is to deliver high-quality information technology support and services that foster operational efficiency, improvement, and value for criminal justice stakeholders.

#### **PROGRAM OVERVIEW:**

The Information Technology (IT) Division serves a diverse set of stakeholders and supports a wide range of technologies and solutions. The two main areas in which IT works are support of KBI initiatives and programs, and support of the Kansas Criminal Justice Information System (KCJIS). In order to accomplish this, IT is composed of several groups, outlined below under the sub-programs.

#### **SUB-PROGRAMS:**

##### **KCJIS & IT Management and Support:**

The IT's Management and Support Unit is responsible for administrative support, resource management, leadership, governance, policy, and strategic planning for all other groups within the Information Technology Division. This group provides support for correspondence, mail, training, travel, scheduling, purchasing, reporting, and other administrative needs of the division. In addition, the group provides IT purchasing, risk management, security training and compliance, and IT policy development for the entire agency, manages the statewide KCJIS User Group community, assists with the yearly KCJIS Conference, and performs other outward-facing support tasks as needed.

##### **Technical Support and Data Center Operations:**

The Technical Support Unit is responsible for installing, maintaining, troubleshooting, and replacing all hardware and software for the KBI, as well as the platforms and secure datacenter within which KCJIS operates. They provide day-to-day support of desktops, laptops, printers, and a wide variety of specialized equipment. Management of network resources including shared data, account management for the KBI and collaboration systems are the responsibility of Technical Support. The KBI datacenter is fully virtualized, and Technical Support manages the datacenter and the systems that support it. Often this group is also involved in building projects which support the IT function within the KBI.

##### **IT Service Desk:**

---



---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 17

---

The Service Desk Unit has a broad range of responsibilities, on a 24x7x365 schedule. The Service Desk provides a single point of contact for KBI users for all IT systems, as well as first-line support for approximately 12,000 KCJIS users who utilize KCJIS resources. This Unit is also responsible for monitoring and managing physical security systems for the KBI, assisting in the issuance of Amber Alerts and other critical communications, managing the on-boarding of KBI users, and support of mobile solutions utilized by KBI staff. KCJIS relies heavily on this Unit, as they provide a means of communication to other state and national partners when local agency systems fail. Initial contact regarding any KBI or KCJIS system is usually managed by this Unit; this includes application for access to the various services offered to KBI partners and KCJIS agencies.

### **IT Security and Networking:**

The IT Security Unit is responsible for installing, maintaining, and administering security hardware and software for the KBI and for KCJIS. This includes the core firewalls, mobile firewalls, vulnerability scanning, internet and email security, and virus protection. Additionally, this Unit maintains all secure connections to and from the KBI and KCJIS, including network access control, authentication, and securing services. There are over 500 concurrent Virtual Private Network (VPN) connections at any given time, and several dozen firewall-to-firewall VPNs which must be maintained. The IT Security Unit is also involved in network management for the KBI and KCJIS, disaster recovery, continuity of operations planning, and secure mobile access.

### **Application Development and Data Management:**

The Application Development Unit is responsible for supporting a large number of services offered to stakeholders both within the KBI and in the KCJIS community. Development and integration of new applications and services, as well as support and integration for legacy systems, are this Unit's responsibility. Many of the projects given to IT become part of the workload for Application Development. Additionally, Application Development is the primary line of support for partner agencies and stakeholders who have a need to integrate with KBI or KCJIS systems. This Unit is also responsible for supporting the many repositories and databases housed within the KBI or accessed through KCJIS systems, including data integration to and from other systems and agencies, and ongoing maintenance of existing systems.

### **Architecture and Standards:**

The Delivery Architecture and Standards team provides integration support for the many interoperable systems within and outside the KBI and KCJIS environments. This unit establishes and maintains compliance with standards for enterprise software architecture and data architecture. The development of new interfaces, support of existing and legacy interfaces, message transformation, as well as inter-system extract, transform, and load operations are the responsibility of this group.

### **OBJECTIVE #1:**

Improve and maintain Information Technology resources and capabilities in order to deliver quality solutions in a timely fashion.

### **STRATEGIES:**

1. Perform regular staffing assessments to identify optimal staffing levels.
-

---

**NARRATIVE INFORMATION – DA 400**DIVISION OF THE BUDGET  
STATE OF KANSASAGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEWPAGE 18

---

**PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
6. Optimal staffing percentage	64%	69%	67%	69%	69%	82%	82%

OUTPUT MEASURES

1. Optimal staffing number	45	45	45	45	45	41	43
----------------------------	----	----	----	----	----	----	----

**OBJECTIVE #2:**

Improve customer service and outreach.

**STRATEGIES:**

1. Consistently decrease turn-around time on service tickets

**PERFORMANCE MEASURES:**OUTCOME MEASURES

1. Overall service ticket turn-around time change	+17%	-15%	+8%	-2.6%	+6%	-10%	-10%
---	------	------	-----	-------	-----	------	------

OUTPUT MEASURES

1. Number of service tickets	10,737	9,843	9,845	13,079	16,227	15,000	15,000
------------------------------	--------	-------	-------	--------	--------	--------	--------

**OBJECTIVE #3:**

Maintain and improve IT Security.

**STRATEGIES:**

---

---

**NARRATIVE INFORMATION – DA 400**DIVISION OF THE BUDGET  
STATE OF KANSASAGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEWPAGE 19

---

1. Improve KBI Security Awareness Training and Compliance.

**PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Employee compliance with KBI Security Awareness Training	96.0%	97.3%	97.5%	79.5%	88.6%	100%	100%
2. Number of IT security incidents	4	0	0	4	0	0	0

**OUTPUT MEASURES**

1. Number of KBI Employees requiring training	344	367	383	383	335	389	392
---	-----	-----	-----	-----	-----	-----	-----

**OBJECTIVE #4:**

Improve system availability and capacity planning.

**STRATEGIES:**

1. Develop, deploy, and maintain high availability solutions for critical systems.

**PERFORMANCE MEASURES:****OUTCOME MEASURES**

1. Total average uptime for all critical systems	99.98%	99.99%	99.99%	99.98%	99.99%	99.99%	99.99%
--	--------	--------	--------	--------	--------	--------	--------

**OUTPUT MEASURES**

1. Minutes of unplanned downtime	84	9	45	119	12	60	60
----------------------------------	----	---	----	-----	----	----	----

**OBJECTIVE #5:**

Improve project outcomes and capacity.

**STRATEGIES:**

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 20

---

1. Maintain an effective project portfolio and resource management system.

### **PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Project closure rate	25%	27%	24%	40%	32%	50%	60%

### **OUTPUT MEASURES**

1. Number of active projects	12	14	16	14	16	15	15
------------------------------	----	----	----	----	----	----	----

### **EXPENDITURES JUSTIFICATION:**

#### **Account Codes 510100-519900: Salaries and Wages**

**Summary:** IT is overseen by the Chief Information Officer.

FY 2025: \$3,699,633  
FY 2026: \$4,453,629

#### **Account Codes 520100-529900: Contractual Services**

**Summary:** These operational costs support the daily IT operations of KBI and KCJIS as well as IT maintenance contracts on a variety of hardware and software systems used by the KBI and KCJIS. These include necessary maintenance for and training on data center and operational hardware, security systems, monitoring systems, and operational systems. All of these systems are necessary in order to provide services to the agency and the KCJIS community, which is composed of over 1,500 agencies and nearly 12,000 users. Other contractual obligations include communication costs for KBI telephone services, data transmission lines (including secure KCJIS circuits), and associated fees.

FY 2025: \$2,203,130  
FY 2026: \$2,124,601

#### **Account Codes 530100-539900: Commodities**

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 21

---

**Summary:** Expenditures in this category are for miscellaneous building maintenance materials, office supplies, parts for data center and equipment repairs, and miscellaneous peripherals and supplies.

FY 2025:    \$     7,650  
FY 2026:    \$     7,650

### **Account Codes 540100-541890: Capital Outlay**

**Summary:** These costs provide a minimum of replacement hardware systems, tools, and software necessary for the maintenance of KBI and KCJIS IT systems. These include data center hardware replacements for KBI systems, security systems and appliances, business data protection systems, and major system software such as operating system licensing and core productivity software licensing. The inability to refresh, perform upgrades, or replace mission critical components of KCJIS and of the KBI puts the system as a whole at great risk of failure and to its security. Additionally, these costs provide upgrades to remain compliant with the Kansas Information Technology Architecture (as it is updated and kept up to date) and industry best practices.

FY 2025:    \$ 1,965,850  
FY 2026:    \$   290,250

### **Enhancement Package**

#### **2) KBI Cyber Security**

##### **SB291**

The passing of SB291 in 2024 required the Kansas Bureau of Investigation to establish a Chief Information Security Officer (CISO) to focus on cybersecurity standards and place them under the Chief Information Technology Officer. Neither position existed within the structure of the KBI Information Technology Division nor was a funding mechanism created with SB291.

SB291 requires that the KBI develop a cybersecurity program that complies with the National Institute of Standards and Technology (NIST) Cybersecurity Framework (CSF). The Chief Information Security Officer shall ensure that such programs achieve a CSF tier of 3.0 prior to July 1, 2028, and a CSF tier of 4.0 prior to July 1, 2030; ensure that the director and all employees complete cybersecurity awareness training annually and that if an employee does not complete the required training, such employee's access to any state-issued hardware or the state network is revoked; and coordinate with the United States cybersecurity and infrastructure security agency to perform annual audits of the department for compliance with applicable state and federal laws, rules and regulations and department policies and standards; and make an audit request to such agency annually, regardless of whether or not such agency has the capacity to perform the requested audit.

The enhanced cybersecurity posture is vital because the KBI manages an environment that fundamentally possesses a significant risk if compromised. In the realm of public safety, the KBI connects all law enforcement agencies into the Kansas Criminal Justice Information System (KCJIS) and the National Law Enforcement Telecommunications System (NLETS). This network handled 39,935,509 transactions (FY24) related to the law enforcement mission and public safety. The KBI

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 22

---

also manages the Kansas Incident Based Reporting System (KIBRS), Incident Case Management System (ICMS) and Automated Biometric Identification System (ABIS) which contain 8,560,304 records (as of 08/12/2024) that hold personally identifiable information.

