Narrative Information—DA 400

Division of the Budget

State of Kansas

Agency: Abstracters Board of Examiners (016)

September 10, 2026

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Adam Proffitt, Director of the Budget
Division of the Budget
Landon State Office Building
900 SW Jackson, Room 504
Topeka, KS 66612

Dear Mr. Proffitt:

As the Executive Secretary of the Abstracters' Board of Examiners, I hereby submit for your consideration the Fiscal Year 2027, FY 2028, and Fiscal Year 2029 budget document for the agency. It has been prepared in accordance with the budget instructions. To the best of my knowledge and belief, the information and explanation included in this budget request are correct and complete. If you or your team have any questions, please do not hesitate to contact me. Thank you.

Sincerely,

Shawn Herrick
Executive Secretary

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Mission. The mission of the Abstracters Board of Examiners is to regulate in a fair and equitable manner the individuals and firms that compile and sell abstracts of Kansas real estate. In addition, the Board strives to protect the citizens of the state against fraudulent and improper land title transfers.

Operations. The Abstracters Board of Examiners is a three-member board appointed by the Governor for overlapping three-year terms. An executive secretary is appointed by the Board to administer its activities. The Board licenses all individuals or firms selling abstracts of title to Kansas real estate. In order to obtain a license, a person, firm, or corporation must pass an examination conducted by the Board and file a bond and a policy of insurance with the Board. In the case of a firm or corporation, the examination needs to be taken by an active manager of the firm.

Professional abstracters search county and court records for transactions that affect land title, such as mortgages, easements, or judgments against any party having an interest in the property. A record of the transactions is condensed into a form acceptable to the buyer's attorney, who writes an opinion on the title. A licensee must be bonded for a minimum of $25,000 to protect against the loss or destruction of public records and must have at least $25,000 in errors and omissions insurance.

Statutory History. The Abstracters Board of Examiners is authorized by KSA 74-3901 et seq. to administer the Kansas Abstracters Act (KSA 58-2801 et seq.), which provides for the regulation of both individuals and firms who compile and sell abstracts of Kansas real estate.

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AGENCY OVERVIEW OF BUDGET YEAR ESTIMATE

The revised budget for FY 2027 and requested budget for FY 2028 and FY 2029 will allow the agency to operate at the same level of performance as in the past.

Expenditure Justification:
FY 2027 requested budget is $26,055. Equals the approved amount.
FY 2028 requested budget is $26,936.
FY 2029 requested budget is $26,154

Salaries and Wages. Expenditures under this category are for the Executive Secretary, which is the only employee of the agency. In prior years, the Abstracters Board of Examiners had an Executive Secretary and an administrative assistant. The duties of both positions were consolidated under the current Executive Secretary and it was determined that an administrative assistant position was no longer needed.

FY 2027: $21,603 represents the amount needed to maintain existing staff and includes changes to fringe benefits.

FY 2028: $22,443 represents the amount needed to maintain existing staff and includes changes to fringe benefits. This amount is an increase from FY 2027 because of the 27th pay period in FY 2028.

FY 2029: $21,607 represents the amount needed to maintain existing staff and includes changes to fringe benefits.

Contractual Services. The main expenses under contractual services are postage, printing/copying, private vehicle miles, and computer service.

FY 2027: $3,789 represents the amount needed to maintain existing services.

FY 2028: $3,823 represents the amount needed to maintain existing services.

FY 2029: $3,877 represents the amount needed to maintain existing services.

Commodities. This category includes expenditures for office supplies.

FY 2027: $663 represents the amount needed to maintain existing services.

FY 2028: $670 represents the amount needed to maintain existing services.

FY 2029: $670 represents the amount needed to maintain existing services.

Performance Measures

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Actual	FY 2027 Estimated	FY 2028 Estimated	FY 2029 Estimated
Number of business licenses issued	172	164	157	147	114	120	120	120
Number of individual licenses issued	181	183	172	182	153	160	160	160

Revenues

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Actual	FY 2027 Estimated	FY 2028 Estimated	FY 2029 Estimated
License Revenues	$24,368	$25,178	$22,839	$20,344	$24,416	25000	25000	25000

The Abstracters' Board of Examiners receives revenues from fees imposed on individuals and firms seeking licensing from the Board. Each person or firm that compiles and sells abstracts of title to real estate in Kansas must secure and hold a valid license.