Cybercriminals are aware of the presence of these records and these bad actors attempt to breach KBI systems with malicious intent every day. To represent the sheer volume of attacks, data was drawn for a single 24-hour period (08/07/2024) and there were 6,533,916 total intrusion attempts, which is 75 per second. Their methods of offense have not penetrated the KBI's methods of defense, but the mechanisms of attack are ever evolving. The KBI's compliance, construction and maintenance of the NIST CSF tiered framework is essential.

### IT Recruitment

To meet or exceed the cybersecurity framework standards on the prescribed timeline, the correct staffing levels of skilled professionals must be maintained in the KBI IT Division. The legislature supported the creation of positions in FY25 to rise staffing levels, however the KBI has faced significant challenges filling these positions and retaining existing staff, both currently and historically. In the last four fiscal years of available quarterly data, the vacancy rate inside the KBI IT Division has averaged 31% and has been no lower than 21% and as high as 41%. The range of salaries offered by the KBI are not competitive enough to consistently draw applicants who possess the required knowledge and skills who can pass the rigorous background process. The industry demand for skilled IT professionals in the region is high, which allows the highest qualified applicants to be very selective to their employment destination.

### Storage Area Network

A large portion of the KBI's storage infrastructure that supports all functions has reached its end-of-life. The KBI utilizes three Storage Area Network (SAN) devices to function, and two of them are no longer supported by Dell due to age. (7 years old) Although the KBI has secured a third party support contract to provide coverage for hardware support, it is costly and increases annually. The age of these SANS also has made it difficult to secure replacement parts. These factors increase the amount of time needed for repair. This in turn may cause more extended downtime with outages affecting KBI applications used for public safety. The KBI would propose the replacement of these two SANS to mitigate the risk and provide stability to the infrastructure supporting core public safety systems. One SAN will replace the production SAN at KBI Headquarters and the other SAN will serve in a disaster recovery role. Note: both SANS must be the same models and physical specifications in this disaster recovery configuration.

In total, this enhancement request relates directly to the implementation of SB291 and the effective running of a secure public safety environment. The KBI would receive funding for a Chief Information Security Officer, Chief Technology Officer, two Storage Area Network Devices, and expand the range of salaries for KBI IT professionals. The KBI would place current staff in the adjusted range for retention and become more competitive in future recruitment of skilled professionals.

The cost of the Cybersecurity and Recruitment Enhancement:

CISO and CITO positions:	\$355,363
IT Pay Range Adjustment:	\$793,372
SAN Replacement (2):	\$526,000
Total:	\$1,674,735

---

---

**NARRATIVE INFORMATION – DA 400**DIVISION OF THE BUDGET  
STATE OF KANSASAGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEWPAGE 23

---

**Expenditures and Financing:**

	Budget <u>FY 2026</u>	Out Year 1 <u>FY 2027</u>	Out Year 2 <u>FY 2028</u>	Out Year 3 <u>FY 2029</u>
<b>Expenditures:</b>				
Salaries & Wages	\$1,148,735	\$1,148,735	\$1,148,735	\$1,148,735
Contractual Services	-	-	-	-
Commodities	-	-	-	-
Capital Outlay	\$526,000	-	-	-

---

---

## **NARRATIVE INFORMATION – DA 400**

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 24

---

### **CRIMINAL JUSTICE SERVICES BRANCH**

#### **PROGRAM MISSION:**

The Criminal Justice Services Branch provides criminal justice information and forensic science services to our partners in order to increase public safety in Kansas.

#### **PROGRAM OVERVIEW:**

The Criminal Justice Services Branch contains the Information Services Division and the Forensic Laboratory Division.

##### Information Services Division

The Information Services Division is statutorily responsible for the collection, maintenance, and dissemination of all incident and arrest data; the collection, maintenance, and dissemination of adult and juvenile criminal history record information; the collection and maintenance of asset seizure and forfeiture information; the administration of the Kansas Offender Registration Act; and the collection, maintenance of scrap metal information.

##### Forensic Laboratory Division

The KBI Forensic Science Laboratory system consists of four laboratories located in Topeka, Great Bend, Kansas City and Pittsburg. The Forensic Science Laboratory Division focuses on the following:

- Providing professional, timely and quality forensic science services to the criminal justice system in the interpretation of evidentiary materials.
- Providing expert courtroom testimony in support of forensic science examinations conducted by KBI laboratory personnel.
- Maintaining technical proficiency through continuous professional training and an on-going quality assurance program.
- Providing the Kansas criminal justice community with training which will assist them in the performance of their duties.
- Providing progressive leadership in the field of forensic science by introducing the latest, proven technology for the benefit of Kansas citizens.

The services provided by the Forensic Science Laboratory are outlined below. Each laboratory division sub-program is critical to public safety as they seek to reveal the truth through the scientific analysis of physical evidence recovered from the scene of a crime. The information gathered is used to establish connections between victims, suspects, and crime scenes to demonstrate guilt or innocence.

#### **ISD SUB-PROGRAMS:**

##### **Management and Support:**

---



---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 25

---

The ISD's Management and Support Unit is responsible for the oversight of personnel, development and implementation of policy, and accountability for established performance measures. The ISD is managed by one Director. Included in this group are support personnel assigned to the Reception Desk, and Document Imaging.

### **Incident Based Reporting (IBR) Unit:**

The Incident Based Reporting Unit maintains the Kansas Incident Based Reporting System (KIBRS). KIBRS is a statewide crime data repository containing information collected from all offense and arrest reports. Information from these reports is used to create a yearly statistical profile of state crime data. KIBRS is one of the most important systems the State of Kansas has for developing a clear picture of the crime problems in our state but its functionality is extremely limited. It currently lacks the ability to provide the information necessary to help guide resource allocation, public policy, operational and investigative decisions. Because the current KIBRS is well beyond the end of its effective life-cycle and in need of replacement, we completed a needs assessment in FY 2017 and have established a replacement schedule. Programming on the first module of the new KIBRS began in the 3<sup>rd</sup> quarter of FY 2021. The first module went into production in the middle of 3<sup>rd</sup> quarter of FY 2022. Programming of the second module of the new KIBRS began in the 3<sup>rd</sup> quarter of FY 2022. The second module is expected to go into production at the end of the 4th quarter of FY 2025.

The IBR Unit also maintains the electronic citation (eCitation) repository. eCitation is not mandated by statute or regulation, so submission to this repository is voluntary. Agencies can submit their citations electronically through a web form or by an interface with their 3<sup>rd</sup> party vendor. The citations are then available for criminal justice agencies to search for investigative purposes.

The IBR Unit maintains the Kansas Asset Seizure and Forfeiture Repository, which was statutorily mandated by legislation passed during the 2018 Legislative Session. The repository contains asset seizure and forfeiture information submitted to the KBI by all law enforcement agencies in the state. Year ending reports are provided to the Kansas Legislature in April of each year for the prior calendar year.

### **Offender Registration Unit:**

Pursuant to K.S.A. 22-4901, *et seq.*, the KBI is required to maintain the offender registration repository for sex, violent, and drug offenders in the State of Kansas. Registrations are submitted quarterly from sheriffs' offices for each offender based upon the month of birth. The Division has worked diligently over the last few years to create an electronic submission interface that allows for timelier processing of offender registrations.

KBI manages the registrations with a system called KsORT (Kansas Offender Registration Tool). KsORT is also offered, at no charge, to local law enforcement to submit registrations electronically. Across the state, 79 agencies use KsORT to submit registrations. In 2016, the registry began accepting electronic submissions for registrations through an interface with a third party vendor. Currently there are 22 counties using an interface from the 3<sup>rd</sup> party vendor. In total, there are 101 agencies that submit registration forms electronically either through KsORT or the interface. There are only 4 agencies that still submit paper registration forms. The Offender Registration staff approved over 70,000 electronic registration forms for the year, or approximately 17,500 quarterly. Electronic registrations also update the public website an average of 2 days sooner than mailed registrations.

### **Criminal History Records Unit:**

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 26

---

Pursuant to K.S.A. 22-4701, *et seq.*, the KBI is required to maintain the repository for criminal history records for the state of Kansas. The records in the repository include fingerprint-based arrests, filings, court dispositions, and prison confinements.

Beginning July 2014 state statute required courts to submit dispositions electronically for seven specific crimes. Those crimes include DUI, criminal refusal to submit a breath test, sale of sexual relations, purchase of sexual relations, promotion of sexual relations, human trafficking, and commercial exploitation of a child. In FY 2023, the KBI received nearly 380,454 electronic dispositions for all crimes from all the district courts, prosecutors, and municipal courts.

The Unit also maintains the Automated Biometric Identification System (ABIS). ABIS is a fingerprint and palm print repository which contains the fingerprints and palm prints of Kansas registered offenders and certain arrestees. Pursuant to K.S.A. 21-2501, the arrest fingerprints and palm prints include all felonies, class A and B misdemeanors, and class C assaults. ABIS identifies offenders by the patterns of the fingerprints to determine if they are a new or recidivist offender. The data detailing the individual and the crime on the fingerprint card is then electronically submitted to the Criminal History Records repository based upon the fingerprint identity.

Fingerprints are also processed for civil applicants based upon state and federal statutes authorizing for specific reasons. The reasons include employment, licensing, child placement, visa applications, and more. Fingerprints are compared to the criminal fingerprints to determine whether an applicant has a criminal history. The results of the fingerprint search are sent to the appropriate agency so they can determine eligibility for the reason the fingerprints were submitted.

ABIS is the system upon which all criminal history records are created and maintained and the principle mechanism for all identifications within the Kansas criminal justice system.

The Criminal History Records Unit also maintains the Scrap Metal Data Repository, which was statutorily mandated by legislation passed during the 2019 Legislative Session. The Scrap Metal Data is submitted by local scrap metal dealers for law enforcement to query the data to find stolen items and sellers for investigational purposes.

### **High Intensity Drug Trafficking Area (HIDTA) Operations:**

For several years, the KBI has enjoyed a successful partnership with Office of National Drug Control Policy's (ONDCP) Midwest High Intensity Drug Trafficking Area (HIDTA) Program. HIDTA provides drug enforcement resources that are critical to the ability of state and local law enforcement to combat drug crimes and associated violence. The KBI acts as the fiduciary agent for the Midwest HIDTA program and has hired eight employees whom are assigned to directly support the Midwest HIDTA program; including, fiscal, information technology, administrative, and analyst roles. This state-federal relationship improves intelligence gathering and information sharing capabilities within the state, which, in turn, enhances public safety in Kansas.

### **OBJECTIVE #1:**

Provide oversight of personnel, development and implementation of policy, and accountability for established performance measures.

### **STRATEGIES:**

---

# NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

1. Continue to expand the document imaging system to minimize reliance on paper documents, improve automated data management, and electronically archive documentation.
2. Receive, sort, and deliver mail for headquarters buildings.

**PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
7. Percent increase of imaged documents	4%	3%	3%	3%	2.9%	2.9%	2.9%

**OUTPUT MEASURES**

2. Number of new documents electronically imaged	289,505	220,054	273,076	253,023	245,033	246,582	253,980
3. Number of all documents electronically imaged	7,603,804	7,800,755	8,052,517	8,319,357	8,502,844	8,749,426	9,011,909

**OBJECTIVE #2:**

Install and implement the latest ABIS technology to improve and increase functionality within the Kansas Central Repository and provide more complete and effective identification support to all criminal justice and non-criminal justice clients at the local, state, and national level.

**STRATEGIES:**

1. Improve efficiencies through electronic submission of fingerprints.
2. Maintain ABIS operations in support of criminal justice enterprises, specifically:
  - a. Continue providing to state law enforcement agencies an image library database within the ABIS that will support the receipt, storage, and dissemination of digital images of mug shots, scars, marks, and tattoos.
  - b. Continue accepting palm print images accompanying fingerprint records, placing them in ABIS for use in identifying latent prints.
  - c. Continue providing two-finger identification services in local and state law enforcement agencies, courts, and confinement facilities.
  - d. Continue providing inter-state connectivity for the automated exchange of fingerprint records for the purpose of identification of records and latent images from the other states' ABIS databases.
3. Participate in the national processing of fingerprint records in support of non-criminal justice background checks and facilitate the automated data exchange with the federal government and with other state criminal justice entities under the provisions of the National Crime Prevention and Privacy Compact, U.S. Public Law, and Kansas statutes.

**PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
-------------------------	---------------------------	---------------------------	---------------------------	---------------------------	---------------------------	------------------------------	------------------------------

# NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 28

1. Fingerprint collection							
a. Percent received manually							
i. Criminal fingerprints	9%	8%	7%	9%	5%	5%	5%
ii. Civil fingerprints	87%	80%	78%	73%	66%	70%	72%
iii. Palm prints	9%	8%	7%	9%	5%	5%	5%
b. Percent received electronically							
i. Criminal fingerprints	91%	92%	93%	91%	95%	95%	95%
ii. Civil fingerprints	13%	20%	22%	27%	34%	30%	28%
iii. Palm prints	91%	92%	93%	91%	95%	95%	95%
2. Fingerprint-based civil record requests							
a. Percent processed manually							
i. Criminal justice agencies	58%	63%	61%	55%	44%	48%	50%
ii. Non-criminal justice agencies	88%	81%	80%	75%	69%	70%	71%
b. Percent processed electronically							
i. Criminal justice agencies	42%	37%	39%	45%	66%	52%	50%
ii. Non-criminal justice agencies	12%	19%	20%	25%	31%	30%	29%

	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
<b>OUTPUT MEASURES</b>							
1. Records collection							
a. Criminal fingerprints collected							
i. Submitted manually	10,982	7,375	6,897	8,858	4,984	4,500	4,250
ii. Submitted electronically	104,757	83,988	87,399	84,474	85,831	86,250	87,000
b. Civil fingerprints collected							
i. Submitted manually	68,979	51,849	52,320	47,369	45,097	45,250	45,500
ii. Submitted electronically	10,680	13,089	14,803	17,669	23,054	25,000	27,000
2. Number of new records created							

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 29

a. Criminal fingerprints	32,213	42,737	33,877	40,163	40,595	47,000	50,000
b. Civil fingerprints	47,198	39,492	39,829	37,009	39,107	41,000	44,000
c. Palm prints	21,910	18,880	19,101	20,269	25,263	26,000	27,000
3. Fingerprints submitted electronically from KBI to FBI							
a. Criminal fingerprints	31,964	28,648	28,158	29,493	29,061	30,000	32,000
b. Civil fingerprints	71,382	55,736	57,642	56,301	59,285	62,000	63,000
4. Compliance							
a. Agencies							
i. Total agencies submitting criminal fingerprints	402	420	420	420	420	420	420
ii. Total agencies NOT submitting criminal fingerprints	33	15	15	15	15	15	15

### **OBJECTIVE #3:**

Improve service to Kansas criminal justice agencies and non-criminal justice customers by increasing the electronic collection and dissemination of adult criminal history, juvenile justice information, and record check requests; improving the accuracy and timeliness of these operations; replacing manual activity with automation; and decreasing the volume of paper documents received, maintained, reproduced, and distributed.

### **STRATEGIES:**

1. Improve efficiencies through electronic submission of information and create and use interfaces, networks, and data processes to allow and encourage authorized agencies to submit fingerprint records and dispositional information electronically.
2. Use automated data processing, maintenance, and dissemination within the KBI's Central Repository to reduce manual intervention, expedite dissemination, simplify workflow, and increase staff efficiencies.
3. Continue efforts to automate all active criminal history records.
4. Improve service to non-criminal justice individuals and agencies requesting criminal history records with faster response time to record requests.
5. Facilitate the automated data exchange with the federal government and with other state criminal justice entities under the provisions of the National Crime Prevention and Privacy Compact.
6. Increase the number of Kansas criminal history records controlled by the Kansas Central Repository rather than by the national database at the Federal Bureau of Investigation (FBI).

### **PERFORMANCE MEASURES:**

# NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 30

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Records collection							
a. Percent of dispositions submitted manually	48%	19%	16%	11%	14%	10%	8%
b. Percent of dispositions submitted electronically	52%	81%	84%	79%	86%	90%	92%
2. Name-based records requests							
a. Percent of requests processed manually (vs electronic)							
i. Criminal justice agencies	0.1%	0.1%	0.01%	0.002%	.001%	.001%	.001%
ii. Non-criminal justice agencies	2%	2%	1%	.001%	.001%	.001%	.001%
b. Percent of requests processed electronically (vs manual)							
i. Criminal justice agencies	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%
ii. Non-criminal justice agencies	98%	98%	99%	99%	99%	99%	99%
<u>OUTPUT MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Records collection							
a. Dispositions collected							
i. Submitted manually	42,385	60,909	38,103	81,662	89,167	45,000	40,000
ii. Submitted electronically	185,997	259,823	243,179	545,995	526,065	675,000	789,000
2. Number of new criminal history records created	32,168	36,326	50,644	40,163	39,064	39,800	40,600
3. Number of new/existing criminal history records fully automated	36,287	47,213	35,045	40,563	43,349	45,000	47,000
	1,664,79	1,700,79	1,732,97	1,771,73			
4. Number of criminal history records in the central repository	6	9	2	4	1,808,529	1,838,000	1,868,000
5. Number of criminal history records controlled by the central repository	622,182	633,033	652,449	722,736	741,358	761,000	791,000
6. Name-based record requests processed							
a. Criminal justice agencies							
i. Manually	1,159	1,120	1,770	2,060	2,342	2,500	2,700
	1,207,31	1,385,42	1,388,87	1,940,07			
ii. Electronically	7	1	2	3	1,697,806	1,709,000	1,739,000
b. Non-criminal justice agencies							

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 31

i. Manually	667	861	642	508	706	750	775
ii. Electronically	321,887	342,620	437,823	435,389	503,018	523,000	543,000
7. Criminal history record abstracts disseminated							
a. Criminal justice agencies							
i. Manually	19,606	18,240	11,606	15,531	20,596	22,000	24,000
ii. Electronically	950,933	970,796	1,000,072	1,083,649	1,119,974	1,140,000	1,160,000
b. Non-criminal justice agencies							
i. Manually	11,468	937	795	966	1,058	1,100	1,150
ii. Electronically	29,452	34,030	67,644	41,812	58,728	68,000	78,000
8. Compliance							
a. Agencies							
i. Total agencies submitting dispositions	803	723	720	720	720	720	720
ii. Total agencies NOT submitting dispositions	67	147	150	150	150	150	150

### **OBJECTIVE #4:**

Provide timely and accurate crime statistics via the Kansas Incident Based Reporting System (KIBRS) to the FBI, the criminal justice community, legislators, state and local planners, administrators, educators, and the public. Provide incident-based investigative data to state and federal criminal justice partners within the criminal justice community.

Provide electronic citations to the repository for investigative purposes.

### **STRATEGIES:**

1. Improve efficiencies through electronic submission of incidents, arrests, and citations.
2. Provide the Kansas criminal justice community with access to incident based and citation data via the KCJIS network.
3. Submit state incident and arrest data to the National Incident Based Reporting System (NIBRS) for national statistical data.
4. Submit state incident and arrest data to the National Data Exchange (N-Dex) program to facilitate sharing of incident-based criminal justice data on a nationwide level.
5. Provide aggregate statistical incident based and citation data to the criminal justice community, legislators, and public.
6. Eliminate summary reporting process. The Federal Bureau of Investigation originally had a date of 2021; however, it has been extended. A new date has not yet been determined.

# NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

## PERFORMANCE MEASURES:

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Records collection							
a. Percent incidents and arrests submitted manually							
i. Law enforcement agencies	54.1%	56.4%	53.7%	28.9%	26.7%	24.5%	22.0%
ii. Incident and arrest reports	21.3%	19.6%	16.7%	15.0%	23.6%	22.0%	21.0%
b. Percent incidents and arrests submitted electronically							
i. Law enforcement agencies	45.9%	43.6%	46.3%	71.1%	73.3%	75.5%	78.0%
ii. Incident and arrest reports	78.7%	80.4%	83.3%	85.0%	76.4%	78.0%	79.0%
c. Percent submitted summary information							
i. Law enforcement agencies	1.1%	0.2%	.26%	0%	0%	0%	0%

<u>OUTPUT MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Records collection for IBR							
a. Number submitted manually							
i. Incidents	30,878	30,537	24,659	24,218	19,366	15,493	12,395
ii. Arrests	18,691	18,785	15,588	13,896	11,978	10,326	8,902
iii. Law enforcement agencies	205	195	191	105	82	59	36
b. Number submitted electronically							
i. Incidents	125,167	136,199	138,156	150,663	149,497	148,331	147,165
ii. Arrests	58,196	65,222	62,164	64,717	51,727	60,405	60,500
iii. Law enforcement agencies	127	136	142	151	156	170	200
c. Number of summary submitted							
i. Law enforcement agencies	4	2	1	1	0	0	0
2. Compliance for IBR							
a. Total Agencies							
i. Total agencies submitting incidents	332	347	357	256	238	260	290



## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 33

ii. Total agencies NOT submitting incidents	47	48	48	149	207	185	155
iii. Total agencies submitting arrest reports	332	347	357	256	238	260	290
iv. Total agencies NOT submitting arrest reports	47	48	48	149	207	185	155
3. Records collection for citations*							
a. Number submitted electronically	853	11,533	15,197	14,891	27,556	50,978	90,309
b. Law enforcement agencies	24	24	36	58	69	82	97

### OBJECTIVE #5:

Administer the Kansas Offender Registration Act by maintaining the central repository and providing accurate data to criminal justice agencies and the public regarding sex offenders, violent offenders, and drug offenders required to register pursuant to law within the State of Kansas.

### STRATEGIES:

1. Maintain a complete and accurate computer database on registered offenders, improving data quality, accuracy, and completeness.
2. Process new and updated offender registrations in a timely manner, making maximum effective use of available technology.
3. Assist Kansas sheriffs by identifying non-compliant offenders.
4. Provide added support and training to local criminal justice agencies to better track offenders.

### PERFORMANCE MEASURES:

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Records collection							
a. Percent received manually							
i. Registrations received	0.6%	.5%	.4%	.4%	.4%	.4%	.4%
ii. Law enforcement agencies	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%	3.8%
b. Percent received electronically							
i. Registrations received	99.3%	99.5%	99.6%	99.3%	99.3%	99.3%	99.3%
ii. Law enforcement agencies	96.2%	96.2%	96.2%	96.1%	96.1%	96.1%	96.1%
2. Percent of non-compliant* offenders							
i. Sex offenders	5.7%	5.4%	4.9%	5.6%	5.6%	5.6%	5.6%

# NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 34

ii. Violent offenders	6.2%	6.5%	5%	6.5%	6.6%	6.7%	6.7%
iii. Drug offenders	11.5%	13.2%	8.9%	11.5%	11.6%	11.7%	11.7%
iv. General offenders	0%	0%	0%	0%	0%	0%	0%
v. Total offenders	7.3%	7.7%	4.6%	7.3%	7.4%	7.5%	7.5%
3. Percent increase of registered offenders	7.1%	8.1%	3.6%	7.9%	3.5%	3.5%	3.5%

\*Non-compliance is counted for each type of offender – sex, drug and violent – so they may be counted more than once if they are required to register for more than one (1) reason.

<u>OUTPUT MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Records collection							
a. Number received manually							
i. Registrations	446	238	277	445	271	271	271
ii. Law enforcement agencies	4	4	4	4	4	4	4
b. Number received electronically							
i. Registrations	65,891	68,478	65,977	69,824	101,045	101,045	101,045
ii. Law enforcement agencies	101	101	101	101	101	101	101
2. Number of active registrants							
a. Sex offenders							
i. New offenders	641	674	589	830	865	901	901
ii. Total offenders	10,854	11,047	11,360	11,612	11,969	12,332	12,332
b. Violent offenders							
i. New offenders	347	335	281	503	538	574	574
ii. Total offenders	5,671	5,846	6,102	6,394	6,694	7,002	7,002
c. Drug offenders							
i. New offenders	579	489	428	570	758	970	970
ii. Total offenders	5,643	5,847	6,094	6,247	6,448	6,652	6,652
d. General offenders							

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 35

---

i. New offenders	1	0	1	0	0	0	0
ii. Total offenders	6	6	7	7	7	7	7
e. Total offenders							
i. New	1,568	1,498	1,299	1,904	1,969	2,036	2,036
ii. Expired	299	243	213	391	256	166	166
iii. Total offenders	21,174	22,746	23,563	24,260	24,337	24,414	24,414
3. Number of non-compliant offenders							
a. Sex offenders	622	628	552	654	667	680	680
b. Violent offenders	351	333	306	417	441	466	466
c. Drug offenders	649	604	542	721	748	776	776
d. General offenders	0	0	0	0	0	0	0
e. Total offenders	1,622	1,565	1,400	1,792	1,856	1,921	1,921
4. Number of registered offenders on the public website	20,181	21,308	22,108	22,253	22,997	23,741	23,741
5. Compliance							
a. Agencies							
i. Total agencies submitting registrations	105	105	105	105	105	105	105
ii. Total agencies NOT submitting registrations	0	0	0	0	0	0	0

### **OBJECTIVE #6:**

Collect seized and forfeited asset information from agencies in Kansas. Disseminate information to the public and provide financial reports to the Kansas legislature.

### **STRATEGIES:**

1. Maintain a database to maintain seized and forfeited assets by agencies in Kansas and report to the legislature.
2. Maintain a public website to report asset information.
3. Provide support and training to local agencies to submit asset information to the repository.
4. Process new and updated asset information in a timely manner, making maximum effective use of available technology.

### **PERFORMANCE MEASURES:**

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 36

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Records collection							
a. Increased percent of incidents received	100%	36%	9%	-21%	-5%	-5%	-5%
b. Increase percent of annual reports received	95%	99%	99%	99%	100%	100%	100%
c. Percent of agencies submitted	95%	99%	99%	99%	100%	100%	100%

<u>OUTPUT MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Records collection							
a. Number of incident reports received	329	512	560	461	436	410	388
b. Number of annual reports received	346	358	363	373	379	379	379
2. Compliance							
a. Total agencies submitting asset information	346	358	363	373	379	379	379
b. Total agencies not submitting asset information	17	5	3	5	0	0	0

### OBJECTIVE #7:

Collect information on regulated scrap metal sold to scrap metal dealers in the Kansas. Provide data to local law enforcement agencies to search for stolen scrap metal items for investigational purposes. Provide data to the Kansas Attorney General's Office regarding dealer's submissions so the Attorney General's office can determine compliance.

### STRATEGIES:

1. Create and maintain a database for scrap metal sold to scrap metal dealers.
2. Provide support and training to scrap metal dealers on how to report to the repository.
3. Provide support and training to local law enforcement agencies on how to query the repository.

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 37

---

### **PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY2020</u>	<u>Actual FY2021</u>	<u>Actual FY2022</u>	<u>Actual FY2023</u>	<u>Actual FY2024</u>	<u>Projected FY2025</u>	<u>Projected FY2026</u>
1. Records collection							
a. Percent increase of scrap metal transaction received	N/A	100%	340%	29%	24%	30%	35%
b. Percent increase of scrap metal items received	N/A	100%	413%	65%	21%	25%	30%
2. Percent of scrap metal dealers submitting	N/A	56%	82%	82%	86%	88%	88%
<u>OUTPUT MEASURES</u>							
1. Transactions received	N/A	44,533	195,873	253,331	184,415	225,000	250,000
2. Items received	N/A	763,002	3,912,309	6,483,551	3,741,880	4,000,000	4,025,000
3. Queries by law enforcement	N/A	1,170	4,757	2,757	1,651	2,000	2,500
4. Total scrap metal dealers submitting	N/A	45	82	82	81	82	83
5. Total scrap metal dealers approved to submit	N/A	81	135	154	167	170	170
6. Total number of scrap metal items	N/A	763,002	5,199,064	11,682,615	17,437,432	23,000,000	28,000,000

*\*Note this is a new repository went live on July 2020. As such, prior years are reported as not applicable (N/A).*

### **OBJECTIVE #8:**

#### **STRATEGIES:**

##### 1. Criminal Intelligence and Analysis:

- a. Develop a comprehensive understanding of the threat posed by criminal enterprises and identify trends in criminal activity affecting Kansas.
  - b. Expand the intelligence and information knowledge base available to Kansas law enforcement through the collection and dissemination of criminal intelligence information within the KBI's Kansas Intelligence System (KIS).
  - c. Disseminate pertinent and actionable criminal intelligence information via KBI Intelligence Unit reports, bulletins, and assessments all in accordance with the protections provided by federal and state law.
  - d. Facilitate the internal and external information exchange of information necessary to aid in investigative, operational, and public policy decisions.
-

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 38

---

### PERFORMANCE MEASURES:

	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Actual FY 2025</u>	<u>Projected FY 2026</u>
<u>Outcome Measurements</u>						
1. Number of SARS received and evaluated	2,257	1,598	2,222	2,550	2,552	2,236
2. Number of Tips received/created	1,201	1,179	1,052	1,313	1,312	1,211
3. Number of Tasks Created	83	24	5	17	17	29
4. Number of KIS participants and entries						
a. Users	531	542	560	587	604	557
b. Agencies	56	58	59	60	618	58
c. Subjects	4,553	9,616	11,803	15,453	18,198	11,925
5. Intelligence Products Reviewed (Calendar Year)	1,207	1,337	1,149	1,211	1,190*	1,219
6. Intelligence Products Produced	24	14	22	34	18	22
<b>TOTAL</b>	<b>9,912</b>	<b>14,368</b>	<b>16,872</b>	<b>21,225</b>	<b>24,509</b>	<b>17,257</b>

### FORENSIC LABORATORY SUB-PROGRAMS:

#### **Management and Support:**

The Forensic Science Laboratory's Management and Support unit is responsible for the administration and conformance of laboratory policies, procedures, quality assurance, facilities and supervision of laboratory support staff and supervisors. This Unit oversees the Laboratory Information Management System (LIMS) and the quality assurance program to ensure compliance with the accreditation, safety, and security programs within the laboratory. Administrative staff are responsible for managing thousands of case files and communications with external customers within the criminal justice system and schedule approximately 3127 subpoenas for testimony each year. The operation and function of the new Forensic Science Center are also included in this Unit.

#### **Biology/DNA Unit:**

The Biology/DNA Unit is responsible for the identification and analysis of biological materials and for developing DNA profiles from evidence and reference samples. The potential for developing a suspect or providing investigative leads make DNA a powerful tool for law enforcement and, for that reason, the services for this section are in high demand.

#### **Databank Unit:**

The DNA Databank Unit is responsible for the collection, maintenance and analysis of offender DNA samples pursuant to Kansas Law. This Unit also maintains the Combined DNA Index System (CODIS) to link forensic and offender profiles. Matches made between profiles can link crimes, identify serial offenders, and generate investigative leads in unsolved cases.

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 39

---

### **Digital Evidence Unit:**

The Digital Evidence Unit is responsible for the collection, processing, examination and analysis of digital media which is stored on a wide variety of electronic devices, including, but not limited to, computer systems, mobile devices, external storage devices and removable media.

### **Drug Chemistry Unit:**

The Drug Chemistry Unit is responsible for the analysis of controlled substances, clandestine laboratory, general chemical, and alcoholic beverage evidence. The section also analyzes evidence where drug product tampering, drug facilitated sexual assaults, or poisoning is suspected.

### **Evidence Control Centers:**

The Evidence Control Centers are responsible for the safekeeping of all evidence submitted across the state to the laboratory for examination in criminal cases. Evidence control specialists at each of the four laboratory facilities ensure all evidence is properly sealed, documented, tracked and preserved for analysis by the laboratory. They perform daily transactions with a customer base of approximately 378 external customers and 90 internal customers, logging nearly 53 new cases each day.

### **Firearm and Toolmark Unit:**

The Firearm and Toolmark Unit is responsible for the examination of firearms, bullets, cartridge cases, ammunition components, fractured items, tools, tool-marked surfaces, and gunshot damaged clothing.

### **Latent Print Unit:**

The Latent Print Unit is responsible for the development, recovery, and examination of latent prints from evidence. They compare latent prints removed from evidence to known prints of individuals and unidentified latent prints in the Automated Fingerprint Identification System (AFIS).

### **Toxicology Unit:**

The Toxicology Unit is responsible for the analyses of human biological materials for the presence and amounts of alcohol, drugs, or other toxic compounds. Case types examined by the Toxicology Section include driving-under-the-influence, drug distribution/possession, drug facilitated sexual assault, child endangerment, and death investigations.

### **Trace Evidence Unit:**

The Trace Evidence Unit is responsible for performing primer gunshot residue, physical fit and fire debris testing. The section is in the process of developing capabilities in the trace disciplines of fiber, and paint analysis.

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 40

---

### **OBJECTIVE # 1:**

Provide timely forensic analysis of submitted evidence by attaining an average turnaround time (\*TAT) of 60 days. \*TAT is defined as the length of time between the time the evidence is dropped off to the laboratory for testing and the time a report is generated by a scientist and information is shared back to the customer.

### **STRATEGIES:**

1. Reduce current TAT each fiscal year where they exceed the objective of 60 days.
2. Recruit and retain experienced forensic scientists through competitive compensation and by providing professional development opportunities to ensure continued service.
3. Obtain additional resources, where needed, to meet TAT objectives in each discipline.
4. Triage submissions to maximize effective use of available resources.
5. Replace antiquated equipment and sustain an appropriate scientific instrumentation inventory to efficiently support laboratory services.
6. Use the Laboratory Information Management System (LIMS) to balance workloads in all laboratories.

### **PERFORMANCE MEASURES:**

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
8. Total backlog	5,437	4,911	3,513	3860	4,799	4,800	4,500
9. Backlog over 60 days	2,378	2,790	1,394	1402	2,166	2,160	2,000
10. Percent of Backlog over 60 days	43.7%	56.8%	39.7%	36.3%	45.1%	45.0%	40.0%

Note: Backlog is defined as the number of assignments which are pending and have been sitting at the laboratory waiting for more than 30 days to be worked.

<u>OUTPUT MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
4. Turnaround Time*							
a. New assignments	17,917	19,313	18,296	17726	16,668	17,000	17,200
b. Completed assignments	15,772	18,320	18,743	16827	15,421	15,500	15,750
c. Number completed in 60 days	9,984	7,079	9,504	7,071	5,894	6,000	6,100
*Number represents casework only.							
5. New / Completed Assignments*							
a. New assignments	26,019	27,891	27,613	26,982	26,693	26,715	26,730
b. Completed assignments	25,531	27,640	26,729	25,318	24,774	24,800	24,850

---



# NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 41

c. Available scientists\*\* 51 58 60 52 48 50 50

\*Numbers include casework and databank

\*\*Available Scientist excludes trainees, support, management.

## OBJECTIVE #2:

The laboratory will provide the highest quality of forensic science services through strict and continued adherence to all applicable ANSI National Accreditation Board (ANAB) accreditation standards. KBI scientists will provide expert courtroom testimony in support of forensic analysis, by clearly and professionally communicating personal qualifications, technical foundation information, analytical methodology, analytical results, quality assurance information, and scientific interpretation of data.

## STRATEGIES:

1. Conduct audits to ensure compliance with laboratory policies and procedures.
2. Utilize the corrective action process to thoroughly characterize and correct issues related to the quality of services.
3. Communicate changes in laboratory policies to personnel in a timely manner.
4. Perform administrative and technical reviews for all laboratory reports prior to release.
5. Implement statistical evaluation of selected quality assurance monitors.
6. Maintain ANAB (ISO 17025) accreditation.

## PERFORMANCE MEASURES:

<u>OUTCOME MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Number of years the laboratory has maintained accreditation	22	23	24	25	26	27	28
2. Number of external accreditation assessments	3	5	7	1	4	4	4
3. Number of internal audits completed	243	264	293	284	297	300	300
4. Response rate for scientists' testimony feedback forms	65%	97%	88%	91%	84%	86%	86%

<u>OUTPUT MEASURES</u>	<u>Actual FY 2020</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
1. Number of times testimony was provided	127	30	163	141	172	165	170
2. Number of administrative/technical laboratory report reviews conducted	32,984	36,402	37,464	33,714	32,954	33,000	33,000

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 42

---

3. Number of case file reviews conducted	525	632	682	697	685	690	695
4. Number of testimony feedback forms received	170	52	167	113	179	180	180

### **OBJECTIVE #3:**

Ensure best practices in the forensic science laboratory by providing professional development and technical proficiency of laboratory staff through training in the latest technological trends, collaborating with experts in the forensic science community, and participation in forensic science organizations.

### **STRATEGIES:**

1. Support and encourage certification in scientific disciplines from recognized certification boards.
2. Encourage participation in technical/professional organizations, seminars, and training programs.
3. Identify resources for training of forensic scientists and laboratory managers to maintain compliance with accreditation standards.

### **PERFORMANCE MEASURES:**

#### OUTPUT MEASURES

1. Number of scientists who are members of professional forensic/scientific associations	55	59	62	54	55	56	57
2. Number of scientists who are certified by a forensic science board or professional organization	31	30	32	32	38	38	38
3. Number of sessions of professional training/education received	102	233	202	297	251	260	270

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 43

---

### **OBJECTIVE #4:**

Increase communication and customer satisfaction<sup>1</sup>.

### **STRATEGIES:**

1. Develop and implement customer satisfaction surveys to measure performance.
2. Distribute bulletins and/or newsletters to our customers.
3. Provide targeted training to improve customer communication and education in the proper handling/submission of evidence.
4. Use the KBI Forensic Science Laboratory and KCJIS websites as effective tools for the dissemination of information.

### **PERFORMANCE MEASURES:**

#### OUTPUT MEASURES

1. Number of customer satisfaction surveys	6	8	4	5	17	15	15
2. Number of customer satisfaction survey responses	500	577	170	132	460	200	200
3. Number of training sessions conducted	22	7	31	20	20	20	20
4. Number of bulletin/newsletters distributed	4	3	4	1	6	8	8

### **EXPENDITURES JUSTIFICATION:**

#### **Account Codes 510100-519900: Salaries and Wages**

**Summary:** ISD is overseen by one Division Director. This also includes salaries related to grant expenditures. The KBI Forensic Science Laboratory maintains the Forensic Science Center in Topeka, with regional laboratories in Great Bend, Pittsburg and Kansas City. It is overseen by one Director, four Assistant Directors, two Quality Assurance Managers, and a supervisor in each of the 9 scientific testing sections.

FY 2025: \$14,134,780

FY 2026: \$14,965,723

---

<sup>1</sup> The KBI Forensic Science Laboratory periodically distributes surveys to our customers to gauge satisfaction.

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 44

---

### **Account Codes 520100-529900: Contractual Services**

**Summary:** Expenditures in these object codes are critical to the operation of a forensic laboratory and are broken down into several categories:

1. Professional training and performance monitoring testing required to maintain expertise in the various forensic disciplines
2. Court ordered travel throughout the state to testify in court
3. Removal of biological hazards from the laboratory (on a weekly basis) such as contaminated gloves, blood vials, contaminated clothing, and contaminated laboratory supplies
4. Maintenance contracts for instrument repair and maintenance, scientific equipment service and calibration, and information management system fees
5. Maintenance of the LIMS, Qualtrax, and other laboratory software systems
6. Annual accreditation fees and periodic mandatory inspections to meet accreditation requirements

The KBI Forensic Science Laboratory is nationally accredited by ANSI National Accreditation Board (ANAB) and, as such, is required to meet stringent forensic standards. For example, once a year each KBI scientist is required to pass a performance monitoring test as part of ANAB's quality assurance review. These performance monitoring tests cost, on average, \$300 each and are administered by a private scientific company. The annual testing requirement applies to the disciplines of chemistry, latent fingerprints, toxicology, firearms, trace, biology-DNA, digital evidence and bloodstain pattern analysis. Many of our scientists are required to pass multiple tests within their particular forensic discipline each year. The cost for the annual accreditation fees and performance monitoring testing alone is approximately \$57,000.00. As court-qualified experts, scientists are also required to demonstrate their expert qualifications and their professional standing as an expert in their particular field. This is accomplished by publishing articles in scientific journals, attending national scientific conferences, and/or presenting scientific training. It is essential that scientists also maintain membership with professional organizations within their areas of expertise such as: the American Academy of Forensic Sciences and the International Association for Identification; specialty organizations such as the Association of Firearms and Toolmark Examiners, the Society of Forensic Toxicologists, the Association of Forensic Quality Assurance Managers and the International Association of Bloodstain Pattern Analysis; and regional forensic groups such as the Midwest Association of Forensic Scientists and the Kansas Division of the International Association for Identification

Additionally, funds for travel and subsistence are expended for scientists to attend professional training in order to maintain their level of expertise. Continuing education is a necessary expenditure for the laboratory to maintain accreditation and certifications required to support qualifications as an expert witness in court.

The consequences of inadequate funding could have far reaching implications throughout the Kansas criminal justice system and the citizens of the state, including the possible loss of laboratory accreditation, the inability of the laboratory to maintain court qualifications and to adequately manage risk while conducting forensic examinations.

FY 2025:    \$3,488,184  
FY 2026:    \$3,502,917

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 45

---

### **Account Codes 530100-539900: Commodities**

**Summary:** One of the most expensive and necessary expenditures of the laboratory, beyond salaries, are those costs associated with scientific supplies, chemicals, and other consumable commodities. Without funding for these necessities, a forensic science laboratory simply cannot function. There are a number of laboratory supplies used when conducting forensic analysis. For example, in order to conduct an analysis in a drug case, the following consumables are necessary: helium gas, pipettes, gloves, test tubes, a variety of solvents, glass vials, syringes, comparison drug standards, thin layer chromatography plates, pH test paper, ammonia test paper, evidence tape, and specialized locking bags. Each of the nine sections within the KBI laboratory has varying supply costs, depending on the type of examination being conducted. The cost of forensic examinations varies greatly within the laboratory, from section to section and even within sections, depending on the size and complexity of the specific case.

For example, it costs approximately \$475 to perform DNA analysis in a sexual assault case. The laboratory consumables involved in DNA analysis include extraction tubes, pipette tips, extraction plates, commercially manufactured kits (DNA extraction, quantitation, and amplification), and selected chemicals to operate the genetic analyzers. This example represents the cost of chemicals and supplies for examinations only in the biology section of the KBI forensic laboratory. Other sections require their own chemicals and supplies. The overall costs for the laboratory are substantial when the high volume of incoming cases is multiplied by the cost per analysis.

The changing landscape of both technology and the community served requires a forensic science laboratory to rapidly adapt. Some examples include the emerging opioid threat, proposed legislative changes to include the requirement to quantitate THC in Commercial Industrial Hemp, new technologies being promoted (DNA, firearms, toxicology, chemistry, and trace), inflation of specific supply costs greatly in excess of the national rate of inflation, continued disruptions in the supply chain for many of the scientific supplies used, etc.

FY 2025:    \$1,467,240  
FY 2026:    \$1,522,068

### **Account Codes 540100-541890: Capital Outlay**

**Summary:** The forensic scientists in our laboratory must have access to reliable, accurate, accreditation compliant instrumentation to analyze evidence for the Kansas criminal justice system. Only with the proper training and equipment, can the forensic scientists meet the needs of our customers and courts that rely on scientific examinations to assist in the investigation of crime in the state of Kansas. The laboratory has an inventory of equipment valued at a replacement cost of over approximately \$8 million. The laboratory has been fortunate to replace a few of our oldest instruments this fiscal year however, we still have equipment in use that has exceeded its normal life expectancy. This equipment is becoming less reliable, and is either not cost effective to repair or is not repairable when failure does occur due to unavailability of parts. It is critical that we continue to plan for repair and replacement of faulty equipment, as well as the implementation of new technologies as they become available for use.

The laboratory continues to seek, as requested in past years, a funded program for critical instrument replacement. Scientific instrumentation costs within the laboratory vary from \$80,000 to \$500,000 per instrument. An instrument replacement program will aid the laboratory in providing timely services by avoiding analytical

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 46

---

bottlenecks created by unreliable or inoperative, unrepairable instrumentation. Accreditation criteria specifically requires the analytical instrumentation be maintained adequately. This means the laboratory must purchase a significant number of service contracts for the equipment. The costs for instrument service contracts continue to escalate each year and exceeded \$400,000.00 in FY24. This amount continues to climb as instruments age and inflation increases. Many other instruments in the laboratory are not covered under a service contract as it is too expensive and we assume the risk with those not covered. Eventually all instrumentation needs to be replaced as it reaches its end of life cycle (wears out, technology changes or operating systems are no longer supported).

FY 2025: \$4,711,899

FY 2026: \$2,001,271

### Enhancement Package

#### 3) Laboratory Infrastructure

##### Laboratory Equipment

Description: The forensic scientists in the laboratory must have access to reliable, accurate, accreditation compliant instrumentation to analyze evidence for the Kansas criminal justice system. Only with the proper training and equipment, can forensic scientists meet the needs of our customers and courts that rely on scientific examinations to assist in the investigation of crime in the state of Kansas. The laboratory has an inventory of equipment valued at a replacement cost of over ~\$13 million.

The laboratory has been fortunate to replace a few of our oldest instruments this fiscal year however; we still have equipment in use that has exceeded its normal life expectancy (7-10 years). Specifically, some equipment in our inventory is as old as 26 years. This equipment is becoming less reliable, and is either not cost effective to repair or is not repairable when failure does occur due to unavailability of parts.

Additionally, we have no redundancy in a few of our testing platforms which creates a risk to halt work when the instrument is down and needs repaired or serviced. This halt in work leads to delayed turnaround times and delays charging and/prosecution in some cases. It is critical that redundancy is built in to each of our testing platforms to ensure the completion of cases within reasonable time. We continue to plan for repair and replacement of failing equipment, as well as the implementation of new technologies as they become available for use. Eventually all instrumentation needs to be replaced as it reaches its end of life cycle.

This enhancement will replace 4 Gas Chromatography – Mass Spectrometry (GC/MS) in our Chemistry department which have been in service for longer than 15+ years. The cost per GC/MS is \$125,000 per instrument. We will also be adding a QToF equipment to our toxicology department which is a critical analytical equipment that currently has no backup instrumentation for redundancy. Finally, this will upgrade existing genetic analyzer software within DNA Databank. This software is currently only Windows 10 compatible and is at the end life cycle.

The total amount of laboratory equipment is \$1,069,230.

##### Laboratory Technicians Retention

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 47

---

Description: The Forensic Science Laboratory Technicians have not been successful in retaining critical positions within the laboratory for the past several years. A significant number of individuals have been hired and trained only to leave for pay that is more competitive soon after completion of the training. The KBI recently conducted a salary assessment. Based on the data we collected, salary compensation comparisons with similar positions of agencies within our geographic region indicate that these positions are 18% underpaid for similar work.

This proposal would increase the starting salary for laboratory technicians from \$21.57/hr to \$25.45/hr. Laboratory technicians already operate under a Career Progression Plan which would shift accordingly.

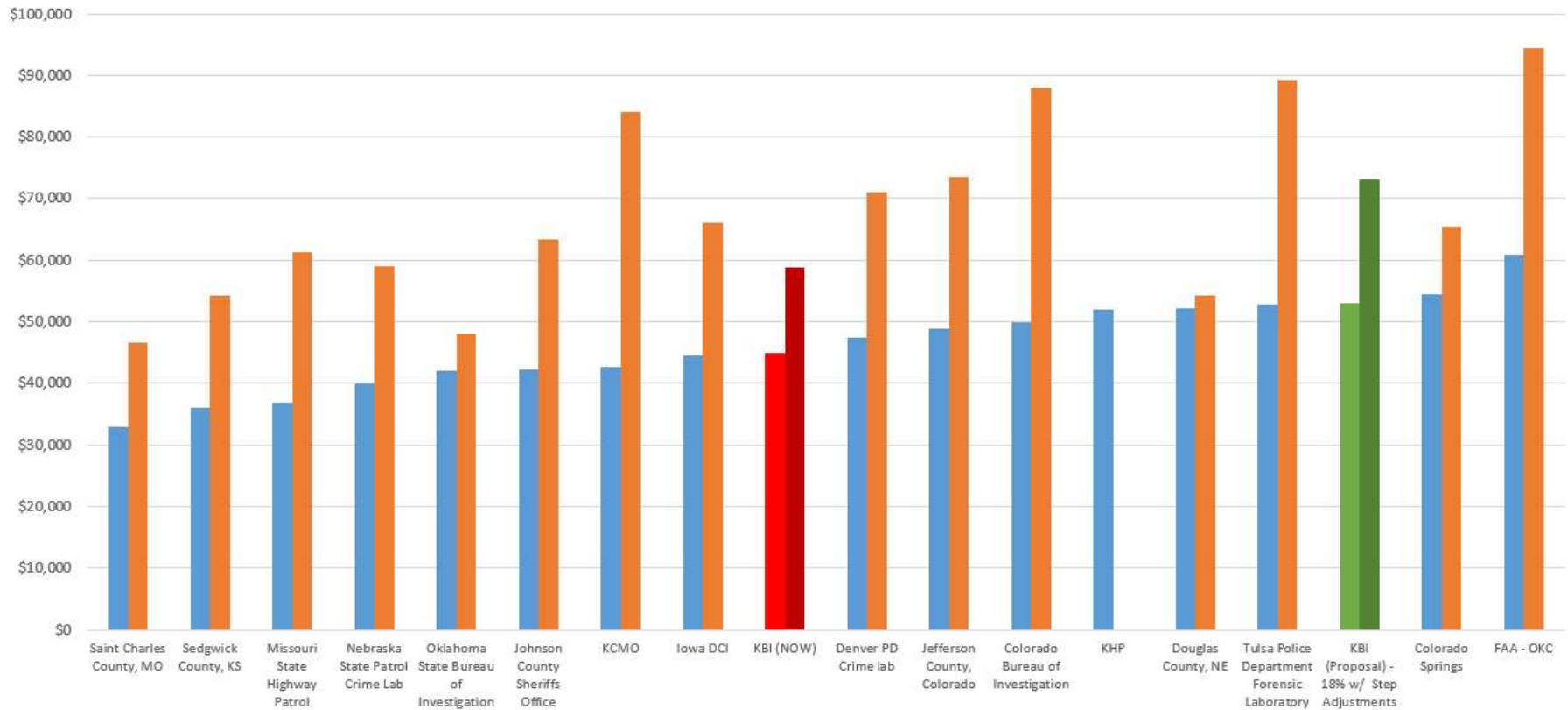
**NARRATIVE INFORMATION – DA 400**

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW



# Forensic Tech (sorted by low end) – 18%



The graphic above display other geographic agencies which offer higher wages include, Denver PD crime lab, Colorado Bureau of Investigation, the Kansas Highway Patrol, Douglas County (Nebraska), and the Tulsa Police Department Forensic Laboratory. This salary proposal would place starting pay comparable to our partners in the Kansas Highway Patrol.



---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 49

---

### Expenditures and Financing:

	Budget FY 2025	Budget FY 2026	Out Year 2 FY 2027	Out Year 3 FY 2028
Expenditures:				
Salaries and Wages	\$ 0	\$ 132,338	\$ 0	\$ 0
Contractual Services	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	\$ 0	\$ 0	\$ 0	\$ 0
Capital Outlay	\$ 0	\$ 1,069,230	\$ 0	\$ 0
Financing:				
State General Fund	\$ 0	\$ 1,201,568	\$ 0	\$ 0
FTE / UNC Temporary				

### 4) Offender Registration Compliance

This enhancement request will replace the KsORT registration software and provide the state of Kansas with the ability to once again send out community notifications. Without this functionality, citizens of Kansas are not made aware of offenders that may register a home, work, or school address that is near an address of interest. Further, the State of Kansas is not compliant with SORNA or the Adam Walsh Child Protection and Safety Act. As a result, the State of Kansas could lose access to federal funds due to this non-compliance.

**Description:** The Kansas Bureau of Investigation (KBI) has utilized the Sex Offender Registry Tool (SORT) since 2006 to comply with the Sex Offender Registration and Notification Act (SORNA). Developed by the U.S. Department of Justice's Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART), SORT is designed to facilitate state-level administrative registry functions and offer public-facing websites for local agencies. Over time, Kansas's version of SORT (KsORT) has lost some functionality due to the aging or loss of original source codes, and local IT resources have been diverted to other projects. KBI recommends replacing the antiquated KsORT with a comprehensive registration software that will support our local partners; has robust functionality; provides further automation; and is customizable to meet Kansas' needs.

### KsORT

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 50

---

The Sex Offender Registry Tool (SORT) is a sex offender management application provided by the U.S. Department of Justice's Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) to assist states and territories in implementing Sex Offender Registration and Notification Act (SORNA) registry system requirements.

The program functions as the state-level administrative registry system. It also provides local registration agencies with their own specialized public sex offender registry websites. SORT was designed to register only sex offenders. As Kansas registers sex, drug, and violent offenders, customizations were made to fit the needs of the state repository. Kansas implemented KsORT in 2006.

### **SORNA Compliance**

In 2011, the U.S. Department of Justice, Office of Justice Programs, Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) indicated that Kansas had substantially implemented the provisions of the Sex Offender Registration and Notification Act (SORNA), Title I of the Adam Walsh Child Protection and Safety Act of 2006. Implementation of SORNA begins with the adoption of laws, rules, and policies that are required by SORNA, but ongoing implementation requires the carrying out of those measures. Kansas has maintained substantial compliance since that time. However, in March 2024, the ability for KsORT to send community notifications became inoperable. The Community Notification system is available for subscribers to be notified via email when a registered offender registers a home, work, or school address that is near an address of interest. The inability to send community notifications will result in a loss of SORNA substantial compliance upon the next review of the SMART office if a new solution is not identified and progressing toward implementation.

### **Dual Entry**

To comply with Sex Offender Registration and Notification Act (SORNA) requirements, local registering agencies in Kansas must enter information on all registered sex offenders into the state's public offender registry, as well as into several federal law enforcement databases, including the National Sex Offender Registry (NSOR). The existing registration software lacks the ability to automatically synchronize data, or interface directly with NSOR. This requires all local registering agencies to enter information into two separate databases on each sex offender that they register, causing dual entry.

### **User Interface**

The Kansas Bureau of Investigation (KBI) is statutorily required to serve as the central repository for registration records within the state. While the statute requires local registering agencies to submit all data to the KBI, it does not prescribe a specific method or software for data transmission. An interface was established to transmit data to KBI for agencies who chose not to utilize KsORT for their registration software. The interface often encounters various issues, such as data inaccuracies, duplications, and complete functionality failures. These failures occur without any alert system, which potentially causes significant delays in receiving critical registration data and its subsequent posting to the public website.

### **Expenditures and Financing:**

---

---

**NARRATIVE INFORMATION – DA 400**DIVISION OF THE BUDGET  
STATE OF KANSASAGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEWPAGE 51

---

	Budget FY 2025	Budget FY 2026	Out Year 2 FY 2027	Out Year 3 FY 2028
Expenditures:				
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	\$ 0	\$ 0	\$ 0	\$ 0
Commodities	\$ 0	\$ 0	\$ 0	\$ 0
Capital Outlay	\$ 0	\$ 500,000	\$ 0	\$ 0
Financing:				
State General Fund	\$ 0	\$ 500,000	\$ 0	\$ 0
FTE / UNC Temporary				

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 52

---

### INVESTIGATIONS BRANCH

#### **PROGRAM MISSION:**

The Investigations Branch is dedicated to enhancing public safety in Kansas by providing professional investigative services to the Kansas criminal justice community through the aggressive and efficient investigation of the most serious criminal violations.

#### **PROGRAM OVERVIEW:**

The Investigations Branch will endeavor to provide professional investigative assistance to local, state, and federal law enforcement agencies in response to all requests for assistance that directly relate to the KBI's investigative priorities. With limited resources, the Branch has prioritized and will focus on the most severe criminal acts and organized criminal enterprises that pose the greatest threat to Kansas citizens included in the following areas:

- Drug Trafficking Organizations/Criminal Enterprises, with a focus on disrupting the importation and distribution of Fentanyl and Methamphetamine.
- Major Crimes, including homicide, cybercrime, and public corruption
- Crimes Against Children

In October of 2023, the KBI initiated an effort to reorganize the agency to increase efficiency and maximize resources where ever possible. As a part of this effort, the Special Operations Division and the Field Investigations Division were combined into the new Investigations Branch of the KBI. The Investigations Branch is divided into five sub-programs that are referred to as Groups or Regions. The Groups or Regions are inclusive of multiple units that reflect the three established priorities and any specialty units. The Branch has divided operational responsibility into three (3) regions across the state; the Northeast, Southeast, and West Regions. Aside from the management team, there are two Groups that provide support and special capabilities; the Investigative Support Group and the Tactical and Technical Group.

As a result of the organizational change, the performance metrics and the related narrative will be altered from previously submitted documents.

#### **SUB-PROGRAMS:**

##### **Management and Support:**

The Branch's Management and Support program is responsible for the oversight of personnel, development and implementation of policy, and accountability for established performance measures. This program is responsible for coordinating and implementing the statutorily required continuing education and basic training for both of the KBI's Investigations Divisions. The leadership team of the Branch made up of an assistant director and the five (5) Special Agents in Charge, who oversee the units within each Group or Region.

##### **Investigative Support Group:**

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 53

---

The Investigative Support Group (ISG) provides support functions for the Branch that include; the Case Management Unit, the K9 Unit, the Agent Evidence Unit, the Case Support Analyst Unit, the Law Enforcement Victim Assistance Unit, and grants program. The Case Management Unit creates, maintains and disseminates all the investigative records for the Branch. The K9 Unit focuses on interdicting the importation of illicit drugs, like Fentanyl, via all modalities. The Case Support Analyst Unit provides criminal analyst support for all investigations within each region. The staff are imbedded with the Regional operations units. The Agent Evidence Unit maintains strict accounting of all physical evidence items collected during investigative operations. The unit is responsible for the legal disposal of all evidence upon conclusion of the investigation and/or adjudication of the case. The Law Enforcement Victim Assistance Unit provides victims of crime assistance with navigating the investigative process and connecting victims to resources. Finally, the ISG manages all grant activity and quality assurance efforts for the Branch.

### **Tactical and Technical Group:**

The Tactical and Technical Group (TTG) provides support to the investigative operations and to local law enforcement. The TTG is comprised of the High Risk Warrant Team, the Crime Scene Response Team, the Cyber Crimes Unit and the Emergency Alert Program. The High Risk Warrant Team provides tactical support for investigative units and local law enforcement for the arrest of the most violent or potentially violent offenders. The team is managed by one Assistant Special Agent in Charge (ASAC) and is comprised of selected special agents who perform the function as a collateral duty. The Crime Scene Response Team provides expert crime scene reconstruction and documentation for investigative units in the KBI and for local law enforcement. The team is comprised of an ASAC with four (4) full time special agents and one forensic scientist. The Cyber Crimes Unit provides investigative expertise related to cyber-enabled crimes. The unit is comprised of one ASAC and six (6) special agents. The Emergency Alert Program provides various levels of emergency alert capabilities for the public and Kansas law enforcement. The program facilitates the Kansas AMBER Alert program, Blue Alert program, the Endangered Persons Advisory, and has oversight of the KBI's use of the FEMA Wireless Emergency Alert system.

### **Regional Investigative Operations:**

Branch investigative operations occur within the three geographic regions of the State; the Northeast Region, the Southeast Region, and the West Region. Each operational region is comprised of three units; a Child Victims Unit (CVU), a Major Crimes Unit (MCU), and a Special Operations Unit (SOU).

#### Child Victims Unit:

The Child Victims Units (CVU) have specially trained commissioned personnel assigned to conduct investigations of violent, sexually motivated, and exploitation crimes involving children. Specifically, the CVU investigates the most serious sexually violent crimes, which are designated as "Jessica's Law" violations pursuant to K.S.A. 21-6627, serious physical abuse of a child, exploitation and solicitation of sexual acts facilitated over the internet, and crimes committed by suspects who are designated as habitual sexual offenders pursuant to K.S.A. 21-6627. These crimes are among the most complex to investigate, present unique challenges, and are often defended as aggressively as capital murder cases.

#### Major Crimes Unit:

The Major Crimes Units are responsible for deploying special agent staff in sufficient numbers to effectively investigate crimes utilizing recognized best practices. The Units utilize a core group of specially trained special agents to respond to homicides, police use of deadly force incidents and/or crimes committed by public officials.

---

---

## **NARRATIVE INFORMATION – DA 400**

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 54

---

Statutorily required investigations, including in-custody death investigations and cases conducted at the direction of the Kansas Attorney General are also conducted by these units.

### Special Operations Unit:

The Special Operations Units provide the KBI and Kansas law enforcement with a proactive capability. The investigative work within this unit encompasses providing undercover activities, targeted investigative efforts, and the development of intelligence and information from human sources or other sources regarding organized criminal enterprises. In response to public concerns and the growing threat of fentanyl to Kansas citizens, the KBI prioritized all SOUs to focus primarily upon the disruption of organizations importing and distributing fentanyl in Kansas. Almost equally important are the efforts by the SOUs to disrupt the importation and distribution of methamphetamine. Following a request to the Kansas Legislature for additional personnel, the KBI added 8 special agents assigned across Kansas to aid in this effort. The Special Operations efforts are manpower intensive and are extremely high risk.

### **OBJECTIVE #1**

Provide professional investigative assistance to local, state, and federal law enforcement agencies in response to all requests for assistance that directly relate to the KBI's investigative priorities. The KBI will continue to focus on the following criminal acts:

1. Drug Trafficking Organizations.
2. Major crimes of violence and public corruption.
3. Crimes against children.
4. Cyber Crimes

### **STRATEGIES:**

To provide an efficient response to requests for criminal investigations and to assist in the timely arrest or charging of the suspect of a criminal act, the Investigations Branch will endeavor to substantially complete every criminal investigation within 90 days. To facilitate the substantial completion of every priority criminal investigation within 90 days, the Branch will focus investigative resources into four areas: drug trafficking organizations, major crimes, crimes against children, and cybercrimes. The Branch will strive to maintain a priority case declination level of 0%, maintain a 90 day substantial completion rate at or above 80%, and maintain a conviction rate at or above 90%.

1. Drug Trafficking Organizations
    - a. Through proactive investigative efforts, disrupt and dismantle the organized importation and distribution of fentanyl in Kansas.
    - b. Through proactive investigative efforts, disrupt and dismantle the organized importation and distribution of methamphetamine in Kansas.
    - c. Through proactive investigative efforts, disrupt and dismantle violent criminal organizations operating in Kansas.
-

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME Kansas Bureau of Investigation  
AGENCY NUMBER 08300  
AGENCY OVERVIEW

PAGE 55

---

2. Major Crimes Focus
  - a. Respond to and fully investigate all requests for investigative assistance relating to homicide and major crimes of violence, cases wherein the local jurisdiction has a conflict of interest, and all cases referred to the KBI by the Attorney General.
  - b. Respond to and fully investigate all requests for criminal investigations related to governmental corruption and fraud.
3. Crimes against Children Focus
  - a. Respond to and fully investigate all requests for investigative assistance within Branch guidelines relating to crimes perpetrated against children.
  - b. Support Kansas law enforcement with continued development of unit member expertise through specialized certification programs and ongoing quarterly proficiency training.
4. Cyber Crimes Focus
  - a. Respond to and fully investigate all requests for investigative assistance relating to cybercrimes.
  - b. Support Kansas law enforcement and KBI investigative units with technological expertise and the use of technology.

### PERFORMANCE MEASURES:

<u>OUTCOME MEASURES</u>	<u>Actual FY 2021</u>	<u>Actual FY 2022</u>	<u>Actual FY 2023</u>	<u>Actual FY 2024</u>	<u>Projected FY 2025</u>	<u>Projected FY 2026</u>
11. Percent of priority investigations declined	9.3%	39%	4%	2.2%	5%	5%
12. Percent of cases substantially completed in 90 days	37.79%	47.3%	29.47%	20.45%	45.00%	45.00%
<u>OUTPUT MEASURES</u>						
6. Number of investigations initiated	436	516	594	477	450	450
7. Number of investigations declined	86	41	25	46	20	20

### EXPENDITURE JUSTIFICATION:

#### Account Codes 510100-519900: Salaries and Wages

**Summary:** FID is overseen by one Assistant Director, three Special Agents in Charge, and six Assistant Special Agents in Charge.

FY 2025: \$14,815,278

FY 2026: \$16,441,712

---

---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 56

---

### **Account Codes 520100-529900: Contractual Services**

**Summary:** A major portion of the funding requested in this area is for vehicle costs, travel/subsistence costs, communications services, annual service costs for technical systems and printing costs for informational material.

A major portion of the contractual expenditures results from travel/subsistence and vehicle costs. KBI agents are highly mobile, cover large territories, and often travel long distances in the performance of their duties. Agents often must travel to locations away from their domicile to support other personnel during the investigation of major cases or travel to locations across the country to pursue investigative leads. The ability to remain highly mobile and pursue investigations wherever they lead is critical to the success of the program. The level of travel and subsistence funding directly affects the ability of the program to accomplish its goals. Appropriate vehicle travel is imperative to our continuing success.

Training costs, and the travel costs associated with training, is another important expenditure for the investigations program. It is imperative that personnel receive up to date and professional level training to maximize effectiveness in their duties. Funding for repair of the program's equipment is also included.

Most communications expenditures are for mobile telephone services. Mobile telephone capability significantly improves the efficiency of this program's operations by providing immediate contact with agency managers, local law enforcement, and the public. Mobile phones allow agents to remain highly mobile during the course of an investigation. Existing radio systems do not provide the necessary level of communications to allow investigative work to proceed at the most efficient and discreet levels. It also funds the ever increasing and recurring maintenance costs of technical equipment which acts as a force multiplier to investigative operations.

FY 2025:    \$2,489,380  
FY 2026:    \$2,524,380

### **Account Codes 530100-539900: Commodities**

**Summary:** A majority of the expenditures in this area relate to replacement of supplies consumed during the course of an investigation and in training. These supplies include digital media, batteries, evidence packaging/processing material, and disposable personal protective apparel for use during autopsy and crime scene procedures to protect personnel from biohazards. Scientific and professional supplies, which make up a large portion of the listed expenditures, are the basic tools that assist personnel with the safe and proper collection and storage of crime evidence. Appropriate packaging and collection materials are an expectation of the courts and are necessary to protect the integrity of the evidence collected.

General office supplies consumed by this program's personnel must be replaced and are a part of the request. Training supplies such as ammunition are also reflected.

FY 2025:    \$ 200,100

---



---

## NARRATIVE INFORMATION – DA 400

DIVISION OF THE BUDGET  
STATE OF KANSAS

AGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEW

PAGE 57

---

FY 2026:     \$ 198,100

### Account Codes 540100-541890: Capital Outlay

**Summary:** Expenditures within this account code will be used to replace professional/scientific equipment and vehicle purchase, as well as replacement of computers and computer systems.

FY 2025:     \$1,008,500  
FY 2026:     \$130,500

### Enhancement Package

#### 1) Recruitment and Retention of KBI Personnel

##### Continued funding for Career Progression Plan

To address recruitment and retention issues the agency proposed implementation of a Career Progression Plan (CPP), which was supported by both the Governor and Legislature, on Special Agent and Forensic Scientist classification.

For Special Agents the CPP provides step increases ever 2 – 3 years based on their years in rank. Similarly, Forensic Scientists receive merit adjustments for years in discipline, advanced degrees, certifications, and/or holding a technical leadership position. The initial cost of implementing these plans were provided by the Governor and Legislature for an extended period of years. As the agency retains employees and those individuals advance throughout the progression plan additional funding is required to provide adjustments as outlined in the CPP. Continual funding of the plan which was recognized in FY 25 through support of the Governor and Legislature.

In FY 26, the agency is seeking \$239,626 to continue funding employee's progression of years of rank or merit adjustments as outlined by the Career Progression Plans.

This will impact 30 Special Agent positions for a total cost of \$155,690 which includes fringe. On average, those achieving a years in rank increase would receive an adjustment of \$4,084 plus fringe, or \$1.96/hour. The Forensic Scientist cost is \$83,936 which would result in 22 individuals receiving a years in discipline adjustment, 10 receiving merit adjustments for certifications or advanced degrees, and 5 technical lead adjustments. On average, those advancing on the CPP would see an increase of \$2,465 or \$1.18/hour.

Continued funding for the Career Progression Plan is \$239,626.

#### Expenditures and Financing:

<u>Budget</u>	<u>Out Year 1</u>	<u>Out Year 2</u>	<u>Out Year 3</u>
<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>

---

---

**NARRATIVE INFORMATION – DA 400**DIVISION OF THE BUDGET  
STATE OF KANSASAGENCY NAME            Kansas Bureau of Investigation  
AGENCY NUMBER        08300  
AGENCY OVERVIEWPAGE 58

---

**Expenditures:**

Salaries & Wages	\$239,626	\$239,626	\$239,626	\$239,626
Contractual Services				
Commodities				
Capital Outlay				

**Financing:**

State General Fund	\$239,626	\$239,626	\$239,626	\$239,626
FTE / UNC Temporary				

---